

PROCEEDINGS OF THE BIG STONE CITY SCHOOL DISTRICT BOARD OF EDUCATION

The Big Stone City School District's Board of Education met in a regular session on September 26th, 2017 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal
Diane Stewart, Teacher

Meeting called to order by Vice President Amber Huebner at 6:04 PM

Roll call was taken with Amber Huebner, Amy VanLith and Sue Westermeyer present. Quorum established. Jennifer Wiik was absent. Andria Rabe arrived later.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Westermeyer, to approve the agenda as proposed. 4 votes yes. Motion Carried.

Community Input Session – no community input

Communication Items

1. Board Communication
 - a. There was a discussion on the use of the school's stage in the community.
2. Principal's Report
 - a. Student Enrollment Numbers
 - b. The state report card has been released which shows achievement scores for proficiency in English language arts and math. Big Stone City School District scored well above the state average. The state of South Dakota has approximately 50% of students being proficient or advanced in reading and math skills while the Big Stone City School District averages 70%.
3. CEO/Business Manager Report; the following reports were presented.
 - a. Revenue/Expenditure Summary Report
 - b. Bills and BMO PCard
 - c. Payroll Register – Unitemized Report
 - d. Balance Sheet
 - e. Check Reconciliation Report

- f. Review of Summer OST Program – the program went great and it was a great service for the community. We are currently offering OST after school during the school year, which is something new for our school as well.
- g. Review of Summer Food Service Program – this program also went great and went hand-in-hand with the OST program. Big benefit to not only the children that participated but we also had a lot of community members attend throughout the summer.
- h. Good News Item – Minnwest Bank donation to the LionPack (backpack) Program. The Big Stone City School would like to extend a THANK YOU! for your donation.

Financial Report

| | | 10 GENERAL FUND | 21 CAPITAL OUTLAY FUND | 22 SPECIAL EDUCATION FUND | 24 PENSION FUND | 51 FOOD SERVICE FUND | 53 PRESCHOOL FUND |
|-----------------|---------------------|--------------------|---------------------------|---------------------------------|--------------------|-------------------------|----------------------|
| August 1, 2017 | BEGINNING BALANCE | \$216,339.13 | \$78,760.71 | \$96,640.68 | \$84,685.48 | \$10,957.67 | (\$10,132.26) |
| | TOTAL RECEIPTS | \$36,941.63 | \$619.80 | \$678.10 | \$0.00 | \$6,610.11 | \$11,691.74 |
| | TOTAL DISBURSEMENTS | (\$73,630.69) | (\$29,580.59) | (\$6,318.95) | \$0.00 | (\$6,122.12) | (\$11,522.18) |
| August 31, 2017 | ENDING BALANCE | \$179,650.07 | \$49,799.92 | \$90,999.83 | \$84,685.48 | \$11,445.66 | (\$9,962.70) |

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),320.00 AMERICAN SCHOLASTIC ACHIEVEMENT LEAGUE,(REGISTRATION FEE),140.00 ATHEY, ELMER ,(BUILDING MAINTENANCE),1,022.01 BARRS/CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),738.80 BMO MASTERCARD,(PCARD),11,650.93 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),486.07 CITY OF BIG STONE CITY, (UTILITIES),1,011.94 CORDREY, TERRI ,(PROF SERVICES),500.00 ELABO,(MEMBERSHIP DUES),60.00 GRANT COUNTY REVIEW,(ADVERTISING),222.35 NORTHEAST EDUCATIONAL SERVICES COOP,(TEACHER TRAINING),871.20 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 RICHARDS CARPET CLEANING,(MAINTENANCE),784.50 SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION,(FEE),32.00 STREI, MARLA ,(REIMBURSEMENT),75.00 VALLEY SHOPPER, THE ,(ADVERTISING),28.98 WATERTOWN SCHOOL DISTRICT,(TRAINING),170.00

CAPITAL OUTLAY FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),360.00 BARRS/CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),3,211.59 BMO MASTERCARD,(PCARD),1,622.10

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),146.25 BMO MASTERCARD,(PCARD),47.98

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),365.56 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,595.44

PRESCHOOL/OST FUND: BMO MASTERCARD,(PCARD),90.93 LESTER, ANNE ,(REIMBURSEMENT),300.00 MERTENS, MCKENZIE ,(OST),130.50

Action Items

Motion by Rabe, seconded by VanLith, to approve the **Consent Agenda** as presented. 4 votes yes.

Motion Carried.

1. Approval of minutes from previous meeting(s); August 15 2017 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the 2017-2018 Milbank Tuition Agreement
6. Approval of the Letter of Assignment for Bonita Spiering as Paraprofessional
7. Approval of the Letter of Assignment for Lynda Ostlund as Paraprofessional
8. Approval of the Letter of Assignment for Stacy Wollschlager as Administrative Assistant
9. Approval of the 2017-2018 Inter-Lakes Community Action Head Start Contract of Operations
10. Approval of the South Dakota Open Enrollment Applications, #021, #022, #023, #024, #025, and #026
11. Approval of the surplus property, promethean boards, asset #'s 1283, 1280, 1344

Separate Action Items

Motion by VanLith, seconded by Westermeyer, to approve the 2017-2018 Proposed Budget and Means of Finance. 4 votes yes. Motion Carried.

Motion by Westermeyer, seconded by VanLith, to approve the 2017-2018 Levy Request. 4 votes yes. Motion Carried.

Discussion

There were discussions on the following items:

1. First reading of Policy KMB Title I Parent Involvement
2. First reading of Policy ABAA Parent Involvement in Title I
3. Next School Board Meeting: 10/17/17 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room.

Motion by Rabe, seconded by Westermeyer, to adjourn the meeting at 6:26 PM. 4 votes yes. Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication