

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on September 21, 2020 @ 6:00 PM in the school cafeteria with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal
Anne Lester, Learning Center/OST Director/Teacher
Karla Kastrup, Teacher
Ashley Stoel, Teacher
Dorla Jacobson, Teacher
Erin Julius, Teacher

Meeting called to order by President Jennifer Wiik at 6:00 PM

Roll call was taken with Sue Christensen, Hillary Henrich, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Henrich, to approve the amended agenda. The amended agenda will take out the consent agenda item 8a5 approval of lane change for Mrs. Nichole Cooper. This was done last March 2020. 5 votes yes. Motion Carried.

Community Input Session: none presented

Communication Items

- School Board Communication: school board member professional development opportunities through ASBSD School Board U, school board member position available on Wellness Committee meeting.

Motion by Christensen, seconded by Westermeyer, to approve the appointment of Amy VanLith to the ASBSD's Delegate Assembly. 5 votes yes. Motion Carried.

- Principal Report: 2020 Fall Benchmark Data Presentation and brief overview of how the 2020-2021 school year has started.
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed were, ASBSD and SASD recommendation in regards to COVID-19 procedures, Executive Order by U.S. President in regards to employees paying social security taxes, the school received a letter from the DOE that stated the Summer Food Service Program review for the 2019 summer was accepted with no findings or recommendations, and 2020 summer food service results utilizing the UC-SSO program due to COVID-19 from March to August 2020, services 8,526 child breakfasts and 8,598 child lunches.

There was discussion on the Learning Center update

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
August 1, 2020	BEGINNING BALANCE	\$137,184.90	\$144,353.09	\$84,810.31	(\$5,969.41)	(\$15,348.73)
	TOTAL RECEIPTS	\$24,413.59	\$966.28	\$982.45	\$15,029.58	\$25,849.31
	TOTAL DISBURSEMENTS	(\$72,283.17)	(\$10,656.93)	(\$4,199.86)	(\$12,982.01)	(\$28,585.23)
August 31, 2020	ENDING BALANCE	\$89,315.32	\$134,662.44	\$81,592.90	(\$3,921.84)	(\$18,084.65)

Certificate of Deposit – \$303,120.92

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$10,470.51

Student Council (Fund 72) – \$2,207.33

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),173.85 ASB PROTECTIVE TRUST,(PROP/LIAB INS),21,070.00 BMO MASTERCARD,(PCARD),12,380.36 BONANZA EDUCATION CENTER,(FIELD TRIPS),630.00 CITY OF BIG STONE CITY, (UTILITIES),1,118.41 CLOUD9WORLD,(SEL PROGRAM),504.00 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),604.66 DURICK FIRE EXTINGUISHERS,(FIRE EXTINGUISHERS),114.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),49.50 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),132.86 GRANT COUNTY REVIEW,(ADVERTISING),196.78 JULIUS, ERIN ,(REIMBURSEMENT),81.94 NORTHEAST SUPERINTENDENTS,(SUPERINTENDENT MEMBERSHIP DUES),50.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),25.22 RICHARDS CARPET CLEANING,(MAINTENANCE),862.40 SCHMIEG, LEON ,(REIMBURSEMENT),20.00 SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION,(FEE),32.00 VOELTZ, HETHER ,(REIMBURSEMENT),122.63 WORKERS COMP FUND,(WORKERS COMP RENEWAL),4,261.00

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),6,342.65 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),1,480.56 TIP TOP TREE SERVICE,(TREE REMOVAL SERVICE),1,700.00

SPECIAL EDUCATION FUND: BMO MASTERCARD,(PCARD),40.94 TOSTENSON, KRISTIN ,(EARLY CHILDHOOD SPED SERVICES),125.00

FOOD SERVICE FUND: ANDERSON, SHELLY ,(REIMBURSEMENT),56.44 BMO MASTERCARD,(PCARD),669.36 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),478.47 MILBANK SCHOOL DISTRICT,(TUITION BILLING),50.00 REGION 1,(LUNCH PROGRAM),993.38

PRESCHOOL/LEARNING CENTER/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),100.00 BMO MASTERCARD,(PCARD),2,601.81 BURDORF, KAITLYN ,(REIMBURSEMENT),20.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),36.14 CITY OF BIG STONE CITY, (UTILITIES),382.45 KURTZ, TRACY ,(CPR INSTRUCTOR),225.00 LESTER, ANNE ,(REIMBURSEMENT),22.97 MILBANK SCHOOL DISTRICT,(TUITION BILLING),50.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),10.00 QUALLS, HOLLY ,(LLLC HELP),80.00 RABE, CHLOE ,(LLLC HELP),200.00 SEIDELL, PAIGE ,(LLLC HELP),200.00 ST. CHARLES CHURCH,(RENT PAYMENT),500.00

Action Items

Motion by Westermeyer, seconded by Henrich, to approve the amended **Consent Agenda** as presented. 5 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); August 17 2020 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; none presented
- Approval of the Milbank Tuition Agreement #2
- Approval of the Letter of Assignment for Jennifer Cronen as additional 2020 Summer School Teacher
- Approval of the Letter of Assignment for Leon Schmieg as School Bus Driver
- Approval of the Letter of Assignment for Arlo Anderson as Custodian
- Approval of the Letter of Assignment for Christy DiNatale as Preschool Paraprofessional
- Approval of the Letter of Assignment for Kerstin Cooper as Paraprofessional
- Approval of the Letter of Assignment for Chery Boogaard as Cook
- Approval of the letter of resignation for Autumn Roberts as Preschool Paraprofessional
- Approval of the letter of resignation for Elizabeth Rausch as Learning Center Staff
- Approval of the Bonanza Educational Center Service Agreement
- Approval of the Emergency School Bus Mutual Assistance Pact
- Approval of the following South Dakota Open Enrollment Applications, #060, #061, #062, #063, #064, #065, #066, #067, #068, and #069

Separate Action Items

Motion by VanLith, seconded by Henrich, to approve the Ortonville School District Transportation Agreement. 5 votes yes. Motion Carried.

Motion by VanLith, seconded by Henrich, to approve the 2020-2021 Proposed Budget and Means of Finance. 5 votes yes. Motion Carried.

Motion by Westermeyer, seconded by Henrich, to approve the 2020-2021 Levy Request. 5 votes yes. Motion Carried.

Motion by Henrich, seconded by VanLith, to approve the Big Stone City School District employees as critical infrastructure workers for the 2020-2021 school year. 5 votes yes. Motion Carried.

Discussion

There were discussions on the following items:

- School facility rental for the 2021-2021 school year
- Next school board meeting: Based on reorg meeting, third Monday of the month: October 19, 2020 (regular meeting) at 6:00pm in the cafeteria due to COVID-19 social distancing procedures

Motion by VanLith, seconded by Henrich, to adjourn the meeting at 7:35 PM. 5 votes yes. Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication