

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on September 20, 2021 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Shelley Haggerty, Principal/Counselor

Anne Lester, LLLC/OST Director, Teacher

Kristina Rabine, Teacher

Karla Kastrup, Teacher

Meeting called to order by school board president Hillary Henrich at 6:03 PM

Roll call was taken with Sue Christensen, Hillary Henrich, Amy VanLith, Sue Westermeyer and Jen Wiik present. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Wiik, to approve the proposed agenda. 5 votes yes. Motion Carried.

Community Input Session: Discussion on the topic of COVID procedures and protocols and the amended Fall 2021 "Back to Normal" School Plan per ARP (American Rescue Plan) requirements for DOE (Dept of Education) GMS (Grants Management System)

Communication Items

- School Board Communication: Wellness committee is in need of a school board member representative. School board members who are interested will contact CEO Mr. Folk.

Motion by Wiik, seconded by Westermeyer, to approve Amy VanLith as the school's delegate for the ASBSD Delegate Assembly. 5 votes yes. Motion Carried.

- Principal Report: Start of the 2021-2022 school year
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other item(s) discussed were summer food service numbers.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
August 1, 2021	BEGINNING BALANCE	\$92,989.17	\$140,404.06	\$145,765.47	\$71.47	\$35,349.78
	TOTAL RECEIPTS	\$4,851.96	\$6,201.70	\$1,180.38	\$11,044.95	\$24,715.54
	TOTAL DISBURSEMENTS	(\$76,904.49)	(\$33,979.90)	(\$4,995.62)	(\$13,313.87)	(\$32,918.56)
August 31, 2021	ENDING BALANCE	\$20,936.64	\$112,625.86	\$141,950.23	(\$2,197.45)	\$27,146.76

Certificate of Deposit – \$308,921.39

LLLC Building Project Account – \$4,786.81

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,242.45

Student Council (Fund 72) – \$2,307.69

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),135.03 BMO MASTERCARD,(PCARD),4,203.65 C&C CARPET CLEANING,(CARPET CLEANING SERVICE),413.09 CITY OF BIG STONE CITY, (UTILITIES),1,428.89 CRONEN, JENNIFER ,(REIMBURSEMENT),475.20 DAKOTA DATA SHRED,(SERVICE),30.57 ELABO,(MEMBERSHIP DUES),60.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),50.04 GRANT COUNTY REVIEW,(ADVERTISING),145.83 JACOBSON, LAEL ,(REIMBURSEMENT),20.00 MUENCHOW, RACHELLE ,(REIMBURSEMENT),40.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),45.46 SDAESP - AREA PRINCIPALS,(PRINCIPAL DUES),70.00 SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION,(FEE),32.00 SWINT, ROBERT ,(REIMBURSEMENT),6.95 US FOODS,(FOOD PURCHASES),348.09

CAPITAL OUTLAY FUND: BIG STONE AREA HARDWARE,(SCHOOL & CUSTODIAL SUPPLIES),1,770.05 BIG STONE LUMBER INC.,(NEW LLLC BUILDING),246.71 BMO MASTERCARD,(PCARD),2,393.19 JERCO CONSTRUCTION LLC,(CONSTRUCTION),730.00 LARRY'S REFRIGERATION & HEATING INC,(MAINTENANCE SERVICES),3,655.69 MILBANK GLASS & MORE,(BUILDING MAINTENANCE),441.50

SPECIAL EDUCATION FUND: USD CENTER FOR DISABILITIES,(DISABILITY SERVICES),1,500.00

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),450.91 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),113.64 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),142.06 MUENCHOW, KIMBERLY ,(REIMBURSEMENT),20.00 US FOODS,(FOOD PURCHASES),1,424.86

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),1,862.78 CHRZANOWSKI, SARAH ,(REIMBURSEMENT),20.00 CITY OF BIG STONE CITY, (UTILITIES),225.34 HOEKE, JADEN ,(SUBSTITUTE),509.00 OSTLUND, ZACH ,(SUBSTITUTE),35.00 PRAIRIE FIVE RIDES,(TRANSPORTATION),285.00 US FOODS,(FOOD PURCHASES),214.94 WEBER, JENNIFER ,(SUBSTITUTE),77.00

Action Items

Motion by Wiik, seconded by VanLith, to approve the **Consent Agenda**. 5 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); August 16, 2021 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; see separate action item below.
- Approval of the Milbank Tuition Agreement
- Approval of Jennifer Cronen as Student Council Advisor (50%)
- Approval of Sarah Chrzanowski as preschool paraprofessional
- Approval of the South Dakota Open Enrollment Application for #073, #074, #075, #076, #077, #078, and #079

- Approval of the Emergency School Bus Mutual Assistance Pact
- Approval of the 2021-2022 Bonanza Educational Center Service Agreement

Action Item

Motion by Westermeyer, seconded by Christensen, to approve the 2021-2022 Proposed Budget and Means of Finance. 5 votes yes. Motion Carried.

Motion by Wiik, seconded by VanLith, to approve the 2021-2022 Levy Request

Discussion

There were discussions on the following items:

- Next school board meeting: Based on reorg meeting, third Monday of the month: but based on conference schedule conflicts, October 18, 2021 (regular meeting) at 6:00pm in the board room/CEO office.

Motion by Christensen, seconded by Westermeyer, to adjourn the meeting at 7:20 PM. 5 votes yes. Motion Carried.

/S/

President

/S/

Business Manager

Approximate Cost of Publication