

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on September 19, 2022 @ 5:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Janelle Huber, Principal

Amy Adelman, Teacher

Karla Kastrup, Teacher

Meeting called to order by school board president Hillary Henrich at 5:02 PM

Roll call was taken with Sue Christensen, Hillary Henrich, Amy VanLith, and Sue Westermeyer present. Quorum established. Alan Chrzanowski was absent.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Christensen, to approve the proposed agenda. 4 votes yes. Motion Carried.

School Board training commenced for an estimated 1.5 hours.

Community Input Session: the review of the Fall 2022 "Back to School Plan" per ARP (American Rescue Plan) requirements for DOE (Department of Education) GMS (Grant Management System). Motion by Christensen, seconded by Westermeyer, to approve the plan. 4 votes yes. Motion Carried. There were no changes made.

Communication Items

- School Board Communication: Committees were reviewed for the 2023FY and discussion on the appointment of a board member to the ASBSD's Delegate Assembly.

Motion by Christensen, seconded by Westermeyer, to appoint Amy VanLith to the ASBSD's Delegate Assembly for the 2022-2023 school year. 4 votes yes. Motion Carried.

- Principal Report: Benchmark Testing Presentation
- Learning Center Director Report: quarterly reporting review
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
August 1, 2022	BEGINNING BALANCE	\$102,908.50	\$175,500.81	\$148,933.24	\$6,284.61	\$163,131.54
	TOTAL RECEIPTS	\$19,929.39	\$380.69	\$232.74	\$3,645.60	\$29,729.69
	TOTAL DISBURSEMENTS	(\$106,499.76)	(\$98,118.65)	(\$5,358.92)	(\$6,814.80)	(\$25,987.90)
August 31, 2022	ENDING BALANCE	\$16,338.13	\$77,762.85	\$143,807.06	\$3,115.41	\$166,873.33

Certificate of Deposit – \$313,332.29

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$6,115.37

Student Council (Fund 72) – \$1,972.05

The following bills were approved:

GENERAL FUND: RISK PROGRAM ADMINISTRATORS,(CYBER SECURITY INSURANCE),5,832.97 ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),255.00 BMO MASTERCARD,(PCARD),8,263.85 BRANDT, LORELEI ,(REIMBURSEMENT),120.00 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),888.53 CITY OF BIG STONE CITY, (UTILITIES),1,057.52 CROCKER, HOLLAND ,(REIMBURSEMENT),20.00 DIVISION OF CRIMINAL INVESTIGATION,(BACKGROUND CHECKS),86.50 GRANT COUNTY REVIEW,(ADVERTISING),240.48 HANSON, RENAE ,(REIMBURSEMENT),20.00 HUBER, JANELLE ,(REIMBURSEMENT),78.38 JACOBSON, DORLA ,(REIMBURSEMENT),65.09 LEWANDOWSKI, MORGAN ,(REIMBURSEMENT),10.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),54.72 ORTONVILLE PLUMBING & HEATING,(MAINTENANCE & SUPPLIES),351.17 SCHOOL ADMINISTRATORS OF SOUTH DAKOTA,(MEMBERSHIP & DUES),125.00 SHI INTERNATIONAL, (TECHNOLOGY LICENSES),975.62 SOFTWARE UNLIMITED INC,(ACCOUNTING SOFTWARE),3,800.00 SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION,(FEE),32.00 SPORS, MICHAEL V ,(BOILER WATER SOFTENER RENT),351.00 US FOODS,(FOOD PURCHASES),313.12

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),494.10 M&E PLASTIC REPAIR,(PLAYGROUND REPAIR SERVICE),2,200.00 REALLY GREAT READING COMPANY LLC,(READING CURRICULUM),4,083.30

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),94.78 BMO MASTERCARD,(PCARD),483.94

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),322.60 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),988.78 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),96.60 GRANT COUNTY REVIEW,(ADVERTISING),56.00 ORTONVILLE INDEPENDENT AND NORTHERN STAR,(ADVERTISING),49.50 US FOODS,(FOOD PURCHASES),927.85

PRESCHOOL/LEARNING CENTER/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),695.00 BMO MASTERCARD,(PCARD),1,853.35 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),460.77 CITY OF BIG STONE CITY, (UTILITIES),292.91 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),10.00 THYNE, TARAH ,(REIMBURSEMENT),20.00

Action Items

Motion by Westermeyer, seconded by VanLith, to approve the **Consent Agenda**. 4 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); August 15, 2022 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable
- Approval of Ashley Wollschlager as Athletic Director for the 2022-2023 school year
- Approval of Charlotte Athey as Paraprofessional for the 2022-2023 school year
- Approval of the 2022-2023 Milbank School Tuition Agreement
- Approval of the Special Education Student Acknowledgement and Tuition Agreement from Ortonville School
- Approval of the South Dakota Open Enrollment Application for #080
- Approval of the 2022FY Supplemental Budget #2 ending June 30, 2022

Motion by Christensen, seconded by VanLith, to approve the 2022-2023 Proposed Budget and Means of Finance. 4 votes yes. Motion Carried.

Motion by VanLith, seconded by Christensen, to approve the 2022-2023 Levy Request. 4 votes yes. Motion Carried.

Motion by Westermeyer, seconded by VanLith, to approve the submission of the 2022FY Annual Financial Report pursuant to SDCL 13-8-47. 4 votes yes. Motion Carried.

Discussion

There were discussions on the following items:

- Looking forward – 2021-2022 state report card, school events that are scheduled for this year, and October 20, 2022 in-service day focused on school safety
- Next school board meeting(s): October 17, 2022 (regular meeting) at 6:00pm in the board room/CEO office.

Motion by VanLith, seconded by Westermeyer, to adjourn the meeting at 7:25 PM. 4 votes yes. Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication