

# PROCEEDINGS OF THE BIG STONE CITY SCHOOL DISTRICT BOARD OF EDUCATION

The Big Stone City School District's Board of Education met in a regular session on August 23<sup>rd</sup>, 2016 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager  
Shelley Haggerty, Principal/Counselor  
Amy Adelman, Teacher  
Kristin Roe, Teacher  
Susan Westermeyer, Community Member

Meeting called to order by President Jennifer Wiik at 6:00 PM

Roll call was taken with Amber Huebner, Andria Rabe, Barb Voecks, and Jennifer Wiik present and Amy VanLith absent.

The Pledge of Allegiance was recited.

Motion by Heubner, seconded by Rabe, to approve the agenda as amended with the addition of Separate Action Item 8d. for the approval of the lane change for Mrs. Kristin Roe. 4 votes yes. Motion carried.

Motion by Voecks, seconded by Rabe, to approve the Disclosure of Conflict of Interest per HB1214. There was one disclosure made by Board President Jennifer Wiik for any transactions to The Shop Inc/Main Street Service is a conflict of interest. A waiver for this disclosure was approved. 4 votes yes. Motion carried.

## **Community Input Session**

No community input.

## **Communication Items**

1. Board Communication
  - a. No board communication
2. Principal Report
  - a. We are in the process of still finalizing enrollment numbers but are very comparable to last year's numbers of approximately 110 students.
  - b. Our school district report card will be available October 4<sup>th</sup> and we anticipate a great score like last year, where the Elementary was graded in the top 10% of all South Dakota schools and middle school was in the top 5%.

3. CEO/Business Manager Report; the following reports were presented.
  - a. Revenue/Expenditure Summary Report
  - b. Bills
  - c. Balance Sheet
  - d. Check Reconciliation Report
  - e. The NPIP (Northern Plains Insurance Pool), the school's insurance provider was discussed. There will be some changes made after this year that we need to be made aware of. More information to follow throughout the year after meetings with the insurance pool.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL FUND
July 1, 2016	BEGINNING BALANCE	\$248,567.31	\$108,167.28	\$98,213.19	\$86,039.64	\$640.81	\$305.62
	TOTAL RECEIPTS	\$37,186.97	\$644.45	\$631.93	\$133.71	\$193.10	\$45.00
	TOTAL DISBURSEMENTS	(\$123,965.71)	(\$20,596.98)	(\$5,481.46)	(\$496.79)	(\$1,314.07)	(\$2,509.37)
July 31, 2016	ENDING BALANCE	\$161,788.57	\$83,214.75	\$93,363.66	\$85,676.56	(\$480.16)	(\$2,158.75)

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),729.99; APPLE INC.,(TECHNOLOGY SUPPLIES),3,142.00 ATHEY, ELMER ,(BUILDING MAINTENANCE),1,717.50 CENEX FLEET FUELING,(TRANSPORTATION),38.56 CENTRYLINK,(TELECOMMUNICATIONS),204.17 CITY OF BIG STONE CITY, (UTILITIES),603.22 CORDREY, TERRI ,(PROF SERVICES),500.00 CRONEN, JENNIFER ,(REIMBURSEMENT),214.74 DEFEA TRANSPORTATION,(BUS INSPECTION),40.00 DEGROOT, ROGER ,(REIMBURSEMENT),171.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),26.61 GRANT COUNTY REVIEW,(ADVERTISING),370.86 LESTER, ANNE ,(REIMBURSEMENT),13.16 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),10.53 SCHOOL ADMINISTRATORS OF SOUTH DAKOTA,(MEMBERSHIP & DUES),234.00 SD TEACHER PLACEMENT CENTER,(MEMBERSHIP DUES & FEES),420.00 SOUTH DAKOTA UNITED SCHOOLS ASSOCIATION,(MEMBERSHIP DUES),450.00 STREI, MARLA ,(REIMBURSEMENT),25.00 TRI STATE PEST CONTROL,(PEST CONTROL),100.00 WIESE ELECTRIC,(BUILDING MAINTENANCE),1,592.87  
**CAPITAL OUTLAY FUND:** CORDES ENTERPRISES,(TUCKPOINTING),18,298.00 RONGLIEN & SONS EXCAVATING INC,(MAINTENANCE),1,065.00 SYKORA PLUMBING INC,(BUILDING MAINTENANCE),569.61 XEROX CORPORATION,(COPY MACHINE LEASE),195.78

**SPECIAL EDUCATION FUND:** CHILDREN'S HOME SOCIETY,(SPED TUITION),1,893.60

**FOOD SERVICE FUND:** NONE

**PRESCHOOL FUND:** NONE

Bank of Montreal (Pcard) Total – 5,764.74

Motion by Huebner, seconded by Rabe, to approve the South Dakota Department of Labor and Regulation Division of Labor and Management’s Fact-Finding Report of Issues and Recommendation and to adopt the School Board of Education’s last best offer. 4 votes yes. Motion carried.

Motion by Rabe, seconded by Voecks, to approve the 2016-2017 salaries and contracts for school staff. 4 votes yes. Motion carried.

Motion by Huebner, seconded by Voecks, to approve the South Dakota Enrollment Applications #006 and #007. 4 votes yes. Motion carried.

Motion by Voecks, seconded by Rabe, to approve the lane change for Mrs. Kristin Roe. 4 votes yes. Motion carried.

### **Action Items**

Motion by Rabe, seconded by Huebner, to approve the **Consent Agenda** as presented. 4 votes yes. Motion carried.

1. Approval of minutes from previous meeting(s); July 5<sup>th</sup> and July 19<sup>th</sup> meetings
2. Approval of the financial reports
3. Approval of the bills
4. Approval of the BMO Mastercard purchases
5. Approval of the 2016-2017 Consolidated Application
6. Approval of the 2016-2017 IDEA (SPED Flow Through) Application
7. Approval of the newly completed school district policy handbook

8. Approval of the surplus item(s)
9. Approval of the Emergency Bus Pact in association with ASBSD
10. Approval of the Head Start Contract of Operations

**Discussion**

There were discussions on the following items:

1. First reading for the following policy(s): Procurement Card (P-Card) Policy
2. Next School Board Meeting: 9/13/2016 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room

Community input was granted by Board President Wiik to Susan Westermeyer in regards to school transportation discussion. The school district administration will resolve the concern.

Motion by Huebner, seconded by Voecks, to adjourn the meeting at 6:24 PM. 4 votes yes. Motion carried.

/s/ \_\_\_\_\_  
President or Vice President

/s/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication