

**BOARD OF EDUCATION PROCEEDINGS
BIG STONE CITY SCHOOL DISTRICT #25-1**

The Big Stone City School District's Board of Education met in a regular session on August 21, 2023 @ 5:00 PM with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Janelle Huber, Principal

Meeting called to order by school board president Hillary Henrich at 5:00 PM

Roll call was taken with Sue Christensen, Alan Chrzanowski , Hillary Henrich, Amy VanLith and Sue Westermeyer present. Quorum established.

The Pledge of Allegiance was recited.

Motion by Henrich, seconded by Chrzanowski, to approve the proposed agenda. 5 votes yes. Motion Carried.

October 3, 2023 community spaghetti supper at the city community center from 5-6:30pm. \$5/person or \$20/family. Along with the Donkey Basketball event to be held in the school gymnasium @ 7pm. Shuttle by the Big Stone City School bus from the community center to the school will be provided to alleviate parking limitations by the school. Pre-sale tickets will be available mid-September. Tickets are \$7 for advanced \$10 at the door. More information and flyers to be sent around the community soon.

Communication Items

- School Board Communication: none
- Principal Report: new staff orientation and Back to School!
- Learning Center Director Report
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed; 2023 Summer Food Service Program Administrative Review performed by cnr on behalf of the DOE CANS. In summary, our school is in compliance with the Federal regulations of the Summer Food Service Program. There are no findings. The review is complete.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
July 1, 2023	BEGINNING BALANCE	\$166,316.05	\$136,221.20	\$113,965.88	\$4,503.13	\$171,249.76
	TOTAL RECEIPTS	\$38,244.08	\$1,028.63	\$37,321.97	\$4,123.48	\$20,949.46
	TOTAL DISBURSEMENTS	(\$114,787.79)	(\$2,699.30)	(\$4,903.52)	(\$7,385.66)	(\$27,577.52)
July 31, 2023	ENDING BALANCE	\$89,772.34	\$134,550.53	\$146,384.33	\$1,240.95	\$164,621.70

Certificate of Deposit – \$234,115.62

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$7,626.09

Student Council (Fund 72) – \$1,859.74

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),400.00 ASB WORKERS' COMPENSATION FUND,(WORKERS COMP RENEWAL),9,475.00 BMO MASTERCARD,(PCARD),15,577.67 BRANDENBURGER, LISA ,(REIMBURSEMENT),156.68 CHRZANOWSKI, SARAH ,(REIMBURSEMENT),101.25 CITY OF BIG STONE CITY, (UTILITIES),959.03 DEFEA TRANSPORTATION,(BUS INSPECTION),45.00 MUENCHOW, KIMBERLY ,(REIMBURSEMENT),134.64 MUENCHOW, RACHELLE ,(REIMBURSEMENT),134.64 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),44.55 SOUTH DAKOTA UNITED SCHOOLS ASSOCIATION,(MEMBERSHIP DUES & FEES),450.00 US FOODS,(FOOD PURCHASES, CUSTODIAL),98.03

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),372.15

SPECIAL EDUCATION FUND:

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),1,328.16 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),234.49 US FOODS,(FOOD PURCHASES, CUSTODIAL),89.77

PRESCHOOL/LEARNING CENTER/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),729.00 BMO MASTERCARD,(PCARD),1,648.91 CITY OF BIG STONE CITY, (UTILITIES),314.73 FREVERT, SARAH ,(REIMBURSEMENT),243.66 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),10.00 ORTONVILLE INDEPENDENT AND NORTHERN STAR,(ADVERTISING),96.00 SCHOOL NUTRITION ASSOCIATION OF SD,(ANNAUL CONFERENCE),100.00 US FOODS,(FOOD PURCHASES, CUSTODIAL),294.89

Action Items

Motion by VanLith, seconded by Christensen, to approve the **Consent Agenda**. 5 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); July 24, 2023 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable
- Approval to surplus 2007 Edition Prentice Hall America Pathways to the Present; qty 12
- Approval of Holland Crocker as OST Director
- Approval of the Emergency School Bus Mutual Assistance Pact

Motion by Westermeyer, seconded by VanLith, to approve the 2023FY Supplemental Budget #2. 5 votes yes. Motion Carried.

Discussion (Items listed below for discussion may be acted upon by the school board)

There were discussions on the following items:

- Two year reorganization - ongoing
- Next school board meeting(s): September 18, 2023 (regular meeting) at 6:00pm in the board room/CEO office.

Motion by Christensen, seconded by Chrzanowski, to adjourn the meeting at 5:49 PM. 5 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication