

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on August 20th, 2018 @ 6:00 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor

Meeting called to order by President Jennifer Wiik at 6:00 PM

Roll call was taken with Andria Rabe, Amy VanLith, Sue Westermeyer, and Jennifer Wiik present. Erin Schablin was absent. Quorum established.

The Pledge of Allegiance was recited.

Motion by Westermeyer, seconded by Rabe, to approve the amended agenda. The amendment to the agenda is to reschedule the board training until next month's meeting as all board members were not able to attend this meeting. 4 votes yes. Motion Carried.

Community Input Session – no community input

Communication Items

1. Board Communication – There was some discussion and updated information about the 2nd Ave bridge in town
2. Principal Report
 - a. Standard Base Report Card
 - b. Preliminary Enrollment Numbers
3. CEO/Business Manager Report; the following reports were presented.
 - a. Revenue/Expenditure Summary Report
 - b. BSCS Board Report – Detail, Bills and BMO PCard
 - c. Payroll Register – Unitemized Report
 - d. Balance Sheet
 - e. Check Reconciliation Report
 - f. Manual Journal Entry Board Report

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST) FUND
July 1, 2018	BEGINNING BALANCE	\$166,045.00	\$162,989.27	\$67,852.17	\$78,685.89	\$10,758.63	(\$60,850.47)
	TOTAL RECEIPTS	\$89,617.01	\$4,841.25	\$8,139.28	\$0.00	\$5,585.76	\$73,918.32
	TOTAL DISBURSEMENTS	(\$86,099.18)	(\$66,884.66)	(\$8,162.64)	(\$29,344.25)	(\$7,617.78)	(\$30,315.09)
July 31, 2018	ENDING BALANCE	\$169,562.83	\$100,945.86	\$62,828.81	\$49,341.64	\$8,726.61	(\$17,247.24)

Certificate of Deposit – \$291,818.58

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$5,982.09

Student Council (Fund 72) – \$893.72

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),326.71 ATHEY, ELMER ,(BUILDING MAINTENANCE),150.80 BMO MASTERCARD,(PCARD),5,772.35 CITY OF BIG STONE CITY, (UTILITIES),1,327.52 COOPER, NICHOLE , (REIMBURSEMENT),79.37 CORDREY, TERRI ,(PROF SERVICES),500.00 CRONEN, JENNIFER ,(REIMBURSEMENT),640.80 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),466.83 GRANT COUNTY REVIEW,(ADVERTISING),199.29 HAGGERTY, SHELLEY ,(REIMBURSEMENT),936.67 HARTFORD STEAM & BOILER CO.,(BOILER INSPECTION),45.00 KRIZ, JODY ,(REIMBURSEMENT),97.13 LODGE IN DEADWOOD, THE , (LODGING),384.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),30.23 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 RADEMACHER, KENDRA ,(REIMBURSEMENT),124.40 SCHOOL ADMINISTRATORS OF SOUTH DAKOTA,(MEMBERSHIP & DUES),629.50 SD TEACHER PLACEMENT CENTER,(MEMBERSHIP DUES & FEES),420.00 SDASBO,(DUES),75.00 SDDCI IDENTIFICATION CENTER,(BACKGROUND CHECK),173.00 STEWART, DIANE ,(REIMBURSEMENT),233.06 TRI STATE PEST CONTROL,(PEST CONTROL),100.00 WORKERS COMP FUND,(WORKERS COMP RENEWAL),3,518.00

CAPITAL OUTLAY FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),270.00 ATHEY, ELMER ,(BUILDING MAINTENANCE),1,215.00 BMO MASTERCARD,(PCARD),3,413.72 WINDOW WORLD,(WINDOW TREATMENTS),422.00

SPECIAL EDUCATION FUND:

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),248.66 ANDERSON, SHELLY ,(REIMBURSEMENT),31.59 BMO MASTERCARD,(PCARD),39.99 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),431.26 VARIETY FOODS LLC,(FOOD PURCHASES),599.93 WOLLSCHLAGER, KELLY ,(SUBSTITUTE),75.00

PRESCHOOL/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),1,180.88 ANDERSON, SHELLY ,(REIMBURSEMENT),10.43 BMO MASTERCARD,(PCARD),1,928.25 CLAY HOUSE,(SCHOOL SUPPLIES),658.00 FENHAUS, JESSICA ,(SUBSTITUTE),54.00 LESTER, ANNE ,(REIMBURSEMENT),179.73 OSTLUND, EMMA ,(SUBSTITUTE),346.50 ST. CHARLES CHURCH,(RENT PAYMENT),400.00 ZAHN, SAMANTHA ,(REIMBURSEMENT),25.00

Action Items

Motion by Rabe, seconded by VanLith, to approve the **Consent Agenda** as presented. 4 votes yes.

Motion Carried.

1. Approval of minutes from previous meeting(s); July 16 2018 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the Teacher Handbook for the 2018-2019 school year
6. Approval of the Support Staff Handbook for the 2018-2019 school year
7. Approval of the Student/Parent Handbook for the 2018-2019 school year
8. Approval of the letter of assignment for Kelly Wollschlager, Physical Education Assistant Teacher
9. Approval of the letter of assignment for Carlton Hogness, Bus Driver
10. Approval of the letter of assignment for Samantha Zahn, Paraprofessional
11. Approval of the letter of assignment for Kayle Paulson, LLC Early Education Assistant
12. Approval of the Emergency School Bus Mutual Assistance Pact

13. Approval of the Wilmot School District Tuition Agreement
14. Approval of the following South Dakota Open Enrollment Applications, #036, #037, and #038
15. Approval of the following Ortonville School Special Education Acknowledgement and Tuition Agreements
16. Approval of the second and final reading of the following policies, Policy JGB – Restraint and Seclusion, JGB-E(1) Incident Report Form, JGB-E(2) Debriefing, DB – Annual Budget, DBDA – General Fund Balance, DIC – Financial Reports and Statements, and JOA – Student Directory Information

Discussion

There were discussions on the following items:

1. Little Lion’s Learning Center; Employee Reduced Childcare Rates
2. First reading of Policy CCA-R – Organizational Structure
3. Next board policies to review in the upcoming months. See below. Most of these will have very minor amendments to the policies. Per ASBSD.
 - a. DBD: Budget Planning
 - b. DBH: Budget Adoption
 - c. DBC: Budget Deadlines and Schedules
 - d. DBJ: Budget Implementation
 - e. DBK: Budget Transfer Authority
4. Next School Board Meeting: 9/17/18 @ 6:00 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

Motion by Westermeyer, seconded by Rabe, to adjourn the meeting at 6:46 PM. 4 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication