

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on August 17, 2020 @ 6:00 PM in the school cafeteria with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Shelley Haggerty, Principal

Anne Lester, Learning Center/OST Director/Teacher

Sue Christensen, soon to be appointed school board member

Meeting called to order by President Jennifer Wiik at 6:00 PM

Roll call was taken with, Hillary Henrich, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Quorum established.

The Pledge of Allegiance was recited.

Motion by Westermeyer, seconded by Henrich, to approve the proposed agenda. 4 votes yes. Motion Carried.

Motion by Henrich, seconded by Westermeyer, to approve the appointment of new board member, Sue Christensen, for a 1-year term. 4 votes yes. Motion Carried.

Oath of Office was recited and accepted.

Community Input Session: none presented

Communication Items

- School Board Communication: none presented
- Principal Report: Start Well 2020/Distance Learning Development Committee has been meeting regularly to review all options and concerns that need to be addressed for this upcoming 2020-2021 school year. Preliminary enrollment numbers discussed.
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
July 1, 2020	BEGINNING BALANCE	\$186,832.07	\$144,000.13	\$88,402.58	(\$5,278.40)	(\$15,225.62)
	TOTAL RECEIPTS	\$26,228.06	\$931.37	\$892.69	\$12,852.40	\$24,356.09
	TOTAL DISBURSEMENTS	(\$75,875.23)	(\$578.41)	(\$4,484.96)	(\$13,543.41)	(\$24,479.20)
July 31, 2020	ENDING BALANCE	\$137,184.90	\$144,353.09	\$84,810.31	(\$5,969.41)	(\$15,348.73)

Certificate of Deposit – \$303,120.92

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$10,479.48

Student Council (Fund 72) – \$2,207.33

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),160.00 BMO MASTERCARD,(PCARD),7,165.57 CITY OF BIG STONE CITY, (UTILITIES),939.80 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),671.15 CRONEN, JENNIFER ,(REIMBURSEMENT),44.76 DEFEA TRANSPORTATION,(BUS INSPECTION),45.00 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),613.20 GRANT COUNTY REVIEW,(ADVERTISING),257.41 HENNINGS, STACY ,(REIMBURSEMENT),78.07 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),26.77 SCHOOL ADMINISTRATORS OF SOUTH DAKOTA,(MEMBERSHIP & DUES),345.00

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),6,742.33 JULIUS, ERIN ,(REIMBURSEMENT),39.60 WINDOW WORLD,(WINDOW TREATMENTS),3,875.00

SPECIAL EDUCATION FUND: NONE

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),523.90 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,334.45 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),131.38 LARRY'S REFRIGERATION & HEATING INC,(MAINTENANCE SERVICES),307.19 US FOODS,(FOOD PURCHASES),3,141.35

PRE-SCHOOL/LEARNING CENTER/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),900.00 BMO MASTERCARD,(PCARD),1,772.78 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),438.39 CITY OF BIG STONE CITY, (UTILITIES),372.08 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),10.00 RABE, CHLOE ,(LLC HELP),300.00 SEIDELL, PAIGE ,(LLC HELP),250.00 ST. CHARLES CHURCH,(RENT PAYMENT),500.00 US FOODS,(FOOD PURCHASES),449.90

Action Items

Motion by VanLith, seconded by Westermeyer, to approve the **Consent Agenda** as presented. Recusal of vote below by Hillary Henrich. 4 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); July 20 2020 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; Hillary Henrich, Beyond Concrete to complete cement work at the school.
- Approval of the Emergency School Bus Mutual Assistance Pact
- Approval of Kelly Wollschlager as Physical Education Assistant Teacher for the 2020-2021 school year.
- Approval of the Teacher and Support Staff Handbooks for the 2020-2021 school year.

Tabled Action Items

Approval of the Ortonville School Transportation Agreement, no approval due to lack of motion.

Separate Action Items

Motion by Westermeyer, seconded by Henrich, to approve the Ortonville School District Tuition Agreement. 5 votes yes. Motion Carried.

Motion by VanLith, seconded by Henrich, to approve the Milbank School District Tuition Agreement. 5 votes yes. Motion Carried.

Discussion

There were discussions on the following items:

- Next school board meeting: Based on reorg meeting, third Monday of the month: September 21, 2020 (regular meeting) at 6:00pm in the cafeteria due to COVID-19 social distancing procedures

Motion by Westermeyer, seconded by Henrich, to adjourn the meeting at 6:32 PM. 5 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication