

**BOARD OF EDUCATION PROCEEDINGS
BIG STONE CITY SCHOOL DISTRICT #25-1**

The Big Stone City School District’s Board of Education met in a regular session on August 16, 2021 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Shelley Haggerty, Principal/Counselor

Anne Lester, LLLC/OST Director, Teacher

Meeting called to order by school board president Hillary Henrich at 6:00 PM

Roll call was taken with Sue Christensen, Hillary Henrich, Amy VanLith, Sue Westermeyer and Jen Wiik present. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Wiik, to approve the amended agenda, with the addition of a separate action item 8c. Surplus of a Norlake two-door freezer. 5 votes yes. Motion Carried.

Community Input Session: Fall 2021 “Back to Normal” School Plan per ARP (American Rescue Plan) requirements for DOE (Dept of Education) GMS (Grants Management System)

Motion by Westermeyer, seconded by VanLith, to approve the Fall 2021 “Back to Normal” School Plan. 5 votes yes. Motion Carried.

Communication Items

- School Board Communication: none presented
- Principal Report: 2020-2021 Academic Data Overview
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other item(s) discussed were; ESSER and CRRSA funds use for retention/loyalty pay for staff.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLC FUND
July 1, 2021	BEGINNING BALANCE	\$229,163.36	\$259,932.58	\$167,085.93	(\$595.52)	(\$2,800.33)
	TOTAL RECEIPTS	\$65,277.21	\$742.43	\$773.19	\$11,535.26	\$71,739.78
	TOTAL DISBURSEMENTS	(\$201,451.40)	(\$120,270.95)	(\$22,093.65)	(\$10,868.27)	(\$33,589.67)
July 31, 2021	ENDING BALANCE	\$92,989.17	\$140,404.06	\$145,765.47	\$71.47	\$35,349.78

Certificate of Deposit – \$308,921.39

LLC Building Project Account – \$7,582.88

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,841.45

Student Council (Fund 72) – \$1,842.54

The following bills were approved:

GENERAL FUND: BRAMBLE PARK ZOO,(ZOO FIELD TRIP),535.50 BMO MASTERCARD,(PCARD),9,219.21 BRANDT, LORELEI ,(NORWEX ITEMS),252.00 CITY OF BIG STONE CITY, (UTILITIES),802.05 FOLK, CHRISTOPHER ,(REIMBURSEMENT),254.70 GRANT COUNTY REVIEW,(ADVERTISING),56.00 MUENCHOW, RACHELLE ,(REIMBURSEMENT),132.44 NORTHEAST SUPERINTENDENTS,(SUPERINTENDENT MEMBERSHIP DUES),50.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),57.00 OGREN, AMBER ,(REIMBURSEMENT),128.24 ORTONVILLE INDEPENDENT AND NORTHERN STAR,(ADVERTISING),72.00 POPPLERS MUSIC INC,MUSIC SUPPLIES,30.00 RICK, HANNAH ,(REIMBURSEMENT),73.64 SHI INTERNATIONAL, (TECHNOLOGY LICENSES),1,015.96 SOUTH DAKOTA UNITED SCHOOLS ASSOCIATION,(MEMBERSHIP DUES & FEES),450.00 VAN VOOREN, EMMA ,(REIMBURSEMENT),116.48 VOELTZ, HETHER , (REIMBURSEMENT),13.82

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),7,185.72 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),7,268.13 INNOVATIVE OFFICE SOLUTIONS LLC,(SCHOOL EQUIPMENT),9,180.00 INTERSTATE TELECOMMUNICATIONS COOP INC,(PHONE SYSTEM),495.45 M&J DISTRIBUTORS,(LAWNMOWER & REPAIR),2,995.00 MIDWEST ALARM COMPANY INC,(SCHOOL SECURITY),6,375.36 RURAL SOLUTIONS INC,(TECHNOLOGY SERVICES),480.24

SPECIAL EDUCATION FUND: BMO MASTERCARD,(PCARD),48.75

FOOD SERVICE FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),43.25 ANDERSON, SHELLY ,(REIMBURSEMENT),20.57 BMO MASTERCARD,(PCARD),522.44 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),1,635.11 REGION 1,(LUNCH PROGRAM),1,017.07 US FOODS,(FOOD PURCHASES),1,745.25

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),2,145.00 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),445.34 CITY OF BIG STONE CITY, (UTILITIES),225.34 FEMLING, SAMMY ,(SUBSTITUTE/HELP),126.50 HOEKE, JADEN ,(LLLC HELP),412.50 LESTER, ANNE ,(REIMBURSEMENT),115.59 RADEMACHER, HATTIE ,(LLLC/OST SUMMER HELP),266.64 US FOODS,(FOOD PURCHASES),324.41

Action Items

Motion by Christensen, seconded by Wiik, to approve the **Consent Agenda**. 5 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); July 26, 2021 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; see separate action item below.
- Approval of the resignation of Erin Julius as Middel School ELA Teacher
- Approval of the Letter of Assignment for Lael Jacobson as Middle School ELA Assistant Teacher
- Approval of the South Dakota Open Enrollment Application for #071 and #072
- Approval of the DLA letter acknowledging that Eide Bailly, LLP, CPA's have been authorized to perform the audit for the Big Stone City School District #25-1 for two years ending June 30, 2021

Action Item

Motion by Wiik, seconded by VanLith, to approve the first and second reading of policies through emergency adoption, JHCDE – Administration of Medical Cannabis to Qualifying Students. 5 votes yes. Motion Carried.

Motion by Christensen, seconded by Wiik, to approve the first and second reading of policies through emergency adoption, JHCDE-E(1) – Medical Cannabis Administration Plan. 5 votes yes. Motion Carried.

Motion by Wiik, seconded by Christensen, to approve the first and second reading of policies through emergency adoption. JHCD – Administration of Medication to Students. 5 votes yes. Motion Carried.

Motion by VanLith, seconded by Christensen, to approve the first and second reading of policies through emergency adoption. GBEC – Use of Alcohol, Drugs, and Controlled Substances. 5 votes yes. Motion Carried.

Motion by Wiik, seconded by Westermeyer, to approve the first and second reading of policies through emergency adoption. JFCH – Alcohol and Other Drug Use by Students. 5 votes yes. Motion Carried.

Motion by VanLith, seconded by Christensen, to approve the 2021FY Food Service Fund Transfer Recommendation. 5 votes yes. Motion Carried.

Motion by Westermeyer, seconded by Christensen, to approve the surplus property; Norlake two-door freezer. 5 votes yes. Motion Carried.

Discussion

There were discussions on the following items:

- Next school board meeting: Based on reorg meeting, third Monday of the month: but based on conference schedule conflicts, September 20, 2021 (regular meeting) at 6:00pm in the board room/CEO office.

Executive Session(s)

6:49 PM, motion by VanLith, seconded by Christensen, to enter into executive session pursuant to SDCL 1-25-2(1) for employee matters. 5 votes yes. Motion Carried.

School Board President Henrich declared the board out of executive session at 7:04 PM with no action being taken.

Motion by VanLith, seconded by Christensen, to adjourn the meeting at 7:04 PM. 5 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication