

# PROCEEDINGS OF THE BIG STONE CITY SCHOOL DISTRICT BOARD OF EDUCATION

The Big Stone City School District's Board of Education met in a regular session on August 15<sup>th</sup>, 2017 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager  
Shelley Haggerty, Principal  
Anne Lester, OST Director

Meeting called to order by Vice President Amber Huebner at 6:04 PM

Roll call was taken with Amber Huebner, Amy VanLith and Sue Westermeyer present. Quorum established. Jennifer Wiik was absent. Andria Rabe arrived later.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Westermeyer, to approve the amended agenda as proposed. The amended agenda included the additions of 7a7. Resignation of Rachele Brown as administrative assistant, 7a8. Approval of Kristin Roe as Co-Advisor for the Student Council, and 7a9. Approval of Jennifer Cronen as Co-Advisor for the Student Council. 4 votes yes. Motion Carried.

**Community Input Session** – no community input

## **Communication Items**

1. Board Communication – Sue Westermeyer discussed what she had learned at the board training in Aberdeen put on by ASBSD. She said it was great training!
2. CEO/Business Manager Report; the following reports were presented.
  - a. Revenue/Expenditure Summary Report
  - b. Bills and BMO PCard
  - c. Payroll Register – Unitemized Report
  - d. Balance Sheet
  - e. Check Reconciliation Report

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL FUND
July 1, 2017	BEGINNING BALANCE	\$284,736.46	\$85,457.71	\$101,702.82	\$84,685.48	\$15,556.86	\$1,502.52
	TOTAL RECEIPTS	\$30,639.76	\$403.17	\$391.37	\$0.00	\$261.25	\$3,574.86
	TOTAL DISBURSEMENTS	(\$99,037.09)	(\$7,100.17)	(\$5,453.51)	\$0.00	(\$4,860.44)	(\$15,209.64)
July 31, 2017	ENDING BALANCE	\$216,339.13	\$78,760.71	\$96,640.68	\$84,685.48	\$10,957.67	(\$10,132.26)

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),290.63 ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA,(MEMBERSHIP DUES),60.00 BMO MASTERCARD,(PCARD),10,462.87 BRANDT, LORELEI ,(REIMBURSEMENT),173.88 CITY OF BIG STONE CITY, (UTILITIES),1,047.62 DEFEA TRANSPORTATION,(BUS INSPECTION),40.00 PAYSTUBZ.COM,(TIME CLOCK SERVICE),42.00 SDASBO,(DUES),50.00 SHOP / MAIN STREET SERVICE, THE ,(MAINTENANCE),99.49 SPORS, MICHAEL V ,(BOILER WATER SOFTENER RENT),198.00 TRI STATE PEST CONTROL,(PEST CONTROL),100.00

**CAPITAL OUTLAY FUND:** ATHEY, ELMER ,(BUILDING MAINTENANCE),834.05 BMO MASTERCARD,(PCARD),21,611.66 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),6,045.74 SYKORA PLUMBING INC,(BUILDING MAINTENANCE),1,089.14

**SPECIAL EDUCATION FUND:** BMO MASTERCARD,(PCARD),151.53

**FOOD SERVICE FUND:** ANDERSON, SHELLY ,(REIMBURSEMENT),109.60 BMO MASTERCARD,(PCARD),399.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),316.44 VARIETY FOODS LLC,(FOOD PURCHASES),227.07 WARNER, LILLIAN ,(SUBSTITUTE),189.00

**PRESCHOOL/OST FUND:** BMO MASTERCARD,(PCARD),543.78 KELLY, JANELLE ,(REIMBURSEMENT),36.00 MERTENS, MCKENZIE ,(OST),139.50 RICK, MOLLY ,(OST SUB),132.75 SEIDELL, MCKENZIE ,(OST),132.75 SWENSON, MONTANA ,(OST SUB),76.50

### **Action Items**

Motion by VanLith, seconded by Rabe, to approve the **Consent Agenda** with the following additions, 7a7. Resignation of Rachelle Brown as administrative assistant, 7a8. Approval of Kristin Roe as Co-Advisor for the Student Council, and 7a9. Approval of Jennifer Cronen as Co-Advisor for the Student Council. 4 votes yes. Motion Carried.

1. Approval of minutes from previous meeting(s); July 27 2017 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the second and final reading of Policy EFC Meal Charge Policy
6. Approval of 2017-2018 Emergency Bus Pact
7. Approval of the resignation of Rachelle Brown as administrative assistant with regret and appreciation
8. Approval of Kristin Roe as Co-Advisor for the Student Council
9. Approval of Jennifer Cronen as Co-Advisor for the Student Council

Motion by Rabe, seconded by Westermeyer, to approve the After School OST Program during the school year. 4 votes yes. Motion Carried.

### **Discussion**

There were discussions on the following items:

1. School Committees
2. Next School Board Meeting: 9/18/17 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room.

Motion by Rabe, seconded by VanLith, to adjourn the meeting at 6:50 PM. 4 votes yes. Motion Carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication