

**BOARD OF EDUCATION PROCEEDINGS
BIG STONE CITY SCHOOL DISTRICT #25-1**

The Big Stone City School District's Board of Education met in a regular session on July 25, 2022 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Janelle Huber, Principal

Doral Jacobson, Teacher

Meeting called to order by school board president Hillary Henrich at 6:02 PM

Roll call was taken with Sue Christensen, Alan Chrzanowski, Hillary Henrich, Amy VanLith, and Sue Westermeyer present. Quorum established.

The Pledge of Allegiance was recited.

Motion by Westermeyer, seconded by Christensen, to approve the oath of office for Hillary Henrich and Alan Chrzanowski. 5 votes yes. Motion Carried.

Motion by Christensen, seconded by VanLith, to approve the amended agenda. The amendment to the agenda is to add the following to the discussion section; set a date for the ASBSD school board training 101. 5 votes yes. Motion Carried.

Discussion on LLLC/OST Program(s) ending 2022FY

- Learning Center and OST Monthly Financial Overview; ending June 30 2022
- Estimated EOY balance with grant(s) reporting

Motion by Westermeyer, seconded by VanLith, to approve the 2022FY supplemental budget for funds. 5 votes yes. Motion Carried.

Motion by VanLith, seconded by Chrzanowski, to approve of the 2022FY fund transfer(s). 5 votes yes. Motion Carried.

Motion by Christensen, seconded by VanLith, to adjourn the 2021-2022 School Board. 5 votes yes. Motion Carried.

CEO, Christopher Folk, asked for a motion to call the 2022-2023 School Board to Order, motion by Westermeyer, seconded by Henrich. 5 votes yes. Motion Carried.

CEO calls for nomination for school board president. Nomination by Chistensen, to nominate Hillary Henrich for School Board President. Motion by Westermeyer, seconded by VanLith, to cease nominations for School Board President. 5 votes yes. Motion Carried.

Congratulations to Hillary Henrich, as the 2022-2023 Big Stone City School Board President!

School Board President Henrich resumes the meeting. President calls for nominations for school board vice president. Nomination by Christensen, to nominate Sue Westermeyer for School Board Vice President. Motion by VanLith, seconded by Christensen, to cease nominations for School Board Vice President. 5 votes yes. Motion Carried.

Congratulations to Sue Westermeyer, as the 2022-2023 Big Stone City School Board Vice President!

The School Board President Hillary Henrich called the meeting to order at 6:30 PM.

Roll call was taken with Sue Christensen, Alan Chrzanowski, Hillary Henrich, Amy VanLith, and Sue Westermeyer present. Quorum established.

Community Input Session: the 2023FY Proposed Budget Hearing was held.

Communication Items

- School Board Communication: none
- Principal Report: Back to School!
- Learning Center Director Report: second allocation of ARPA Child Care Stabilization Grant funds received in July 2022
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed; 5/12/2022 storm recap – insurance and the 2023FY Capital Outlay and ESSER projects update.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
June 1, 2022	BEGINNING BALANCE	\$202,927.02	\$230,313.10	\$182,778.00	\$8,395.58	\$113,919.45
	TOTAL RECEIPTS	\$114,014.09	\$10,844.46	\$5,633.48	\$10,018.54	\$27,555.99
	TOTAL DISBURSEMENTS	(\$229,928.36)	(\$1,618.26)	(\$32,877.68)	(\$7,759.11)	(\$28,485.07)
June 30, 2022	ENDING BALANCE	\$87,012.75	\$239,539.30	\$155,533.80	\$10,655.01	\$112,990.37

Certificate of Deposit – \$313,332.29

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$11,389.56

Student Council (Fund 72) – \$2,046.54

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),200.00 ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA,(MEMBERSHIP DUES),787.00 BMO MASTERCARD,(PCARD),6,781.75 CITY OF BIG STONE CITY, (UTILITIES),786.93 COOPER, NICHOLE , (REIMBURSEMENT),238.50 GRANT COUNTY REVIEW,(ADVERTISING),12.95 HUBER, JANELLE ,(REIMBURSEMENT),20.00 NAPA; STURDEVANTS AUTO PARTS, (MAINTENANCE SUPPLIES),169.99 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),150.59 SD TEACHER PLACEMENT CENTER,(MEMBERSHIP DUES & FEES),435.00 SDDCI IDENTIFICATION CENTER,(BACKGROUND CHECK),43.25 WEISMANTEL RENT-ALL,(TRANSPORTATION RENT),2,690.00

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),419.79

SPECIAL EDUCATION FUND: BMO MASTERCARD,(PCARD),101.94 COOPER, NICHOLE , (REIMBURSEMENT),40.00

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),227.41 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),61.92 GATEHOUSE MEDIA SOUTH DAKOTA HOLDINGS, INC,(ADVERTISING),482.00

PRESCHOOL/LEARNING CENTER/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),540.78 BRIANS GLASS & DOOR INC,(BUILDING IMPROVEMENTS),62.55 CITY OF BIG STONE CITY, (UTILITIES),260.14 GRANT COUNTY REVIEW,(ADVERTISING),56.00 HENNINGS, STACY ,(REIMBURSEMENT),16.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),11.38 ORTONVILLE INDEPENDENT AND NORTHERN STAR,(ADVERTISING),45.00 PRO IMAGE PARTNERS INC,(SCHOOL APPAREL),608.00 WEBER, JENNIFER ,(SUBSTITUTE),20.00

Action Items

Motion by VanLith, seconded by Christensen, to approve the **Consent Agenda**. 5 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); June 27, 2022 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable.
- Approval of Sarah Chrzanowski as kindergarten assistant teacher for the 2022-2023 school year.
- Approval of Morgan Lewandowski as preschool paraprofessional for the 2022-2023 school year.
- Approval of Rob Walsh as middle school ELA teacher for the 2022-2023 school year.
- Approval of the South Dakota Department of Health Contract
- Approval of the Associated School Boards Protective Trust - Worker's Compensation Fund Adoption, Renewal Motion and Participant Agreement
- Approval of the Associated School Boards Protective Trust - Property and Liability Insurance Adoption, Renewal Motion and Participant Agreement
- Approval of the Big Stone Therapies Contract
- Approval of the CEO/Business Manager to be the designated school official on open enrollment applications
- Approval of the student/parent handbook for the 2022-2023 school year.
- Approval of the teacher handbook for the 2022-2023 school year.
- Approval of the support staff handbook for the 2022-2023 school year.
- Approval of the Emergency School Bus Mutual Assistance Pact

- Approval of the Tuition Agreement with the Ortonville School District #2903 for the 2022-2023 SY.
- Approval of the Classified Staff Plan for use of ARP ESSER III funds per the DOE GMS request.

Motion by VanLith, seconded by Christensen, to approve the additional item from Bullet Proof Mechanical, blowdown separator, in the approximate amount of \$10,318 for the 1900 building boiler system project. 5 votes yes. Motion Carried.

Motion by Westermeyer, seconded by Christensen, to approve the reorganization consent agenda, SDCL 13-8-10. 5 votes yes. Motion Carried.

- Designation of official depository(ies), MinnWest Bank, Big Stone City (formally known as First State Bank/Wilmot), per SDCL 13-16-15
- Designation of official legal newspaper, Grant County Review, Milbank SD
- Authorize continuation of existing funds or accounts and the establishment of any new accounts, if applicable
- Set date, time and place for regular board meetings – third Monday of the month @ 6pm in the school board room/CEO office
- Set number of members present to establish a quorum – 3 out of 5 members
- Set number of votes required to pass a motion – majority of those present of a quorum
- Adoption of board policies and schedule for review
- Establishment of advisory committees where applicable
- Review bonds for Business Manager and other bonded personnel
- Appointment of administrator of trust and agency accounts; Business Manager
- Appointment of individual(s) authorized to direct federal programs; CEO
- Authorize administrator to institute school lunch agreement; CEO
- Re-designate Amended Roberts Rules of Order as guidelines for parliamentary procedures rules
- Authorize Business Manager to invest and reinvest funds in institutions which serves greatest advantage to school district
- Set the following fees for the 2022-2023 school year:
 - Student lunch: \$3.30
 - Student breakfast: \$2.50
 - Student's Seconds: \$1.50
 - Adult lunch: \$5.00
 - Adult breakfast: \$3.00
 - Adult Seconds: \$1.50
 - Milk: \$0.60
 - Preschool Tuition: \$100/month
 - Extracurricular Building Rental Fees
 - Gymnasium & Lunchroom Rental Fee: \$150
 - Security Deposit: \$150
 - Lunchroom ONLY; Gymnasium locked Rental Fee: \$75
 - Security Deposit: \$75
 - All other fees will be left up to the discretion of the administration of the district

- Set the following rates of pay for substitutes for the 2022-2023 school year:
 - Substitute for teacher position - \$115
 - Substitute for a paraprofessional position - \$105
- Authorize CEO to close school in emergency situations and in case of inclement weather. If absent, authorization goes to the Principal, Head Custodian, and Board President, in that order.
- Designate the county sheriff as the district truancy officer for the school year
- Set board member per diem for the year; \$40/meeting
- Designate Rodney Freeman and/or KSB School Law as legal counsel for the school year
- Authorize expenses to be made from Imprest Fund
- Set mileage rates (previous year; \$0.45/mile)

Discussion

There were discussions on the following items:

- Next school board meeting(s): August 15, 2022 and September 19, 2022 (regular meeting) at 6:00pm in the board room/CEO office.
- Set a date for the ASBSD school board training 101, tentative for September 19, 2022

Executive Session may have a motion after being declared out.

6:56 PM, motion by VanLith, seconded by Christensen, to enter into executive session pursuant to SDCL 1-25-2(1) for employee matters. 5 votes yes. Motion Carried.

7:05 PM, President Henrich declared out of executive session with no motion.

Motion by Christensen, seconded by VanLith, to adjourn the meeting at 7:05 PM. 5 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication