

# PROCEEDINGS OF THE BIG STONE CITY BOARD OF EDUCATION

The Big Stone City School District's Board of Education met in a regular session on July 19<sup>th</sup>, 2016 @ 6:00 PM in the Principal's Office/Board Room with the following members present or absent:

Officers and Other Persons Present:

Christopher Folk, CEO/Business Manager  
Shelley Haggerty, Principal/Counselor  
Marilyn Chindvall, Teacher  
Diane Stewart, Teacher  
Ashley Kendall, Teacher  
Vicky Torgerson, Community Member

Meeting called to order by Vice President Amber Huebner at 6:00 PM

Roll call was taken with Amber Huebner, Andria Rabe, Amy VanLith and Barb Voecks present and Jennifer Wiik absent.

The Pledge of Allegiance was recited.

Motion by Voecks, seconded by Rabe, to approve the agenda as proposed. 4 votes yes. MC

Motion by VanLith, seconded by Rabe, to approve the 2015-2016 supplemental budget of funds. 4 votes yes. MC

Motion by Voecks, seconded by VanLith, to approve the 2015-2016 fund transfers. 4 votes yes. MC

Motion by Huebner, seconded by Rabe, to adjourn the 2015-2016 School Board. 4 votes yes. MC

Folk asked for a motion to call the 2016-2017 School Board to Order, motion by Huebner, seconded by VanLith, 3 votes yes. MC

Motion by VanLith, seconded by Rabe, to nominate Jennifer Wiik for School Board President. 3 votes yes. MC

Motion by Huebner, seconded by Vanlith, to cease nominations for School Board President. 3 votes yes. MC

Congratulations to Jennifer Wiik, as the 2016-2017 Big Stone City School Board President!

Motion by Rabe, seconded by VanLith, to nominate Amber Huebner for School Board Vice President. 3 votes yes. MC

Motion by Rabe, seconded by Vanlith, to cease nominations for School Board Vice President. 3 votes yes. MC

Congratulations to Amber Huebner, as the 2016-2017 Big Stone City School Board Vice President!

Motion by Huebner, seconded by Rabe, to approve the appointment of new board member, Barb Voecks, for a 1 year term. 3 votes yes. MC

Oath of Office was recited and accepted by new board member Barb Voecks.

The School Board Vice President Huebner called the meeting to order at 6:14 PM.

Roll call was taken with Amber Huebner, Andria Rabe, Amy VanLith and Barb Voecks present and Jennifer Wiik absent.

Motion by Voecks, seconded by Huebner, to approve the Disclosure of Conflict of Interest per HB1214. 4 votes yes. MC. There were no disclosures mentioned by any one board member or administration of the school at this time.

### **Community Input Session**

2017FY Proposed Budget Hearing was discussed.

Vicky Torgerson was present from the community to ask questions on the upcoming budget and comparisons with previous budgets. She had also asked the question and wondered why there had been rumors mentioned about the Big Stone City School attaching or consolidating with Milbank this past year. The board's response was, the school is in a very strong position and there is no action being taken to pursue any avenue towards closing the school. The future is bright for our school, with well experienced returning teachers, new exciting hires, facility upgrades and a new hierarchy in the administration that will bring longevity and consistency to the school.

### **Communication Items**

1. Board Communication
2. Principal Report
  - a. The 2016 South Dakota Legislature made available \$1 million in funds to be used for the Classroom Innovation Grant. The purpose of this grant program is to provide funding for developing teacher training and classroom access to innovative technology. 48 schools applied and 18 were selected. Big Stone City School was awarded \$50,000 to be used over the next two school years. These funds will be used to purchase technology including MacBooks, Ipad, LEGO robotics, and other supplies for developing engineering skills. Training for teachers will take place in the areas of robotics, coding, and creating digital products in multiple platforms.
3. Business Manager Report; the following reports were presented.
  - a. Revenue/Expenditure Summary Report
  - b. Bills

- c. Balance Sheet
- d. Check Reconciliation Report
- e. 2016FY yearend Budget to Actual Report was discussed.
- f. Billboard approval by DOT
- g. Department of Education approval of plan of intent for Jennifer Cronen
- h. Department of Education approval of the waiver for Algebra 1

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL FUND
June 1, 2016	BEGINNING BALANCE	\$189,252.68	\$92,372.80	\$84,142.39	\$89,666.28	(\$14,737.75)	(\$19,158.33)
	TOTAL RECEIPTS	\$208,345.92	\$17,175.62	\$30,244.46	\$3,435.29	\$7,602.01	\$90.00
	TOTAL DISBURSEMENTS	(\$149,031.29)	(\$6,381.14)	(\$16,173.66)	(\$7,061.93)	(\$8,223.45)	(\$4,626.05)
June 30, 2016	ENDING BALANCE	\$248,567.31	\$103,167.28	\$98,213.19	\$86,039.64	(\$15,359.19)	(\$23,694.38)

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),177.69 AMAZON,(SCHOOL SUPPLIES),458.47 ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA,(MEMBERSHIP DUES),782.98 ATHEY, ELMER ,(BUILDING MAINTENANCE),952.50 BRAMBLE PARK ZOO,(ZOO FIELD TRIP),524.06 BRIGHTARROW TECHNOLOGIES INC,(TECHNOLOGY SERVICE),130.00 CEDAR SHORE RESORT,(LODGING),551.70 CENEX FLEET FUELING,(TRANSPORTATION),91.79 CENTRYLINK,(TELECOMMUNICATIONS),195.94 CITY OF BIG STONE CITY, (UTILITIES),890.71 CORPORATE TECHNOLOGIES LLC,(TECHNOLOGY SERVICES),663.00 DA SERVICES,(CUSTODIAL SERVICES),350.00 EBSCO,(LIBRARY SUPPLIES),79.34 GRANT COUNTY REVIEW,(ADVERTISING),133.58 HILLYARD/SIOUX FALLS,(CUSTODIAL SUPPLIES),1,959.94 INFOBASE LEARNING,(EDUCATIONAL PROGRAM),448.59 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),12.69 ORTONVILLE INDEPENDENT AND NORTHERN STAR,(ADVERTISING),31.50 PRAIRIE FIVE RIDES,(TRANSPORTATION),110.25 QUILL,(SCHOOL SUPPLIES),129.14 RENAISSANCE LEARNING INC,(EDUCATIONAL PROGRAM),2,649.00 RUNNINGS FARM & FLEET,(SCHOOL & CUSTODIAL SUPPLIES),19.99 RURAL SOLUTIONS INC,(TECHNOLOGY SERVICES),225.00 SCHOLASTIC INC,(SCHOOL SUPPLIES),53.96 SEEHAFFER HARDWARE HANK,(CUSTODIAL SUPPLIES & MAINT),18.28 SOFTWARE UNLIMITED INC,(ACCOUNTING SOFTWARE),2,900.00 TUBBS OF SOFT WATER INC, (SOFTENER RENTAL),384.00 WASTE MANAGEMENT OF WI-MN,(UTILITIES - RECYCLING/GARBAGE),371.32 WORKERS COMP FUND,(WORKERS COMP RENEWAL),6,147.00  
**CAPITAL OUTLAY FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),1,163.13 ATHEY, ELMER ,(BUILDING MAINTENANCE),900.00 CORDES ENTERPRISES,(TUCKPOINTING),13,000.00 RONGLIEN & SONS EXCAVATING INC,(MAINTENANCE),4,956.35 SEEHAFFER HARDWARE HANK,(CUSTODIAL SUPPLIES & MAINT),336.20 XEROX CORPORATION,(COPY MACHINE LEASE),241.30  
**SPECIAL EDUCATION FUND:** CHILDREN'S HOME SOCIETY,(SPED TUITION),1,635.33 TOSTENSON, KRISTIN ,(SPED SERVICES),162.50  
**FOOD SERVICE FUND:** COMPANION CORPORATION,(LUNCHROOM SOFTWARE),399.00

### Action Items

Motion by Voecks, seconded by VanLith, to approve the **Consent Agenda** as presented. 4 votes yes. MC

1. Approval of minutes from previous meeting(s)
2. Approval of the financial reports
3. Approval of the bills
4. Approval of the South Dakota Department of Health Contract
5. Approval of the Associated School Boards Protective Trust – Worker’s Compensation Renewal
6. Approval of Julie Grund, 4<sup>th</sup> Grade Teacher
7. Approval of Dan Lester, Head Custodian
8. Approval of the Big Stone Therapies Contract
9. Approval of the CEO/Business Manager to be the designated school official on open enrollment applications
10. Approval of the second and final reading for the following J policies: : JA, JB, JEA, JEAA, JEB, JEC, JECA, JECAA, JECB, JECBA, JED, JEDA, JEDB, JEE, JEG, JF, JFA, JFAA, JFB, JFC, JFCA, JFCB, JFCC, JFCC-R, JFCD, JFCD-E(1), JFCD-E(2), JFCD-E (3), JFCH, JFCI, JFCJ, JFCK, JFCL, JFG, JFH, JG, JGA, JGD, JGD-E(1), JGD-E(2), JGD-E(3), JGD-E(4), JGD-R(1), JHC, JHCA, JHCC, JHCC-R, JHCD, JHCDA, JHCDA-E, JHCDB, JHCDC, JGCD-E, JHD, JHDA, JHFA, JHG, JNA, JO, JOA, JOA-E, JOA-E(1), JOA-E(2), JO-E

11. Approval of the second and final reading for the following K policies: KA, KB, KBA, KBAA, KBAA-R(1), KBC, KBCA, KG, KGB, KG-E(l), KH, KI, KIA, KK, KLB, KL, KL-E(1), KL-E(2), KL-E(3), KMA, KMB, KMC, KMI, KN
12. Approval of the second and final reading for the following L policies: LA, LAA, LB, LBB, LI

Motion by VanLith, seconded by Huebner, to approve the Ortonville School District Tuition Agreement. 4 votes yes. MC

Motion by Rabe, seconded by VanLith, to approve the Ortonville School District Transportation Agreement. 4 votes yes. MC

Motion by Voecks, seconded by Huebner, to approve the Teacher Handbook for the 2016-2017 school year. 4 votes yes. MC

Motion by Voecks, seconded by Rabe, to approve of the Support Staff Handbook for the 2016-2017 school year. 4 votes yes. MC

Motion by Rabe, seconded by Huebner, to approve the Student/Parent Handbook for the 2016-2017 school year. 4 votes yes. MC

Motion by Voecks, seconded by Rabe, to approve the membership into the South Dakota United Schools Association (SDUSA). 4 votes yes. MC

#### **Reorganization Consent Agenda; SDCL 13-8-10**

Motion by Rabe, seconded by VanLith, to approve the reorganization consent agenda as proposed. 4 votes yes. MC

1. Designation of official depository(ies), First State Bank/Wilmot, per SDCL 13-16-15
2. Designation of official legal newspaper, Grant County Review, Milbank SD
3. Authorize continuation of existing funds or accounts and the establishment of any new accounts, if applicable
4. Set school board meeting for the third Tuesday of the month at 6:00 PM in the CEO/Business Manager Office/Board Room
5. Set number of votes required to take action as a simple majority, 3 out of 5 votes
6. Adoption of board policies and schedule for review
7. Establishment of advisory committees where applicable
8. Review bonds for Business Manager and other bonded personnel
9. Appointment of administrator of trust and agency accounts; Business Manager
10. Appointment of individual(s) authorized to direct federal programs; CEO
11. Authorize administrator to institute school lunch agreement; CEO
12. Re-designate Amended Roberts Rules of Order as guidelines for parliamentary procedures rules
13. Authorize Business Manager to invest and reinvest funds in institutions which serves the greatest advantage to school district
14. Set the following fees for the 2016-2017 school year:
  - a. Student lunch: \$2.75
  - b. Student breakfast: \$2.05
  - c. Student's Seconds: \$0.85
  - d. Adult lunch: \$3.80
  - e. Adult breakfast: \$2.40
  - f. Adult Seconds: \$0.85
  - g. Milk: \$0.50

- h. Preschool Tuition: \$90
  - i. Extracurricular Building Rental Fees
    - i. Gymnasium & Lunchroom Rental Fee: \$100
    - ii. Security Deposit: \$100
  - j. Lunchroom ONLY; Gymnasium locked Rental Fee: \$50
    - i. Security Deposit: \$50
15. All other fees will be left up to the discretion of the administration of the district
  16. Authorize CEO to close school in emergency situations and in case of inclement weather. If absent, authorization goes to the Principal, Head Custodian, and Board President, in that order.
  17. Designate the county sheriff as the district truancy officer for the school year
  18. Set board member per diem for the year; \$40/meeting lasting 30 minutes or more will result in the per board meeting compensation rate, anything less, will be considered as volunteer basis, per 8/14/2013 board minutes
  19. Designate Rodney Freeman as legal counsel for the year
  20. Authorize expenses to be made from Impress Fund
  21. Set mileage rates at \$0.45/mile

**Discussion**

There were discussions on the following items:

- 22. Next School Board Meeting: 8/23/2016 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room

7:02 PM, motion by Huebner, seconded by Voecks, to enter into executive session pursuant to SDCL 1-25-2(4) for negotiations. 4 votes yes. MC

Vice President Huebner declared out of executive session at 7:32 PM with no motion.

Motion by Voecks, seconded by Rabe, to adjourn the meeting at 7:32 PM. 4 votes yes. MC

/s/ \_\_\_\_\_  
 President or Vice President

/s/ \_\_\_\_\_  
 Business Manager

\_\_\_\_\_  
 Approximate Cost of Publication