

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on June 27, 2022 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Janelle Huber, entering Principal

Anne Lester, LLLC/OST Director

Doral Jacobson, Teacher

Meeting called to order by school board president Hillary Henrich at 6:02 PM

Roll call was taken with Sue Christensen, Hillary Henrich, Amy VanLith, Jennifer Wiik and Sue Westermeyer present. Quorum established.

The Pledge of Allegiance was recited.

Motion by Wiik, seconded by VanLith, to approve the amended agenda. The amendment to the agenda is to add the following; delete consent agenda item 8a5 scheduling of proposed budget hearing as it is a duplicate action item, add 8a16 resignation of Hether Voeltz as kindergarten teacher, and 10b discussion item cyber security insurance. 5 votes yes. Motion Carried.

6:05 PM, motion by Christensen, seconded by Westermeyer, to enter into executive session to discuss qualifications, interests, attitudes, and goals of the potential school board candidate(s). 5 votes yes. Motion Carried.

6:08 PM, President Henrich declared out of executive session with the following motion(s):

Motion by VanLith, seconded by Christensen, to appoint Alan Chrzanowski for a one-year school board term starting July 1, 2022. 5 votes yes. Motion Carried.

Motion by Wiik, seconded by VanLith, to appoint Hillary Henrich for a one-year school board term starting July 1, 2022. Henrich abstained from voting. 4 votes yes. Motion Carried.

Community Input Session: none

Communication Items

- School Board Communication: none
- Principal Report: Spring benchmark/state assessment presentation by Mr. Folk
- Learning Center Director Report: quarterly financial review, second allocation of ARPA Child Care Stabilization Grant funds information, and estimated EOY balance with grant(s) reporting
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed; 2022-2023 Proposed Budget, ASBSD P-card Program rebate, and ESSER Reporting on GMS and claims recap.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
May 1, 2022	BEGINNING BALANCE	(\$80,458.78)	\$157,283.87	\$146,059.70	\$5,136.53	\$142,213.74
	TOTAL RECEIPTS	\$387,419.54	\$74,890.75	\$48,878.29	\$13,371.22	\$20,269.84
	TOTAL DISBURSEMENTS	(\$104,033.74)	(\$1,861.52)	(\$12,159.99)	(\$10,112.17)	(\$48,564.13)
May 30, 2022	ENDING BALANCE	\$202,927.02	\$230,313.10	\$182,778.00	\$8,395.58	\$113,919.45

Certificate of Deposit – \$313,332.29

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$10,618.64

Student Council (Fund 72) – \$2,046.54

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),18.40 BMO MASTERCARD,(PCARD),4,049.65 BRANDT, LORELEI ,(REIMBURSEMENT),128.14 CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP, (DUES & SERVICES),303.64 CITY OF BIG STONE CITY, (UTILITIES),1,425.91 FOLK, CHRISTOPHER ,(REIMBURSEMENT),377.10 GRANT COUNTY REVIEW,(ADVERTISING),77.27 MILBANK SCHOOL DISTRICT,(TUITION BILLING),105,585.98 MINNESOTA RIVER VALLEY EDUCATION DISTRICT,(INDEPENDENT STUDY CREDITS),540.00 MUENCHOW, RACHELLE ,(REIMBURSEMENT),248.14 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),577.46 OGREN, AMBER ,(REIMBURSEMENT),128.14 ORTONVILLE INDEPENDENT AND NORTHERN STAR,(ADVERTISING),45.00 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),41,775.43 RABINE, KRISTINA ,(REIMBURSEMENT),120.00 RICK, HANNAH ,(REIMBURSEMENT),14.00 SOUTHEAST AREA COOPERATIVE,(TEACHER TRAINING),200.00 US FOODS,(FOOD PURCHASES),461.65 VAN VOOREN, EMMA ,(REIMBURSEMENT),128.14

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),1,524.49 M&J DISTRIBUTORS,(LAWNMOWER & REPAIR),93.77

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),533.65 MILBANK SCHOOL DISTRICT,(TUITION BILLING),24,613.00 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),2,003.40

FOOD SERVICE FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),40.00 BMO MASTERCARD,(PCARD),1,111.87 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),597.04 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),389.74 US FOODS,(FOOD PURCHASES),922.55

PRESCHOOL/LEARNING CENTER/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),232.03 BMO MASTERCARD,(PCARD),2,731.86 CITY OF BIG STONE CITY, (UTILITIES),230.38 FEMLING, SAMMY ,(SUBSTITUTE/HELP),182.00 LESTER'S LANDSCAPE & TILE,(SCHOOL GROUNDS),500.00 LESTER, ANNE ,(REIMBURSEMENT),230.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),39.47 SCHWEER, CHERYL , (REIMBURSEMENT),20.00 US FOODS,(FOOD PURCHASES),1,128.01

Action Items

Motion by VanLith, seconded by Christensen, to approve the amended **Consent Agenda**. 5 votes yes.
Motion Carried.

- Approval of minutes from previous school board meeting(s); May 16, 2022 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable.
- Approval of the School Improvement Plan
- Approval of the Title I Coordination/Transition Plan
- Approval of the Special Education Comprehensive Plan
- Approval of Sarah Chrzanowski as First Grade Assistant Teacher for the 2022-2023 school year.
- Approval of Sarah Frevert as LLLC Director
- Approval of Lori Brandt as 0.5 FTE Title I Teacher
- Approval of Braden Femling as OST Assistant - Summer 2022
- Approval of Tatum Berry as OST Assistant - Summer 2022

- Approval of the resignation of Kristina Rabine as Second Grade Teacher
- Approval of the surplus of the learning center early childhood climber and principal macbook.
- Approval of the resignation of Hether Voeltz as Kindergarten Teacher.

Motion by Westermeyer, seconded by Christensen, to approve the scheduling of the proposed budget hearing, set for the next school board meeting, July 25, 2022. 5 votes yes. Motion Carried.

Motion by Wiik, seconded by VanLith, to approve USFoods as the primary vendor per the state procurement process for the 2022-2023 school year. 5 votes yes. Motion Carried.

Discussion

There were discussions on the following items:

- Next school board meeting(s): July 25, 2022 and August 22, 2022 (regular meeting) at 6:00pm in the board room/CEO office.
- Cyber Security Insurance

Motion by VanLith, seconded by Christensen, to adjourn the meeting at 6:42 PM. 5 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication