

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on June 21, 2021 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Anne Lester, LLLC/OST Director, Teacher

Dorla Jacobson, Teacher

Meeting called to order by President Jennifer Wiik at 6:00 PM

Roll call was taken with Sue Christensen, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Hillary Henrich arrived later. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Christensen, to approve the proposed agenda. 4 votes yes. Motion Carried.

Community Input Session: none presented

Communication Items

- School Board Communication: none presented
- Principal Report: none presented
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed were learning center and OST program monthly financial overview, update on the LLLC building project, CRRSA Funding for LLLC and OST programs, learning center new building ribbon cutting scheduled for 6/23/2021 at 6:30pm, 2021-2022 Preliminary Proposed Budget, and the budget to actual report for 2021FY.

Hillary Henrich arrived to the school board meeting.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
May 1, 2021	BEGINNING BALANCE	(\$53,246.90)	\$202,703.67	\$105,645.59	(\$9,406.04)	(\$49.41)
	TOTAL RECEIPTS	\$239,205.55	\$54,567.91	\$80,883.18	\$8,181.23	\$24,298.38
	TOTAL DISBURSEMENTS	(\$84,667.53)	(\$2,234.95)	(\$10,680.16)	(\$8,694.03)	(\$24,834.36)
May 31, 2021	ENDING BALANCE	\$101,291.12	\$255,036.63	\$175,848.61	(\$9,918.84)	(\$585.39)

Certificate of Deposit – \$306,015.34

LLLC Building Project Account – \$48,199.55

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,455.86

Student Council (Fund 72) – \$2,986.80

Executive Session

6:55 PM, motion by Westermeyer, seconded by Henrich, to enter into executive session pursuant to SDCL 1-25-2(4) for LLLC/OST Director negotiations. 5 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 7:14 PM with the following action being taken:

Motion by Henrich, seconded by Christensen, to approve the LLLC/OST Director negotiations. 5 votes yes. Motion Carried.

The following bills were approved:

GENERAL FUND: BMO MASTERCARD,(PCARD),2,381.97 BRAMBLE PARK ZOO,(ZOO FIELD TRIP),697.00 BRANDT, LORELEI ,(NORWEX ITEMS),137.40 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),182.28 CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP, (DUES & SERVICES),73.54 CITY OF BIG STONE CITY, (UTILITIES),1,578.63 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),50.00 GRANT COUNTY REVIEW,(ADVERTISING),94.40 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),488.51 ORTONVILLE INDEPENDENT AND NORTHERN STAR,(ADVERTISING),58.50 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),35,134.43 OSTLUND, LYNDA ,(REIMBURSEMENT),7.51 US FOODS,(FOOD PURCHASES),952.29

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),5,892.58 LESTER, ANNE ,(REIMBURSEMENT), 489.89

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),102.99 BMO MASTERCARD,(PCARD),86.48 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),2,983.78 TOSTENSON, KRISTIN ,(EARLY CHILDHOOD SPED SERVICES),275.00

FOOD SERVICE FUND: ANDERSON, ARLO ,(SCHOOL HELP),28.97 BMO MASTERCARD,(PCARD),1,152.87 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),709.92 US FOODS,(FOOD PURCHASES),1,717.58

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),2,439.88 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),17.83 CITY OF BIG STONE CITY, (UTILITIES),247.40 FEMLING, BRADEN ,(LLLC SUB),180.00 GUSTAFSON, KELLY ,(LLLC SUB),90.00 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),40.02

Action Items

Motion by Westermeyer, seconded by VanLith, to approve the **Consent Agenda**. 5 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); May 17, 2021 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; see separate action item below.
- Approval of the resignation of Mrs. Ashley Stoel as middle school math and computer teacher. Her time in our school district is appreciated and best of wishes for her future endeavors!
- Approval of the classified letter of assignments for the 2021-2022 school year.
- Approval of the principal/counselor contract for the 2021-2022 school year.
- Approval of the CEO/business manager contract for the 2021-2022 school year.

- Approval of the letter of assignment for Kimberly Muenchow, assistant cook for the 2021-2022 school year
- Approval of the 2021-2022 middle school math and computer teacher contract for Rachelle Muenchow.
- Approval of the 2021-2022 third grade teacher contract for Emma VanVooren.
- Approval of the scheduling of the proposed budget hearing, set for the next school board meeting, July 26, 2021 @ 6pm
- Approval of the SFSP food service program for the summer 2021
- Approval of the Special Education Comprehensive Plan

Action Item

Motion by VanLith, seconded by Westermeyer, to approve the 2021FY Amendment #3 for ESSER I Funds. 5 votes yes. Motion Carried.

Discussion

There were discussions on the following items:

- Plan at the July 2021 school board meeting, there will be discussion on the what plan is needed to reopen our school this fall per the Department of Education. There are plan documents that need to be completed and a plan that outlines the use of the ESSER funding that has been awarded. With the plans we needed in place this past year to open safely the blueprint is already laid out, the plan may just need some minor adjustments and updates.
- Next school board meeting: Based on reorg meeting, third Monday of the month: but based on conference schedule conflicts, July 26, 2021 (regular meeting) at 6:00pm in the board room/CEO office.

Motion by VanLith, seconded by Christensen, to adjourn the meeting at 7:26 PM. 5 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication