

**BOARD OF EDUCATION PROCEEDINGS
BIG STONE CITY SCHOOL DISTRICT #25-1**

The Big Stone City School District's Board of Education met in a regular session on June 18th, 2018 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Anne Lester, Learning Center/OST Director/Teacher
Samantha Zahn, Parent/PTO Member
Hillary Henrich, Parent/PTO Member

Meeting called to order by President Jennifer Wiik at 6:02 PM

Roll call was taken with Andria Rabe, Amy VanLith, Sue Westermeyer, and Jennifer Wiik present.
Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Rabe, to approve the amended agenda as proposed. Added comments to the Board Communication section for Amber Huebner and Huebner Construction. 4 votes yes. Motion Carried.

Community Input Session – no community input

Executive Session

6:06 PM, motion by Rabe, seconded by VanLith, to enter into executive session pursuant to SDCL 1-25-2(1) for personnel matters to view applications for the appointment of a new board member to replace Amber Huebner per SDCL 13-8-23 (4). Application(s) were gathered and reviewed by the board members and an application will be selected to fill the vacant position for one year. 4 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 6:11 PM with the following action being taken.

Only one application was submitted for the board position by Erin Schablin. Motion by VanLith, seconded by Westermeyer, to approve the appointment of Erin Schablin to replace Amber Huebner per SDCL 13-8-23 (4). 4 votes yes. Motion Carried.

Learning Center and OST updates by Mrs. Anne Lester, Learning Center/OST Director – the Learning Center and OST programs are off and running as planned. There are waiting lists for both programs and expansion availability to open spots will be determined as data analysis of the program’s plans are done throughout the year. The district is very pleased and thankful for all the district community and surrounding community support!

Communication Items

1. Board Communication – Thank you letter from Mrs. Chindvall. Also, per last month's board meeting, there was no action taken on the disclosed conflict of interest documents for school board member Amber Huebner for Huebner Construction's work on the school's learning center fire door installation. There is no need for this action item now as the actual expense for the construction was under the \$5,000 threshold and also per SDCL 13-8-23 (4), Mrs. Amber Huebner is no longer a school board member as she has moved out of the school district.
2. Principal Report –no report given
3. CEO/Business Manager Report; the following reports were presented.
 - a. Revenue/Expenditure Summary Report
 - b. BSCS Board Report – Detail, Bills and BMO PCard
 - c. Payroll Register – Unitemized Report
 - d. Balance Sheet
 - e. Check Reconciliation Report
 - f. Manual Journal Entry Board Report
 - g. Estimated End of Year Budget to Actual Report Overview (2018FY)
 - h. 2018-2019 Preliminary Proposed Budget per SDCL 13-11-2
 - i. P-Card Rebate

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST) FUND
May 1, 2018	BEGINNING BALANCE	\$18,412.94	\$100,389.73	\$75,274.30	\$83,730.38	\$9,805.99	(\$26,266.33)
	TOTAL RECEIPTS	\$267,463.23	\$42,615.94	\$49,049.67	\$0.00	\$3,819.40	\$9,728.75
	TOTAL DISBURSEMENTS	(\$175,422.89)	(\$899.47)	(\$59,946.34)	\$0.00	(\$6,336.39)	(\$16,501.92)
May 31, 2018	ENDING BALANCE	\$110,453.28	\$142,106.20	\$64,377.63	\$83,730.38	\$7,289.00	(\$33,039.50)

Certificate of Deposit – \$291,818.58

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$6,939.03

Student Council (Fund 72) – \$1,024.60

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),2.63 BLACK HILLS PLAYHOUSE,(SCHOOL PLAY),2,126.84 BMO MASTERCARD,(PCARD),12,948.86 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),174.54 CITY OF BIG STONE CITY, (UTILITIES),1,575.47 FOLK, CHRISTOPHER ,(REIMBURSEMENT),118.80 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),98.40 GRANT COUNTY REVIEW,(ADVERTISING),31.77 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,332.24 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 PRAIRIE FIVE RIDES,(TRANSPORTATION),163.50 ROE, KRISTIN ,(REIMBURSEMENT),70.27 SDASBO,(DUES),75.00 VARIETY FOODS LLC

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),485.86

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),106.60 ORTONVILLE PUBLIC SCHOOLS,(TUITION),9,488.20 SIOUX FALLS SCHOOL DISTRICT,(TUITION),2,696.40 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),335.00

FOOD SERVICE FUND: CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,432.42 GRANT COUNTY REVIEW,(ADVERTISING),31.09 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),155.79 VARIETY FOODS LLC,(FOOD PURCHASES),767.36 WOLLSCHLAGER, STACY ,(REIMBURSEMENT),12.00

PRESCHOOL/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),750.00 BMO MASTERCARD,(PCARD),13,039.45 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),2,368.54 DURICK FIRE EXTINGUISHERS,(FIRE EXTINGUISHERS),12.00 FRAASCH, WAYDE ,(CPR & FIRST AID TRAINING),525.00 GRANT COUNTY REVIEW,(ADVERTISING),115.00 HUEBNER CONSTRUCTION,,4,469.14 LESTER'S LANDSCAPE & TILE,(SCHOOL GROUNDS),2,900.00 LESTER, ANNE ,(REIMBURSEMENT),4,004.45 LESTER, DAN ,(REIMBURSEMENT),563.63 PRECISION MACHINING & FABRICATION, 1,390.00 SYKORA PLUMBING INC,(BUILDING MAINTENANCE),2,388.73

Action Items

Motion by Rabe, seconded by VanLith, to approve the **Consent Agenda** as presented. 4 votes yes.

Motion Carried.

1. Approval of minutes from previous meeting(s); May 15 2018 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the scheduling of the Proposed Budget Hearing, set for the next board meeting, July 16, 2018
6. Approval of the Application for Waiver Administrative Rule 24:43:02:08 Plan of Intent (Teachers) for Jennifer Cronen
7. Approval of the Summer Food Service (SFSP) Permanent Agreement between the Sponsor and the Child and Adult Nutrition Services of the South Dakota Department of Education
8. Approval of the Alternative Certification District Intent to Employ for Lynda Ostlund.
9. Approval of the Classified Staff Negotiated Agreement
10. Approval of the classified staff letters of assignment for the 2018 summer programs and the 2018-2019 school year.
11. Approval of the Special Education Comprehensive Plan

Motion by Westermeyer, seconded by Rabe, to approve the following board resolution. 4 votes yes. Motion Carried.

BE IT RESOLVED that in order to comply with SDCL 1-25-1, as amended by HB 1172 (2018 legislative session), which states “the chair of the public body shall reserve at every official meeting by the public body a period for public comment, limited at the chair’s discretion, but not so limited as to provide for no public comment,” and also provide for a known procedure by which there may be public participation at school board meetings, the President/Chairperson of the Big Stone City School District Board of Education shall apply and follow school board policy #BDDH with respect to public participation at all school board meetings.”

Discussion

There were discussions on the following items:

1. Procurement process for Food Service for the 2018-2019 school year
2. Special Meeting for Roberts County; some questions have been received that the office is working on answering.
3. Next School Board Meeting: 7/16/18 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room.

Motion by Rabe, seconded by VanLith, to adjourn the meeting at 6:36 PM. 4 votes yes. Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication