

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on May 18, 2020 @ 6:30 PM in the school cafeteria with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal
Anne Lester, Learning Center Director/Teacher
Erin Julius, Teacher

Meeting called to order by President Jennifer Wiik at 6:30 PM

Roll call was taken with, Hillary Henrich, Amy VanLith and Jennifer Wiik present. Quorum established. Andria Rabe and Sue Westermeyer were absent.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Henrich, to approve the proposed agenda. 3 votes yes. Motion Carried.

Community Input Session: none at this time

Communication Items

- School Board Communication: per SDCL 13-7-30 an annual election will not be conducted because there was not a contested vacancy on the school board.
- Principal Report and discussion; 8th grade graduation ceremony and awards night, distant learning plan, committee created and one meeting has been held so far. More meetings will be held throughout the summer to provide different options to be ready for next school year's reality.
- CEO/Business Manager Report; the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report, legislative update, 2020-2021 preliminary proposed budget per SDCL 13-11-2 and presentation, and 2020FY budget to actual report to be reviewed at next month's meeting.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLLC FUND
April 1, 2020	BEGINNING BALANCE	(\$8,389.70)	\$136,986.15	\$50,227.75	\$14,207.45	(\$4,843.69)	(\$33,589.83)
	TOTAL RECEIPTS	\$113,227.89	\$11,715.75	\$14,495.19	\$0.00	\$6,336.11	\$7,833.88
	TOTAL DISBURSEMENTS	(\$120,682.61)	(\$1,643.78)	(\$16,174.74)	(\$475.00)	(\$9,139.89)	(\$22,847.89)
April 30, 2020	ENDING BALANCE	(\$15,844.42)	\$147,058.12	\$48,548.20	\$13,732.45	(\$7,647.47)	(\$48,603.84)

Certificate of Deposit – \$301,676.18

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$10,105.02

Student Council (Fund 72) – \$2,207.33

The following bills were approved:

GENERAL FUND: BMO MASTERCARD,(PCARD),4,608.67 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),788.55 CITY OF BIG STONE CITY, (UTILITIES),1,344.26 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),66.33 GRANT COUNTY REVIEW,(ADVERTISING),86.83 HENNINGS, STACY ,(REIMBURSEMENT),169.55 MILBANK SCHOOL DISTRICT,(TUITION BILLING),69,153.60 MINNESOTA RIVER VALLEY EDUCATION DISTRICT,(INDEPENDENT STUDY CREDITS),900.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),644.01 PRAIRIE FIVE RIDES,(TRANSPORTATION),89.00 SD DEPARTMENT OF HEALTH,(HEALTH SERVICES),294.50

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),2,676.64

SPECIAL EDUCATION FUND: MILBANK SCHOOL DISTRICT,(TUITION BILLING),23,559.38

FOOD SERVICE FUND: ANDERSON, ARLO ,(SCHOOL HELP),405.00 BMO MASTERCARD,(PCARD),1,601.46 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,648.95 SNA,(FOOD SERVICE CERTIFICATION),15.00 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),247.30

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),1,663.77 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),718.01 CITY OF BIG STONE CITY, (UTILITIES),94.50 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),39.41

Action Items

Motion by Henrich, seconded by VanLith, to approve the amended **Consent Agenda** as presented. 3 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); April 20 2020 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of surplus property; 3 old book shelves

Discussion

There were discussions on the following items:

- School Board Positions
- The procurement process has started once again for the food service department. The process should be finalized soon and an RFP will be sent to the newspaper for the northeast SD district schools. The plan will be for the RFPs to be due back to the school by June 12th. The school board will approve our primary and secondary vendor for food service at the July 2020 school board meeting.
- Next School Board Meeting(s): proposed June 22, 2020 @ 6:00 PM (Regular Meeting) in the cafeteria due to COVID-19 social distancing procedures

Motion by VanLith, seconded by Henrich, to adjourn the meeting at 7:25 PM. 3 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication