

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on June 21, 2021 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Anne Lester, LLLC/OST Director, Teacher

Dorla Jacobson, Teacher

Meeting called to order by President Jennifer Wiik at 6:00 PM

Roll call was taken with Sue Christensen, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Hillary Henrich arrived later. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Christensen, to approve the proposed agenda. 4 votes yes. Motion Carried.

Community Input Session: none presented

Communication Items

- School Board Communication: non presented
- Principal Report: none presented
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed were learning center and OST program monthly financial overview, update on the LLLC building project, CRRSA Funding for LLLC and OST programs, learning center new building ribbon cutting scheduled for 6/23/2021 at 630pm, 2021-2022 Preliminary Proposed Budget, and the budget to actual report for 2021FY.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
May 1, 2021	BEGINNING BALANCE	(\$53,246.90)	\$202,703.67	\$105,645.59	(\$9,406.04)	(\$49.41)
	TOTAL RECEIPTS	\$239,205.55	\$54,567.91	\$80,883.18	\$8,181.23	\$24,298.38
	TOTAL DISBURSEMENTS	(\$84,667.53)	(\$2,234.95)	(\$10,680.16)	(\$8,694.03)	(\$24,834.36)
May 31, 2021	ENDING BALANCE	\$101,291.12	\$255,036.63	\$175,848.61	(\$9,918.84)	(\$585.39)

Certificate of Deposit – \$306,015.34

LLLC Building Project Account – \$48,199.55

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,455.86

Student Council (Fund 72) – \$2,986.80

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),162.45 BMO MASTERCARD,(PCARD),2,174.29 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),179.61 CITY OF BIG STONE CITY, (UTILITIES),1,812.48 FOLK, CHRISTOPHER ,(REIMBURSEMENT),47.88 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),60.00 GRANT COUNTY REVIEW,(ADVERTISING),168.23 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),898.96 SD DEPARTMENT OF HEALTH,(HEALTH SERVICES),403.00 US FOODS,(FOOD PURCHASES),684.25

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),398.21 YODER'S CONTRACTING, (CONSTRUCTION),1,836.74

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),182.58

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),410.84 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),2,431.81 SNA,(FOOD SERVICE CERTIFICATION),15.00 US FOODS,(FOOD PURCHASES),1,405.39

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),821.89 CITY OF BIG STONE CITY, (UTILITIES),292.03 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),96.59 US FOODS,(FOOD PURCHASES),154.08

Action Items

Motion by Westermeyer, seconded by VanLith, to approve the **Consent Agenda**, with the addition made above for 7a14; Approval of the 2021-2022 certified staff contracts, as presented. 5 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); April 19, 2021 and May 3, 2021 (special) meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; see separate action item below.
- Approval of the resignation of Mrs. Rachel Berdan as first grade teacher.
- Approval of the 2021-2022 certified master agreement
- Approval of the Application for a Waiver from an Administrative Rule 24:43:11:01; 8th Grade Algebra 1
- Approval of the Application for a Waiver; Administrative Rule 24:43:02:08 Plan of Intent (Teacher) for Heather Voeltz
- Approval of the 2021-2022 kindergarten teaching contract for Hether Voeltz.
- Approval of the 2021-2022 first grade teaching contract for Amber Ogren.
- Approval of the summer 2021 letter of assignment for Amy Raffety, Summer Food Service Program Cook.
- Approval of the summer 2021 letter of assignment for Amy Raffety, Summer School Instructor.
- Approval of the summer 2021 letter of assignment for Kerstin Cooper, Summer School Instructor.
- Approval of the 2021-2022 certified staff contracts.

Discussion

There were discussions on the following items:

- The procurement process is underway for the food service department. RFPs are due back to the school by June 16. The school board will approve a primary and secondary vendor in July.
- Next school board meeting: Based on reorg meeting, third Monday of the month: June 21, 2021 (regular meeting) at 6:00pm in the board room/CEO office.

Motion by Christensen, seconded by Westermeyer, to adjourn the meeting at 7:05 PM. 5 votes yes.
Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication