

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on May 15th, 2018 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor
Ashley Stoel, Teacher
Anne Lester, Learning Center/OST Director
Shelly Anderson, Head Cook
Nikki Twedt, Parent
Samantha Zahn, Parent
Hillary Henrich, Parent

Meeting called to order by Vice President Amber Huebner at 6:00 PM

Roll call was taken with Amber Huebner, Amy VanLith, and Sue Westermeyer present. Andria Rabe and Jennifer Wiik were absent. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Westermeyer, to approve the amended agenda as proposed. The amended agenda consists of eliminating the separate action item 8c, disclosed conflict of interest documents for school board member Amber Huebner for Huebner Construction's work on the school's learning center fire door installation, due to not enough valid board members being able to vote on the item. 3 votes yes. Motion Carried.

Community Input Session – no community input

Communication Items

1. Board Communication – no board communication

Classroom Innovation Grant quarterly report presented by Mrs. Ashley Stoel, Middle School Mathematics Teacher. Also presenting on Tech Night and great community connections and partners.

Learning Center and OST updates by Mrs. Anne Lester, Learning Center/OST Director

2. Principal Report
 - a. Ms. Haggerty updated the board of education on Smarter Balance Testing scores and data
3. CEO/Business Manager Report; the following reports were presented.
 - a. Revenue/Expenditure Summary Report
 - b. BSCS Board Report – Detail, Bills and BMO PCard
 - c. Payroll Register – Unitemized Report
 - d. Balance Sheet
 - e. Check Reconciliation Report
 - f. Manual Journal Entry Board Report
 - g. May 2018 Budget to Actual Report Overview (2018FY)
 - h. 2018-2019 Preliminary Proposed Budget per SDCL 13-11-2
 - i. 5 Year Capital Outlay Plan

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST) FUND
April 1, 2018	BEGINNING BALANCE	\$63,722.46	\$95,871.08	\$86,262.69	\$83,730.38	\$9,595.13	(\$30,395.04)
	TOTAL RECEIPTS	\$45,030.67	\$4,923.30	\$8,750.60	\$0.00	\$8,150.03	\$10,507.48
	TOTAL DISBURSEMENTS	(\$90,340.19)	(\$404.65)	(\$14,738.99)	\$0.00	(\$7,939.17)	(\$6,378.77)
April 30, 2018	ENDING BALANCE	\$18,412.94	\$100,389.73	\$75,274.30	\$83,730.38	\$9,805.99	(\$26,266.33)

Certificate of Deposit – \$291,818.58

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$5,689.72

Student Council (Fund 72) – \$1,241.18

The following bills were approved:

GENERAL FUND: BMO MASTERCARD,(PCARD),2,625.96 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),858.71 CITY OF BIG STONE CITY, (UTILITIES),1,640.48 CONROY ELECTRIC INC,(MAINTENANCE & UPPLIES),740.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),47.97 GRANT COUNTY REVIEW,(ADVERTISING),134.32 MILBANK SCHOOL DISTRICT,(TUITION BILLING),27,410.50 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,011.04 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),338.83 ORTONVILLE PUBLIC SCHOOLS,(TUITION),55,481.36 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 RURAL SOLUTIONS INC,(TECHNOLOGY SERVICES),1,144.99 SCHNECK, PAM ,(PROFESSIONAL SERVICES - ART),240.00 SD DEPARTMENT OF HEALTH,(HEALTH SERVICES),435.00 TRI STATE PEST CONTROL,(PEST CONTROL),70.00 UNSPOKEN VOICES,(LYCEUM),200.00 VARIETY FOODS LLC,(FOOD PURCHASES),209.25

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),899.47

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),211.25 MILBANK SCHOOL DISTRICT,(TUITION BILLING),36,706.83 ORTONVILLE PUBLIC SCHOOLS,(TUITION),10,944.80

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),109.91 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,578.72 SNA,(FOOD SERVICE CERTIFICATION),13.00 VARIETY FOODS LLC,(FOOD PURCHASES),1,093.63

PRESCHOOL/OST FUND: ANDERSON, SHELLY ,(REIMBURSEMENT),7.92 BMO MASTERCARD,(PCARD),10,899.15 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),51.50 LESTER, ANNE ,(REIMBURSEMENT),275.19

Executive Session

6:50 PM, Motion by Westermeyer, seconded by VanLith, to enter into executive session pursuant to SDCL 1-25-2(1) and (4) for personnel matters and classified negotiations. 3 votes yes. Motion Carried.

Vice President Huebner declared the board out of executive session at 7:14 PM with the following action: motion by VanLith, seconded by Westermeyer, to approve the classified staff negotiations for the 2018-2019 school year. 3 votes yes. Motion Carried.

Separate Action Items

Motion by VanLith, seconded by Westermeyer to approve the following Letters of Assignment for the Little Lion's Learning Center and OST (Out of School Time) programs. Kay Barnick, Learning Center Early Education Instructor; Brenna Tuckett, Learning Center Early Education Assistant; Ruth Trautner, OST Facilitator; Rachel Hoernemann, OST Assistant. 3 votes yes. Motion Carried.

Motion by Westermeyer, seconded by VanLith to approve the Title I Teaching contract for Jennifer Cronen. 3 votes yes. Motion Carried.

Motion by VanLith, seconded by Westermeyer, to approve the Library/Elementary Technology contract for Lynda Ostlund. 3 votes yes. Motion Carried.

Action Items

Motion by Rabe, seconded by VanLith, to approve the **Consent Agenda** as presented. 3 votes yes.
Motion Carried.

1. Approval of minutes from previous meeting(s); April 17 2018 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the Agreement and Attestations for the United States Department of Agriculture School Nutrition Programs Administered by the State of South Dakota Department of Education Child and Adult Nutrition Services
6. Approval of the Agreement and Attestations for the United States Department of Agriculture Summer Food Service Program Administered by the State of South Dakota Department of Education Child and Adult Nutrition Services
7. Approval of the Northern Plains Insurance Pool Group Renewal & Final Quote Agreement
8. Approval of the Employer Application Section 125/Cafeteria Plan, Flex, HRA, HAS, POP
9. Approval of the resignation letter for 2018 summer school teacher, Mrs. Amber Berdan.
10. Approval of the Certified Negotiated Agreement
11. Approval of the certified teacher contracts
12. Approval of the CEO/Business Manager contract
13. Approval of the Principal/Counselor contract
14. Approve Little Lion's Learning Center and OST (Out of School Time) Director contract
15. Approve the South Dakota Open Enrollment Application #035
16. Surplus Items to Declare

Discussion

There were discussions on the following items:

1. Procurement Process for Food Service
2. Dates and times selected for special meeting with Roberts County district members. Tentative dates selected were May 22, 29, 30, and June 6. Both groups will be in contact to settle on a date that works best.
3. Next School Board Meeting: Monday 6/18/2018 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room.

Motion by VanLith, seconded by Westermeyer, to adjourn the meeting at 7:33 PM. 3 votes yes. Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication