

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on April 20, 2020 @ 6:30 PM in the school cafeteria with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Shelley Haggerty, Principal

Anne Lester, Learning Center Director/Teacher

Erin Julius, Teacher/Negotiator Representative

Meeting called to order by President Jennifer Wiik at 6:30 PM

Roll call was taken with, Hillary Henrich, Sue Westermeyer and Jennifer Wiik present. Quorum established. Andria Rabe and Amy VanLith were absent.

The Pledge of Allegiance was recited.

Motion by Westermeyer, seconded by Henrich, to approve the proposed agenda. 3 votes yes. Motion Carried.

**Community Input Session:** none at this time

### **Communication Items**

- School Board Communication: none at this time
- Principal Report and discussion; grades, school calendar, teacher contract hours, 8<sup>th</sup> grade graduation ceremony and awards night, and teaching positions update
- CEO/Business Manager Report; the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report, COVID-19/Coronavirus information, legislative update, health care insurance annual meeting and rate changes, ASBSD property/liability insurance annual meeting and rate changes, and summer projects.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLLC FUND
March 1, 2020	BEGINNING BALANCE	\$18,672.09	\$129,795.87	\$52,014.58	\$14,682.45	(\$8,884.36)	(\$23,446.92)
	TOTAL RECEIPTS	\$50,096.08	\$7,597.42	\$7,540.78	\$0.00	\$10,861.96	\$12,431.51
	TOTAL DISBURSEMENTS	(\$77,157.87)	(\$407.14)	(\$9,327.61)	(\$475.00)	(\$6,821.29)	(\$22,574.42)
March 31, 2020	ENDING BALANCE	(\$8,389.70)	\$136,986.15	\$50,227.75	\$14,207.45	(\$4,843.69)	(\$33,589.83)

Certificate of Deposit – \$300,253.88

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$9,458.89

Student Council (Fund 72) – \$2,207.33

The following bills were approved:

**GENERAL FUND:** BMO MASTERCARD,(PCARD),1,552.51 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),570.77 CITY OF BIG STONE CITY, (UTILITIES),1,370.81 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),481.59 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),116.48 GRANT COUNTY REVIEW,(ADVERTISING),117.69 MILBANK SCHOOL DISTRICT,(TUITION BILLING),100.00 MINNESOTA RIVER VALLEY EDUCATION DISTRICT,(INDEPENDENT STUDY CREDITS),540.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,090.55 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),46,951.42 US FOODS,(FOOD PURCHASES),130.92

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),1,643.78

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),230.35 BMO MASTERCARD,(PCARD),537.90 KASTRUP, KARLA ,(REIMBURSEMENT),59.00 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),4,633.70 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),1,825.00

**FOOD SERVICE FUND:** ANDERSON, ARLO ,(SCHOOL HELP),305.00 ANDERSON, SHELLY ,(REIMBURSEMENT),25.10 BMO MASTERCARD,(PCARD),1,656.99 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,618.30 CHRISTENSEN, SUE ,(SUBSTITUTE),100.00 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),121.54 US FOODS,(FOOD PURCHASES),1,284.92

**PRESCHOOL/LEARNING CENTER/OST FUND:** BMO MASTERCARD,(PCARD),1,879.03 BOLSTA, PATRICIA ,(SUBSTITUTE),322.50 CITY OF BIG STONE CITY, (UTILITIES),150.80 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),40.00 GRANT COUNTY REVIEW,(ADVERTISING),132.00 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),126.01

### **Action Items**

Motion by Westermeyer, seconded by Henrich, to approve the amended **Consent Agenda** as presented. 3 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); March 16 2020 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of the 2020-2021 school year contract for Josh Johnson, 0.5 FTE PE Teacher
- Approval of the 2020-2021 school year contract for Hannah Rick, 1.0 FTE Fourth Grade Teacher
- Approval of the Full Plan Administrator Service Agreement for our school's 403(b) plan
- Approval of the Plan Document for our school's 403(b) plan
- Approval of the Administrative Appendix for our school's 403(b) plan
- Approval of the Ameriprise Sharing Agreement for our school's 403(b) plan
- Approval of the Horace Mann Sharing Agreement for our school's 403(b) plan

### **Discussion**

There were discussions on the following items:

- School Board Positions
- Next School Board Meeting(s): proposed May 18, 2020 @ 6:30 PM (Regular Meeting) in the cafeteria due to COVID-19 social distancing procedures

7:32 PM, motion by Westermeyer, seconded by Henrich, to enter into executive session pursuant to SDCL 1-25-2(4) for certified staff negotiations. 3 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 7:41 PM with the following motion being taken:

Motion by Henrich, seconded by Westermeyer, to approve the 2020-2021 Negotiations Memorandum of Understanding. 3 votes yes. Motion Carried.

Motion by Westermeyer, seconded by Henrich, to adjourn the meeting at 7:42 PM. 3 votes yes. Motion Carried.

/S/ \_\_\_\_\_  
President

/S/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication