

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on April 17<sup>th</sup>, 2018 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager, Shelley Haggerty, Principal/Counselor, Sylvia Musch, Teacher, Marla Strei, Teacher, Samantha Zahn/School District Parent, Dick Strei/School District Member, School District Members of Roberts County include: Rick Eppard, Leslye Lindholm, Dennis Lindholm, Roger Frevert, Paul Whitney, Doug Anderson, Patsy Buller, Roger Buller, Doug Schaffer, Randy B, Jamie LoRoche, Gary Ingber, Dave Wagner, Linda Wagner, Dennis Schroeder, and Marilyn Hanson

Meeting called to order by Vice President Amber Huebner at 6:00 PM

Roll call was taken with Amber Huebner, Amy VanLith, and Sue Westermeyer present. Andria Rabe arrived later. Jennifer Wiik was absent. Quorum established.

The Pledge of Allegiance was recited.

Motion by Westermeyer, seconded by VanLith, to approve the agenda as proposed. 3 votes yes. Motion Carried.

**Community Input Session** – Robert's County tax assessments, along with other school related questions were discussed at the meeting. Questions were asked by the Roberts County group represented and the board of education answered these questions.

### **Communication Items**

1. Board Communication – no board communication
2. Principal Report
  - a. Ms. Haggerty briefly discussed the following student learning opportunities that have been completed or are coming up, such as Tech Night, 8<sup>th</sup> grade oil painting, cancer walk, play week, and the South Dakota 4<sup>th</sup> grade trip
  - b. School testing process; state testing is in full swing starting Tuesday, April 17 and ending next Friday, April 27.
3. CEO/Business Manager Report; the following reports were presented.
  - a. Revenue/Expenditure Summary Report
  - b. BSCS Board Report – Detail, Bills and BMO PCard
  - c. Payroll Register – Unitemized Report
  - d. Balance Sheet
  - e. Check Reconciliation Report
  - f. Manual Journal Entry Board Report

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST) FUND
March 1, 2018	BEGINNING BALANCE	\$89,920.88	\$91,097.49	\$96,848.30	\$83,723.57	\$9,117.73	(\$27,237.02)
	TOTAL RECEIPTS	\$56,437.97	\$5,159.03	\$8,946.09	\$6.81	\$7,676.63	\$2,302.50
	TOTAL DISBURSEMENTS	(\$82,636.39)	(\$385.44)	(\$14,531.70)	\$0.00	(\$7,200.23)	(\$5,460.52)
March 31, 2018	ENDING BALANCE	\$63,722.46	\$95,871.08	\$86,262.69	\$83,730.38	\$9,594.13	(\$30,395.04)

Certificate of Deposit – \$291,818.58

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$4,501.18

Student Council (Fund 72) – \$891.68

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),2.63 BLACK HILLS PLAYHOUSE,(SCHOOL PLAY),2,126.84 BMO MASTERCARD,(PCARD),12,948.86 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),174.54 CITY OF BIG STONE CITY, (UTILITIES),1,575.47 FOLK, CHRISTOPHER ,(REIMBURSEMENT),118.80 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),98.40 GRANT COUNTY REVIEW,(ADVERTISING),31.77 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,332.24 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 PRAIRIE FIVE RIDES,(TRANSPORTATION),163.50 ROE, KRISTIN ,(REIMBURSEMENT),70.27 SDASBO,(DUES),75.00 VARIETY FOODS LLC,(FOOD PURCHASES),120.30

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),404.65

**SPECIAL EDUCATION FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),43.25 BIG STONE THERAPIES INC,(THERAPY),211.25 BMO MASTERCARD,(PCARD),89.94 SIOUX FALLS SCHOOL DISTRICT,(TUITION),1,834.09

**FOOD SERVICE FUND:** BMO MASTERCARD,(PCARD),297.91 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,139.76 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),557.52 VARIETY FOODS LLC,(FOOD PURCHASES),2,116.48

**PRESCHOOL/OST FUND:** BMO MASTERCARD,(PCARD),176.36 GRANT COUNTY REVIEW,(ADVERTISING),195.50

#### **Action Items**

Motion by Rabe, seconded by VanLith, to approve the **Consent Agenda** as presented. 4 votes yes.

Motion Carried.

1. Approval of minutes from previous meeting(s); March 27 and April 11 2018 meetings
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the Application/Agreement for Retirement Benefits for 2018FY Master Agreement for Mrs. Lori Brandt, Mrs. Marilyn Chindvall, and Mrs. Diane Stewart.

Mrs. Marla Strei presented her options for the board to consider in regards to her Title I teacher position.

#### **Executive Session**

7:10 PM, Motion by Rabe, seconded by Westermeyer, to enter into executive session pursuant to SDCL 1-25-2(1) for personnel matters. 4 votes yes. Motion Carried.

Vice President Huebner declared the board out of executive session at 7:31 PM with no action being taken.

There was no motion made on behalf of the approval of the request to reduce the Title I position letter.

**Discussion**

There were discussions on the following items:

1. Renting out old gymnasium
2. School dismissals for this year, make-up day(s), last day of school currently is 5/22/18
3. Next School Board Meeting: 5/15/2018 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room.

**Executive Session**

7:44 PM, Motion by VanLith, seconded by Westermeyer, to enter into executive session pursuant to SDCL 1-25-2(4) for Principal/Counselor and CEO/Business Manager negotiations. 4 votes yes. Motion Carried.

Vice President Huebner declared the board out of executive session at 8:21 PM with the following action being taken: motion by VanLith, seconded by Westermeyer, to approve the contract terms for the Principal/Counselor and CEO/Business Manager contracts. 4 votes yes. Motion Carried.

Motion by VanLith, seconded by Rabe, to adjourn the meeting at 8:23 PM. 4 votes yes. Motion Carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication