

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on April 15, 2019 @ 6:00 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager; Shelley Haggerty, Principal/Counselor; Anne Lester, Director/Teacher; Jennifer Cronen, Teacher, Rachel Berdan, Teacher, Shelly Anderson, Head Cook, Ashley Stoel, Teacher

Meeting called to order by President Jennifer Wiik at 6:04 PM

Roll call was taken with Andria Rabe, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Erin Schablin was absent. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Rabe, to approve the proposed agenda. 4 votes yes. Motion Carried.

**Community Input Session – none**

### **Communication Items**

- Board Communication – it has come to the school administration's attention that Erin Schablin has created a vacancy on the school board due to ceasing to be a resident of the school district or representative area elected per SDCL 13-8-23. To fill this position, the school board will be using an application process as we are past the point of petitions and elections. Applications will be gathered and reviewed at the May 21<sup>st</sup> 2019 scheduled school board meeting and an application/candidate will be selected to fill the vacancy. This position will be appointed by the board for a one-year term until the next election cycle.
- Principal Report
  - Good news items were shared including, third grade had the opportunity to host two student visitors from Japan for a week and learn more about their country and culture. First and second grade students participated in a mock legislative session which involved the proposal, debating, and passing of several bills. Seventh grade students collaborated with the 4-H to explore, create, and program robots. The middle school students have been completing a Sweet 16 poetry competition which involved reading and rating poems on their literary elements. The poems were placed in competing brackets with the highest ranked poem moving on to make it to the finals.
- CEO/Business Manager Report; the following reports were presented.
  - Revenue/Expenditure Summary Report
  - BSCS Board Report – Detail, Bills and BMO PCard
  - Payroll Register – Unitemized Report

- Balance Sheet
- Check Reconciliation Report
- Manual Journal Entry Board Report
- Other topics discussed: five-year capital outlay plan and Tobacco-Free School Policy Evaluation by SDSU

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLLC FUND
March 1, 2019	BEGINNING BALANCE	\$57,998.59	\$134,401.94	\$30,541.53	\$41,647.39	\$3,945.97	(\$51,521.62)
	TOTAL RECEIPTS	\$67,833.55	\$8,721.30	\$7,670.06	\$0.00	\$4,410.73	\$15,808.37
	TOTAL DISBURSEMENTS	(\$75,678.41)	(\$1,321.78)	(\$11,030.24)	(\$475.00)	(\$13,292.30)	(\$17,144.76)
March 31, 2019	ENDING BALANCE	\$50,153.73	\$141,801.46	\$27,181.35	\$41,172.39	(\$4,935.60)	(\$52,858.01)

Certificate of Deposit – \$296,011.76

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,041.19

Student Council (Fund 72) – \$1,245.98

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),240.00 BMO MASTERCARD,(PCARD),5,332.02 BRANDT, LORELEI ,(REIMBURSEMENT),243.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),535.83 CITY OF BIG STONE CITY, (UTILITIES),1,868.14 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),9.62 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),127.40 GRANT COUNTY REVIEW,(ADVERTISING),59.78 MINNESOTA RIVER VALLEY EDUCATION DISTRICT,(INDEPENDENT STUDY CREDITS),180.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,576.21 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),397.43 ORTONVILLE PUBLIC SCHOOLS,(TUITION),54,333.66 RONGLIEN EXCAVATING INC,(MAINTENANCE),546.65 TRI STATE PEST CONTROL,(PEST CONTROL),70.00 US FOODS,(FOOD PURCHASES),119.74

**CAPITAL OUTLAY FUND:** NONE

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),398.68 BMO MASTERCARD,(PCARD),196.60 ORTONVILLE PUBLIC SCHOOLS,(TUITION),6,698.03 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),730.00

**FOOD SERVICE FUND:** ANDERSON, SHELLY ,(REIMBURSEMENT),56.59 BMO MASTERCARD,(PCARD),333.58 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),2,381.20 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),1,303.34 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),730.23 US FOODS,(FOOD PURCHASES),435.16

**PRESCHOOL/LEARNING CENTER/OST FUND:** BMO MASTERCARD,(PCARD),1,171.82 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),659.50 CLAY HOUSE,(SCHOOL SUPPLIES),140.00 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),13.50 GRANT COUNTY REVIEW,(ADVERTISING),120.00 KILDE, HISA ,(SUBSTITUTE),170.00 RONGLIEN EXCAVATING INC,(MAINTENANCE),672.10 ST. CHARLES CHURCH,(RENT PAYMENT),696.15

### Action Items

Motion by VanLith, seconded by Rabe, to approve the **Consent Agenda** as presented. 4 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); March 18 and April 2 (special) 2019 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval the Title I Coordination/Transition Plan
- Approval of the resignation of Jody Kriz, Kindergarten Teacher

### Discussion

There were discussions on the following items:

- School Dismissals – review; reminder the last day of school is Friday May 24 2019
- Next School Board Meeting(s): May 21, 2019 @ 6:15 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

6:24 PM, motion by VanLith, seconded by Rabe, to enter into executive session pursuant to SDCL 1-25-2(4) for certified staff negotiations. 4 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 6:35 PM with the following action being taken:

Motion by VanLith, seconded by Westermeyer, to approve the certified staff negotiations for the 2019-2020 school year. 4 votes yes. Motion Carried.

6:36 PM, motion by Westermeyer, seconded by Rabe, to enter into executive session pursuant to SDCL 1-25-2(4) for classified staff negotiations. 4 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 6:51 PM with the following action being taken:

Motion by VanLith, seconded by Rabe, to approve the classified staff negotiations for the 2019-2020 school year. 4 votes yes. Motion Carried.

6:52 PM, motion by VanLith, seconded by Westermeyer, to enter into executive session pursuant to SDCL 1-25-2(4) for the Learning Center/OST Director negotiations. 4 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 8:23 PM with no action being taken

Motion by Rabe, seconded by VanLith, to adjourn the meeting at 8:24 PM. 4 votes yes. Motion Carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication