

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on March 27th, 2018 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor
Ashley Stoel, Teacher
Anne Lester, Teacher
Amber Berdan, Teacher
Marla Strei, Teacher
Doug Schaffer, School District Member
Jamie LaRoche, School District Member
Vern Bell, School District Member

Meeting called to order by President Jennifer Wiik at 6:00 PM

Roll call was taken with Amber Huebner, Andria Rabe, Amy VanLith, Sue Westermeyer, and Jennifer Wiik present. Quorum established.

The Pledge of Allegiance was recited.

Motion by Huebner, seconded by VanLith, to approve the amended agenda as proposed. The agenda was amended by adding the Separate Action Item 8a2 – approval of the retirement of Mrs. Diane Stewart, Kindergarten Teacher, with appreciation and thanks. 5 votes yes. Motion Carried.

Community Input Session – Robert's County tax assessments and school district budget were discussed at the meeting. Questions were asked by Doug Schaffer, Jamie LaRoche, and Vern Bell and the board of education answered these questions.

Communication Items

1. Board Communication – no board communication
2. Principal Report
 - a. A quarterly update was given to the board of education in regards to our Classroom Innovation Grant by Mrs. Ashley Stoel. The school will be finalizing this 2 year grant on June 30, 2018. Staff and students will continue to train and further progress with the technology given by the grant.
3. CEO/Business Manager Report; the following reports were presented.
 - a. Revenue/Expenditure Summary Report

- b. BSCS Board Report – Detail, Bills and BMO PCard
- c. Payroll Register – Unitemized Report
- d. Balance Sheet
- e. Check Reconciliation Report
- f. Manual Journal Entry Board Report
- g. Other topics mentioned and discussed were legislative updates, five-year capital outlay plan, and health care insurance update.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST) FUND
February 1, 2018	BEGINNING BALANCE	\$115,876.44	\$87,554.60	\$81,617.09	\$84,538.55	\$8,418.61	(\$23,812.18)
	TOTAL RECEIPTS	\$118,790.75	\$5,519.53	\$38,504.65	\$0.00	\$6,964.15	\$1,536.00
	TOTAL DISBURSEMENTS	(\$144,746.31)	(\$1,976.64)	(\$18,273.44)	(\$814.98)	(\$6,265.03)	(\$4,960.84)
February 28, 2018	ENDING BALANCE	\$89,920.88	\$91,097.49	\$96,848.30	\$83,723.57	\$9,117.73	(\$27,237.02)

Certificate of Deposit – \$290,464.17

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$3,342.63

Student Council (Fund 72) – \$849.18

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),1,959.42 BMO MASTERCARD,(PCARD),2,501.47 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),661.97 CITY OF BIG STONE CITY, (UTILITIES),1,870.44 CLAY HOUSE,(SCHOOL SUPPLIES),142.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),49.95 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),157.42 GRANT COUNTY REVIEW,(ADVERTISING),301.01 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,524.56 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),696.08 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 PRAIRIE FIVE RIDES,(TRANSPORTATION),318.00 ROE, KRISTIN ,(REIMBURSEMENT),132.30 RONGLIEN & SONS EXCAVATING INC,(MAINTENANCE),25.00 SD BANDMASTERS, (BAND CONTEST),100.00 VARIETY FOODS LLC,(FOOD PURCHASES),112.70

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),385.44

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),318.50 SIOUX FALLS SCHOOL DISTRICT,(TUITION),1,348.20 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),1,340.00

FOOD SERVICE FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),53.25 BMO MASTERCARD,(PCARD),497.61 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),2,512.54 SNA,(FOOD SERVICE CERTIFICATION),45.00 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),142.33 VARIETY FOODS LLC,(FOOD PURCHASES),911.05

PRESCHOOL/OST FUND: BMO MASTERCARD,(PCARD),33.44

Action Items

Motion by Rabe, seconded by VanLith, to approve the **Consent Agenda** as presented. 5 votes yes. Motion Carried.

1. Approval of minutes from previous meeting(s); February 20 2018 and February 27 2018 meetings
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the second and final reading of Policy ABAA – Title I Parent Involvement
6. Approval of the South Dakota Open Enrollment Applications: #033 and #034
7. Approval of the Letter of Assignment for Elizabeth Taylor, Paraprofessional
8. Approval of the Letter of Intent for Kendra Rademacher, Middle School Language Arts Teacher, for the 2018-2019 school year.
9. Approval of the Letter of Intent for Rachel Berdan, First Grade Teacher, for the 2018-2019 school year.

Approval of the 2018-2019 School Calendar with the recommendation to change January 11, and March 15, 2019 from a student contact day till 1230pm, to a non-student contact day and use the morning for professional development purposes. Motion by Huebner, seconded by VanLith. 5 votes yes. Motion Carried.

Approval of the retirement of Mrs. Diane Stewart, Kindergarten Teacher, with appreciation and thanks. Motion by VanLith, seconded by Rabe. 5 votes yes, Motion Carried.

Discussion

There were discussions on the following items:

1. Big Stone City School Out of School Time (OST)/Learning Center programs update
2. Plans for continued collaboration with Head Start in the 2018-2019 school year
3. Next School Board Meeting: 4/11/2018 @ 6:00 PM (Special Meeting for negotiation purposes) and 4/17/18 @ 6pm (Regular Meeting) in the CEO/Business Manager Office/Board Room.

Executive Session

7:40 PM, Motion by Huebner, seconded by Westermeyer, to enter into executive session pursuant to SDCL 1-25-2(1) and (4) for personnel matters and negotiations. 5 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 8:25 PM with no action being taken.

Motion by VanLith, seconded by Huebner, to adjourn the meeting at 8:26 PM. 5 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication