

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on March 22, 2021 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Shelley Haggerty, Principal/Counselor

Anne Lester, Learning Center/OST Director/Teacher

Erin Julius, Teacher

Meeting called to order by President Jennifer Wiik at 6:02 PM

Roll call was taken with Hillary Henrich, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Quorum established. Sue Christensen was absent.

The Pledge of Allegiance was recited.

Motion by Henrich, seconded by Westermeyer, to approve the amended agenda. The amended agenda added the following bids to the consent agenda for approval, JerCo Construction LLLC and Ultimate Drywall Inc. 4 votes yes. Motion Carried.

Community Input Session: none presented

Communication Items

- School Board Communication:
 - Ms. Julius, BSCSEA, asked for board preference on special meeting for negotiations or during regularly scheduled school board meeting. Regular school board meeting was mentioned.
- Principal Report: Required SBAC (Smarter Balanced Assessment Consortium) Testing and Waivers
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed were current 2020-2021 school budget, IDEA Requirements met for 2018-2019 ARSD 24:05:20:23.04, Learning Center financials and future outlook, contractors selected by committee for building project, and building project timeline.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
February 1, 2021	BEGINNING BALANCE	\$52,290.00	\$178,934.47	\$88,175.57	(\$8,656.23)	\$6,991.91
	TOTAL RECEIPTS	\$72,250.54	\$625.02	\$2,451.67	\$6,259.27	\$17,535.56
	TOTAL DISBURSEMENTS	(\$114,198.51)	(\$2,434.84)	(\$13,002.66)	(\$6,945.28)	(\$22,911.17)
February 28, 2021	ENDING BALANCE	\$10,342.03	\$177,124.65	\$77,624.58	(\$9,342.24)	\$1,616.30

Certificate of Deposit – \$306,015.34

LLLC Building Project Account – \$48,830.83

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,931.89

Student Council (Fund 72) – \$2,188.76

The following bills were approved:

GENERAL FUND: BMO MASTERCARD,(PCARD),1,823.24 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),416.86 CITY OF BIG STONE CITY, (UTILITIES),2,120.50 CLOOS, EDANN ,(REIMBURSEMENT),20.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),61.38 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),108.29 GRANT COUNTY REVIEW,(ADVERTISING),36.26 LIFETOUCH PUBLISHING INC,(PHOTOTGRAPHY & YEARBOOKS),161.19 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,569.18 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),165.57 OSTLUND, LYNDA ,(REIMBURSEMENT),120.00 SOUTH DAKOTA DEPARTMENT OF EDUCATION,(STATE AID),43,625.00 US FOODS,(FOOD PURCHASES),47.66 WATERTOWN PARKS & REC,(FIELD TRIPS),100.00

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),451.99

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),265.49 BMO MASTERCARD,(PCARD),31.98 TOSTENSON, KRISTIN ,(EARLY CHILDHOOD SPED SERVICES),137.50

FOOD SERVICE FUND: ANDERSON, SHELLY ,(REIMBURSEMENT),34.97 BMO MASTERCARD,(PCARD),346.29 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),2,313.18 CASH-WA DISTRIBUTING,(KITCHEN FOOD EXP),71.88 SNA,(FOOD SERVICE CERTIFICATION),48.50 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),118.78 US FOODS,(FOOD PURCHASES),444.00

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),1,905.01 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),87.50 CITY OF BIG STONE CITY, (UTILITIES),233.69 GRANT COUNTY REVIEW,(ADVERTISING),60.00 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),196.53 ST. CHARLES CHURCH,(RENT PAYMENT),500.00 US FOODS,(FOOD PURCHASES),228.74

Action Items

Motion by Westermeyer, seconded by VanLith, to approve the **Consent Agenda** as presented. 4 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); February 23, 2021 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; see separate action item below.
- Approval of second and final reading of Policy BFC - BOARD POLICY DEVELOPMENT AND ADOPTION
- Approval of second and final reading of Policy CH - POLICY AND REGULATION IMPLEMENTATION
- Approval of the 2021-2022 school calendar
- Approval of the following contractor(s) bid for the learning center building project. All bids were opened, reviewed and compared in the business office on March 5 per our bid advertisement. The following bids were presented to the committee and selected as the lowest responsible bid for that specific area of the project.
 - Conroy Electric bid
 - Frederichson's Air Conditioning and Heating bid
 - Ronglien's Excavating bid
 - Schmidt's Spray Foam Insulation and Roofing LLC bid
 - Trapp Plumbing Company bid
 - 3D Security bid

- Brian's Glass bid
- Big Stone Lumber bid
- JerCo Construction LLC bid
- Ultimate Drywall Inc bid

Separate Action Item(s)

Motion by VanLith, seconded by Westermeyer, to approve the disclosure of conflict of interest, per Policy AH, for Hillary Henrich for Beyond Concrete to perform bid work on learning center building project. Henrich recused from voting. 3 votes yes. Motion Carried.

Motion by VanLith, seconded by Westermeyer, to approve the Beyond Concrete contractor bid for the learning center building project. Per action item above, all bid were opened, reviewed and compared in the business office on March 5 per our bid advertisement. The following bid was selected as the lowest responsible bid for that specific area of the project. Henrich recused from voting. 3 votes yes. Motion Carried.

Discussion

There were discussions on the following items:

- Next school board meeting: Based on reorg meeting, third Monday of the month: April 19, 2021 (regular meeting) at 6:00pm in the board room/CEO office.

Motion by Westermeyer, seconded by Henrich, to adjourn the meeting at 6:49 PM. 4 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication