

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on March 16, 2020 @ 6:30 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Jen Cronen, Teacher

Anne Lester, Learning Center Director/Teacher

Melissa Mueller, school district parent

Nikki Twedt, school district parent/PTO member

Aaron Twedt, school district parent/PTO member

Meeting called to order by Vice President Sue Westermeyer at 6:34 PM

Roll call was taken with, Hillary Henrich, Amy VanLith, and Sue Westermeyer present. Quorum established. Andria Rabe and Jennifer Wiik were absent.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Henrich, to approve the amended agenda. The amendment to the consent agenda was the addition of consent agenda item #7a9 approval of the letter of resignation of Kendra Rademacher, Middle School Language Arts Teacher. 3 votes yes. Motion Carried.

**Community Input Session:** none at this time

### **Communication Items**

- School Board Communication: none at this time
- Principal Report – no report presented this month
- CEO/Business Manager Report; the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report, COVID-19/Coronavirus Information, Legislative Update and Five Year Capital Outlay Plan.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLLC FUND
February 1, 2020	BEGINNING BALANCE	\$39,070.24	\$128,154.74	\$40,852.49	\$15,157.45	(\$5,456.07)	(\$24,750.09)
	TOTAL RECEIPTS	\$106,660.22	\$2,376.88	\$24,276.05	\$0.00	\$6,596.52	\$25,701.45
	TOTAL DISBURSEMENTS	(\$127,058.37)	(\$735.75)	(\$13,113.96)	(\$475.00)	(\$10,024.81)	(\$24,398.28)
February 29, 2020	ENDING BALANCE	\$18,672.09	\$129,795.87	\$52,014.58	\$14,682.45	(\$8,884.36)	(\$23,446.92)
		Note:					

Certificate of Deposit – \$300,253.88

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,748.90

Student Council (Fund 72) – \$1,444.33

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),160.80 BANKEN, ERIC ,(REFEREE),60.00 BMO MASTERCARD,(PCARD),4,833.76 CITY OF BIG STONE CITY, (UTILITIES),1,792.01 FOLK, CHRISTOPHER ,(REIMBURSEMENT),108.99 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),136.50 FROGNER, LANCE ,(REFEREE),60.00 GRANT COUNTY REVIEW,(ADVERTISING),210.50 LESTER, DAN ,(REIMBURSEMENT),160.00 LESTER, DUSTIN ,(REFEREE),200.00 LITTLE LIONS LEARNING CENTER,(LLLC),60.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,224.05 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),770.69 PRAIRIE FIVE RIDES,(TRANSPORTATION),102.00 RONLIEN EXCAVATING INC,(MAINTENANCE),60.00 SDASBO,(DUES),75.00 STOEL, ASHLEY ,(REIMBURSEMENT),130.50

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),407.14

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),94.01 BMO MASTERCARD,(PCARD),34.43 FOLK, CHRISTOPHER ,(REIMBURSEMENT),9.00

**FOOD SERVICE FUND:** ANDERSON, SHELLY ,(REIMBURSEMENT),9.99 BMO MASTERCARD,(PCARD),511.19 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,930.89 SNA,(FOOD SERVICE CERTIFICATION),48.50 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),129.36 US FOODS,(FOOD PURCHASES),121.78

**PRESCHOOL/LEARNING CENTER/OST FUND:** BMO MASTERCARD,(PCARD),1,898.85 BOLSTA, PATRICIA ,(SUBSTITUTE),200.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),383.40 CITY OF BIG STONE CITY, (UTILITIES),296.46 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),136.82 RONLIEN EXCAVATING INC,(MAINTENANCE),60.00 ST. CHARLES CHURCH,(RENT PAYMENT),200.00

### Action Items

Motion by VanLith, seconded by Henrich, to approve the amended **Consent Agenda** as presented. 3 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); February 17 2020 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of the 2020-2021 School Calendar
- Approval of the Surplus Property; Dial-3
- Approval of the request by Mrs. Nichole Cooper for a lane change starting the 2020-2021 school year
- Approval of the Memorandum of Understanding including E-Rate Letter of Agency
- Approval of the Letter of Resignation for Kendra Rademacher, Middle School Language Arts Teacher

### Discussion

There were discussions on the following items:

- Looking ahead: Title I Coordination/Transition Plan review, continued certified staff negotiations
- Next School Board Meeting(s): proposed April 20, 2020 @ 6:30 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

7:02 PM, motion by VanLith, seconded by Henrich, to enter into executive session pursuant to SDCL 1-25-2(1) for employee matters. 3 votes yes. Motion Carried.

Vice President Westermeyer declared the board out of executive session at 7:32 PM with no motion.

Motion by VanLith, seconded by Henrich, to adjourn the meeting at 7:32 PM. 3 votes yes. Motion Carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication