

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on February 26, 2024 @ 5:00 PM in the school boardroom/CEO office with the following members present or absent:

School administration and others present:

Christopher Folk, CEO/Business Manager

Janelle Huber, Principal

Sarah Frevert, Little Lions' Learning Center Director

Meeting called to order by school board President Hillary Henrich at 5:00 PM

Roll call was taken with Sue Christensen, Alan Chrzanowski, Hillary Henrich, Amy VanLith, and Sue Westermeyer present. Quorum established.

The Pledge of Allegiance was recited.

Motion by Christensen, seconded by VanLith, to approve the proposed agenda. 5 votes yes. Motion Carried.

Community Input Session: none

Communication Items

- Board Communication: School Board Recognition Week, February 19-23, 2024. On behalf of myself, Christopher Folk, CEO/Business Manager, and all the staff and students of the Big Stone City School District, we would like to thank each school board member for their continued service and dedicated leadership in public education for improving achievement for all public school students in our school district!
- Principal Report: 8th grade school visits and P/T conference Feb 22nd overview
- Learning Center Director Report – Sarah Frevert/director, overview of the program for the past few months and quarterly financial reporting to be presented in March 2024
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed: Received Accreditation certificate of completion for our school district and legislative session update.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLC FUND
January 1, 2024	BEGINNING BALANCE	\$26,841.80	\$206,155.88	\$149,885.49	(\$3,091.75)	\$139,036.63
	TOTAL RECEIPTS	\$64,908.27	\$253.62	\$246.58	\$4,680.86	\$14,270.82
	TOTAL DISBURSEMENTS	(\$85,651.05)	(\$1,506.29)	(\$13,280.31)	(\$8,957.85)	(\$13,760.64)
January 31, 2024	ENDING BALANCE	\$6,099.02	\$204,903.21	\$136,851.76	(\$7,368.74)	\$139,546.81

Certificate of Deposit – \$241,788.52

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,694.28

Student Council (Fund 72) – \$1,699.04

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),287.00 BMO MASTERCARD,(PCARD),3,202.48 CITY OF BIG STONE CITY, (UTILITIES),2,135.56 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),40.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),58.65 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),105.85 GRANT COUNTY REVIEW,(ADVERTISING),220.84 HUBER, JANELLE ,(REIMBURSEMENT),118.27 LARRY'S REFRIGERATION & HEATING INC,(MAINTENANCE SERVICES),105.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),2,238.53 ORTONVILLE PLUMBING & HEATING,(MAINTENANCE & SUPPLIES),165.00 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),37,382.00 OSTLUND, LYNDA ,(REIMBURSEMENT),135.66 ROE, KRISTIN ,(REIMBURSEMENT),61.95 RONGLIEN EXCAVATING INC,(MAINTENANCE),172.55 US FOODS,(FOOD PURCHASES, CUSTODIAL),351.81

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),3,009.74 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),2,481.80 LARRY'S REFRIGERATION & HEATING INC,(MAINTENANCE SERVICES),2,148.60

SPECIAL EDUCATION FUND: BMO MASTERCARD,(PCARD),139.95 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),6,981.65 TOSTENSON, KRISTIN ,(EARLY CHILDHOOD SPED SERVICES),387.50 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),1,545.00

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),579.53 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),294.34 POLAR PARADICE INC,(FOOD SERVICE PRODUCTS),268.26 US FOODS,(FOOD PURCHASES, CUSTODIAL),1,820.60

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),231.84 CHRZANOWSKI, SARAH ,(REIMBURSEMENT),78.02 CITY OF BIG STONE CITY, (UTILITIES),326.87 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),40.00 MUENCHOW, RACHELLE ,(REIMBURSEMENT),20.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),122.30 RONGLIEN EXCAVATING INC,(MAINTENANCE),87.55 US FOODS,(FOOD PURCHASES, CUSTODIAL),377.82

Action Items

Motion by Westermeyer, seconded by Christensen, to approve the **Consent Agenda**. 5 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); January 15, 2024 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable
- Approval of the Big Stone City School District K-12 Lau Plan - English as a Second Language Program 2023-2024.
- Approval of the Combined Election Agreement for 2024 June Primary with Grant County.
- Approval of the Combined Election Agreement for 2024 June Primary with Roberts County.
- Approval of the current 2024FY Special Education Comprehensive Plan.

Motion by VanLith, seconded by Christensen, to approve the change of April 15 and 16th from student contact days to staff in-service. 5 votes yes. Motion Carried.

Discussion (Items listed below for discussion may be acted upon by the school board)

There were discussions on the following items:

- Two year reorganization - ongoing
- Next school board meeting(s): March 18, 2024 (regular meeting) at 5:00 PM in the board room/CEO office.

Executive Session may have a motion after being declared out.

5:36 PM, motion by VanLith, seconded by Christensen, to enter into executive session pursuant to SDCL 1-25-2(1) for Principal Evaluation. 5 votes yes. Motion Carried.

5:39 PM, President Henrich declared out of executive session with no motion.

5:40 PM, motion by Westermeyer, seconded by VanLith, to enter into executive session pursuant to SDCL 1-25-2(1) for Little Lions' Learning Center Director Evaluation. 5 votes yes. Motion Carried.

5:48 PM, President Henrich declared out of executive session with no motion.

5:48 PM, motion by Christensen, seconded by Chrzanowski, to enter into executive session pursuant to SDCL 1-25-2(1) for CEO/Business Manager Evaluation. 5 votes yes. Motion Carried.

5:58 PM, President Henrich declared out of executive session with no motion.

Motion by Christensen, seconded by Westermeyer, to adjourn the meeting at 6:11 PM. 5 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication