

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on February 23, 2022 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Anne Lester, LLLC/OST Director/Teacher

Sylvia Musch, Teacher

Meeting called to order by school board president Hillary Henrich at 6:00 PM

Roll call was taken with Sue Christensen, Hillary Henrich, Amy VanLith, Sue Westermeyer and Jen Wiik present. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Christensen, to approve the proposed agenda. 5 votes yes. Motion Carried.

Community Input Session: Amendment and review of the Fall 2021 Safe Return to School Plan, omit close contact and close contact quarantine sections of the plan. Motion by Wiik, seconded by Westermeyer, to approve the amended Fall 2021 Safe Return to School Plan. 5 votes yes. Motion Carried.

### **Communication Items**

- School Board Communication: School Board Recognition Week, February 21-25. On behalf of myself, Christopher Folk, CEO/Business Manager, and all the staff and students of the Big Stone City School District, I would like to thank each board member for their continued service and dedicated leadership in public education for improving achievement for all public school students in our school district!  
Letter received from the certified staff for intent to negotiate.  
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- Principal Report: no report given this month
- Learning Center Director Report – DSS Stabilization Grant funds for the LLLC: \$85,320; OST: \$26,241. Next month review quarterly financials.
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed; presentation by Tara Engquist, CPA in regards to the two-year audit report ending June 30, 2020 and 2021 respectively and total school dismissals this year.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
January 1, 2022	BEGINNING BALANCE	\$43,090.42	\$116,997.54	\$172,372.15	(\$1,841.02)	\$54,153.47
	TOTAL RECEIPTS	\$15,257.05	\$8,636.60	\$684.05	\$5,470.48	\$25,118.34
	TOTAL DISBURSEMENTS	(\$80,204.16)	(\$495.24)	(\$11,012.78)	(\$7,622.85)	(\$32,807.99)
January 31, 2022	ENDING BALANCE	(\$21,856.69)	\$125,138.90	\$162,043.42	(\$3,993.39)	\$46,463.82
Note: txfr of \$7,969 from LLLC to Capital Outaly fund for LLLC building project. This amount was transferred due to receiving the homeland security grant which was used towards the new LLLC building security door system equipment and installation.						

Certificate of Deposit – \$311,871.19

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$10,229.98

Student Council (Fund 72) – \$2,059.08

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),23.76 ANDERSON, ARLO ,(SCHOOL HELP),40.05 BMO MASTERCARD,(PCARD),3,101.04 BRIGHTARROW TECHNOLOGIES INC,(TECHNOLOGY SERVICE),174.15 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),641.82 CITY OF BIG STONE CITY, (UTILITIES),1,927.39 DAKOTA ASSEMBLIES,(LYCEUM),475.00 GRANT COUNTY REVIEW,(ADVERTISING),140.86 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),3,528.57 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),40,371.11 SD DEPARTMENT OF HEALTH,(HEALTH SERVICES),320.00 SWINT JR, ROBERT ,(REIMBURSEMENT),8.53 US FOODS,(FOOD PURCHASES),390.75

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),1,917.50 BULLET PROOF MECHANICAL SERVICE INC,(BUILDING MAINTENANCE - BOILER),602.37 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),657.61

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),579.80 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),1,570.62

**FOOD SERVICE FUND:** ANDERSON, SHELLY ,(REIMBURSEMENT),33.54 BMO MASTERCARD,(PCARD),790.81 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),1,772.56 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),332.36 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),154.45 US FOODS,(FOOD PURCHASES),385.47

**PRESCHOOL/LEARNING CENTER/OST FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),186.85 ANDERSON, SHELLY ,(REIMBURSEMENT),45.00 BMO MASTERCARD,(PCARD),8,173.75 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),448.25 CITY OF BIG STONE CITY, (UTILITIES),297.62 FREDRICHSEN AIR CONDITIONING & HEATING,(HEATING & COOLING),510.21 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),186.15 US FOODS,(FOOD PURCHASES),145.80

### **Action Items**

Motion by Wiik, seconded by VanLith, to approve the **Consent Agenda**. 5 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); January 17, 2021 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable.
- Approval of the termination of Amy Raffety as paraprofessional
- Approval of the contract for Ashley Wollschlager as 0.5 FTE Physical Education Teacher for the 2022-2023 school year
- Approval of the letter of assignment for Ashley Wollschlager as paraprofessional/technology assistant for the 2022-2023 school year
- Approval of the letter of assignment for Charlotte Athey as paraprofessional
- Approval of the surplus of 9 cots from the Little Lions' Learning Center

### **Discussion**

There were discussions on the following items:

- Looking ahead, 2022-2023 school calendar

- Next school board meeting: Based on reorg meeting, third Monday of the month: but based on conference schedule conflicts, March 21, 2022 (regular meeting) at 6:00pm in the board room/CEO office.

6:43 PM, motion by Westermeyer, seconded by Christensen, to enter into executive session pursuant to SDCL 1-25-2(1) for the Learning Center and OST Director evaluation. 5 votes yes. Motion Carried.

President Henrich declared the board out of executive session at 7:01 PM with no action being taken.

7:01 PM, motion by VanLith, seconded by Christensen, to enter into executive session pursuant to SDCL 1-25-2(1) for the Principal evaluation. 5 votes yes. Motion Carried.

President Henrich declared the board out of executive session at 7:08 PM with no action being taken.

7:10 PM, motion by Wiik, seconded by Christensen, to enter into executive session pursuant to SDCL 1-25-2(1) for the CEO/Business Manager evaluation. 5 votes yes. Motion Carried.

President Henrich declared the board out of executive session at 7:18 PM with no action being taken.

Motion by VanLith, seconded by Christensen, to adjourn the meeting at 7:18 PM. 5 votes yes. Motion Carried.

/S/ \_\_\_\_\_  
President

/S/ \_\_\_\_\_  
Business Manager

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Approximate Cost of Publication