

# PROCEEDINGS OF THE BIG STONE CITY SCHOOL DISTRICT BOARD OF EDUCATION

The Big Stone City School District's Board of Education met in a regular session on February 20<sup>th</sup>, 2018 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager  
Shelley Haggerty, Principal/Counselor  
Anne Lester, Teacher

Meeting called to order by President Jennifer Wiik at 6:02 PM

Roll call was taken with Amber Huebner, Amy VanLith, Sue Westermeyer, and Jennifer Wiik present. Quorum established. Andria Rabe arrived later.

The Pledge of Allegiance was recited.

Motion by Huebner, seconded by Westermeyer, to approve the amended agenda as proposed. The agenda was amended by adding Dr. Fred Deutsch questions to the discussion section of the agenda. 5 votes yes. Motion Carried.

**Community Input Session** – no community input

## Communication Items

1. Board Communication
  - a. School Board Recognition Week, February 19-23. On behalf of myself, Christopher Folk, CEO/Business Manager, and all the staff and students of the Big Stone City School District, I would like to thank each board member for their continued service and dedicated leadership in public education for improving achievement for all public school students!
2. Principal Report
  - a. Good news items from the classroom were shared including activities inside and outside of the school building. Classrooms have been busy making dioramas of ecosystems, studying flags from around the world, and participating in a mock government to sign bills into laws. Many different classes have been involved in field trips recently including skiing at Andes Tower Hills, visiting the Children's Museum in Brookings, attending the Living History Fair at Lake Area Tech, and spending time at the Terry Redlin Center in Watertown.
3. CEO/Business Manager Report; the following reports were presented.
  - a. Revenue/Expenditure Summary Report
  - b. Bills and BMO PCard
  - c. Payroll Register – Unitemized Report
  - d. Balance Sheet
  - e. Check Reconciliation Report
  - f. Manual Journal Entry Board Report
  - g. Other topics mentioned and discussed were the legislative updates and enrollment projections

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL FUND
January 1, 2018	BEGINNING BALANCE	\$171,920.65	\$89,818.42	\$94,232.89	\$84,538.55	\$8,644.63	(\$19,389.38)
	TOTAL RECEIPTS	\$29,017.66	\$514.79	\$495.06	\$0.00	\$5,734.62	\$1,571.50
	TOTAL DISBURSEMENTS	(\$85,061.87)	(\$2,778.61)	(\$13,110.86)	\$0.00	(\$5,960.64)	(\$5,994.30)
January 31, 2018	ENDING BALANCE	\$115,876.44	\$87,554.60	\$81,617.09	\$84,538.55	\$8,418.61	(\$23,812.18)

Certificate of Deposit – \$289,099.29

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$5,261.93

Student Council (Fund 72) – \$464.57

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),608.19 BANKEN, ERIC ,(REFEREE),105.00 BIG STONE CITY STUDENTS WASHINGTON DC TRIP,(WASHINGTON DC TRIP),500.00 BMO MASTERCARD,(PCARD),4,778.48 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),875.22 CITY OF BIG STONE CITY, (UTILITIES),1,454.17 CRONEN, JENNIFER ,(REIMBURSEMENT),133.20 EIDE BAILLY,(FINANCIAL AUDIT),7,577.78 FOLK, CHRISTOPHER ,(REIMBURSEMENT),107.46 FROGNER, LANCE ,(REFEREE),75.00 GRANT COUNTY REVIEW,(ADVERTISING),96.73 HAGGERTY, SHELLEY ,(REIMBURSEMENT),117.90 KARSKY, DARWIN ,(REFEREE),60.00 LESTER, ANNE ,(REIMBURSEMENT),42.58 LESTER, DUSTIN ,(REFEREE),15.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,869.93 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),296.41 ORTONVILLE PUBLIC SCHOOLS,(TUITION),56,528.96 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 PRAIRIE FIVE RIDES,(TRANSPORTATION),137.25 RONGLIEN & SONS EXCAVATING INC,(MAINTENANCE),25.00 TREINEN, ANDREW ,(REFEREE),75.00 VARIETY FOODS LLC,(FOOD PURCHASES),114.38

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),362.49 LAKE COUNTRY CONSTRUCTION, INC, (EQUIPMENT REPAIR),1,614.15

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),308.10 ORTONVILLE PUBLIC SCHOOLS,(TUITION),6,217.49 SIOUX FALLS SCHOOL DISTRICT,(TUITION),1,078.56

**FOOD SERVICE FUND:** ANDERSON, SHELLY ,(REIMBURSEMENT),8.58 BMO MASTERCARD,(PCARD),187.51 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),2,075.17 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),119.64 VARIETY FOODS LLC,(FOOD PURCHASES),891.10

**PRESCHOOL/OST FUND:** LESTER, ANNE ,(REIMBURSEMENT),114.38

#### **Action Items**

Motion by Westermeyer, seconded by Rabe, to approve the **Consent Agenda** as presented. 5 votes yes. Motion Carried.

1. Approval of minutes from previous meeting(s); January 23 2018 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of June 19, 2018 as the Big Stone City School District Board election date
6. Approval of the Department of Legislative Audit Letter for approval of the 2 year audit ending June 30, 2017.
7. Approval of the Continuous School Improvement Plan for the 2017-2018 school year
8. Approval of the Coordination/Transition Plan for the 2017-2018 school year
9. Approval of the South Dakota Open Enrollment Application #032

#### **Discussion**

There were discussions on the following items:

1. Big Stone City School Out of School Time (OST)/Learning Center programs – the school is pursuing the option for all year round learning center. The items being worked on right now are agreements, applying for grants, and mandatory upgrades to proposed facility. There will be a special board meeting to discuss and present program budgets, grant progress, and agreements on February 27<sup>th</sup> @ 6pm at the school.
2. Dr. Fred Deutsch questions distributed to the board
3. Looking ahead: 2018-2019 school calendar, pending any changes or updates, the plan will be to present and approve at next board meeting, March 2018.
4. Next School Board Meeting: 3/27/2018 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room.

**Executive Session**

6:52 PM, Motion by Huebner, seconded by Westermeyer, to enter into executive session pursuant to SDCL 1-25-2(1) for personnel matters, CEO/Business Manager’s Evaluation. 5 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 7:06 PM with no action being taken.

Motion by Huebner, seconded by VanLith, to adjourn the meeting at 7:07 PM. 5 votes yes. Motion Carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Business Manager

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Approximate Cost of Publication