

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on February 17, 2020 @ 6:30 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Erin Julius, Teacher

Anne Lester, Learning Center Director/Teacher

Meeting called to order by President Jennifer Wiik at 6:33 PM

Roll call was taken with, Andria Rabe, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Quorum established. Hillary Henrich was absent.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Rabe, to approve the proposed agenda. 4 votes yes. Motion Carried.

Community Input Session: none at this time

Communication Items

- School Board Communication
 - School Board Recognition Week, February 17-21. On behalf of myself, Christopher Folk, CEO/Business Manager, and all the staff and students of the Big Stone City School District, I would like to thank each board member for their continued service and dedicated leadership in public education for improving achievement for all public school students in our school district!
 - Letter received from certified staff for intent to negotiate.
- Principal Report – no report presented this month
- CEO/Business Manager Report; the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLC FUND
January 1, 2020	BEGINNING BALANCE	\$97,565.08	\$127,992.47	\$49,798.41	\$15,632.45	(\$3,915.52)	(\$40,318.59)
	TOTAL RECEIPTS	\$19,192.74	\$717.90	\$629.14	\$0.00	\$5,681.45	\$36,528.23
	TOTAL DISBURSEMENTS	(\$77,687.58)	(\$555.63)	(\$9,575.06)	(\$475.00)	(\$7,222.00)	(\$20,959.73)
January 31, 2020	ENDING BALANCE	\$39,070.24	\$128,154.74	\$40,852.49	\$15,157.45	(\$5,456.07)	(\$24,750.09)
		<p>Note: General Fund beginning balance reclass from Capital Outlay Fund to increase, \$3,230.10, ending June 30 2019 audit entry #2.</p>					

Certificate of Deposit – \$300,253.88

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,123.05

Student Council (Fund 72) – \$1,294.17

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),119.85 ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA,(MEMBERSHIP DUES),60.00 BMO MASTERCARD,(PCARD),2,953.84 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),611.92 CITY OF BIG STONE CITY, (UTILITIES),2,017.24 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),307.55 EIDE BAILLY,(FINANCIAL AUDIT),4,950.00 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),326.69 GRANT COUNTY REVIEW,(ADVERTISING),15.26 HAGGERTY, SHELLEY ,(REIMBURSEMENT),50.40 KURTZ, TRACY ,(CPR INSTRUCTOR),125.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,362.60 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),49,056.00 PRAIRIE FIVE RIDES,(TRANSPORTATION),112.00 RONGLIEN EXCAVATING INC,(MAINTENANCE),280.00 SYKORA PLUMBING INC,(BUILDING MAINTENANCE),306.02 VOELTZ, HETHER ,(REIMBURSEMENT),16.84

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),735.75

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),214.67 BMO MASTERCARD,(PCARD),13.72 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),3,806.04

FOOD SERVICE FUND: ANDERSON, SHELLEY,(REIMBURSEMENT),48.42 BMO MASTERCARD,(PCARD),110.19 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),5,629.12 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),209.11 US FOODS,(FOOD PURCHASES),587.22

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),5,487.71 BOLSTA, PATRICIA ,(SUBSTITUTE),80.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),375.86 CITY OF BIG STONE CITY, (UTILITIES),301.93 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),378.85 KURTZ, TRACY ,(CPR INSTRUCTOR),525.00 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),150.56 RONGLIEN EXCAVATING INC,(MAINTENANCE),202.00 ST. CHARLES CHURCH,(RENT PAYMENT),200.00 SYKORA PLUMBING INC,(BUILDING MAINTENANCE),86.85 WOLLSCHLAGER, DAKOTA ,(SUBSTITUTE),120.00

Action Items

Motion by Westermeyer, seconded by VanLith, to approve the **Consent Agenda** as presented. 4 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); January 20 2020 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of the Letter of Assignment for Dakota Wollschlager, LLLC Early Education Assistant
- Approval of the second and final reading of the Wellness Policy AE
- Approval of Surplus Property; Garland Commercial Oven, Natural Gas, five rack, NSF (National Sanitation Foundation) stamped
- Approval of the South Dakota Birth to Three Program Part C of the Individuals with Disabilities Education Act Participation Agreement
- Approval of the Department of Legislative Audit Letter
- Approval of the participation of Big Stone City School students in the Milbank Area Clay Target League.

Discussion

There were discussions on the following items:

- 2020-2021 School Calendar
- Next School Board Meeting(s): proposed March 16, 2020 @ 6:30 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

6:48 PM, motion by VanLith, seconded by Rabe, to enter into executive session pursuant to SDCL 1-25-2(1) for Learning Center and OST Director Evaluation. 4 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 6:57 PM with the following action being taken:

Motion by Rabe, seconded by VanLith, to approve the letter of intent for the Learning Center and OST Director. 4 votes yes. Motion Carried.

6:58 PM, motion by VanLith, seconded by Rabe, to enter into executive session pursuant to SDCL 1-25-2(4) for Certified Staff Negotiations – Ground Rules. 4 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 7:03 PM with no action being taken.

7:03 PM, motion by VanLith, seconded by Rabe, to enter into executive session pursuant to SDCL 1-25-2(1) for CEO Evaluation. 4 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 7:40 PM with the following action being taken:

Motion by VanLith, seconded by Rabe, to approve the letter of intent for the CEO. 4 votes yes. Motion Carried.

Motion by VanLith, seconded by Rabe, to adjourn the meeting at 7:40 PM. 4 votes yes. Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication