

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on December 27, 2018 @ 6:00 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Meeting called to order by President Jennifer Wiik at 6:00 PM

Roll call was taken with Andria Rabe, Erin Schablin, Amy VanLith, and Jennifer Wiik present. Sue Westermeyer was present by telephone. Quorum established.

The Pledge of Allegiance was recited.

Motion by Rabe, seconded by Schablin, to approve the agenda. 4 votes yes by the four present board members and one yes per Sue Westermeyer via teleconference equals 5 votes yes. Motion Carried.

**Community Input Session** – no community input

**Communication Items** – no communication items

- No principal report this evening but next month will cover the school report card that was released on December 17
- CEO/Business Manager Report; the following reports were presented.
  - Revenue/Expenditure Summary Report
  - BSCS Board Report – Detail, Bills and BMO PCard
  - Payroll Register – Unitemized Report
  - Balance Sheet
  - Check Reconciliation Report
  - Manual Journal Entry Board Report
  - Other topics discussed: Governor's Budget Address, Superintendent's meeting in Chamberlain 12/5/18, Northern Plains Insurance Pool Yearly Review, South Dakota Part B Parent Survey – meets requirements of 87.5%, ASBSD general overview of insurance and appraisal of school grounds and property.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLLC FUND
November 1, 2018	BEGINNING BALANCE	\$37,689.80	\$76,121.53	\$40,585.79	\$43,547.39	\$7,550.34	(\$32,337.21)
	TOTAL RECEIPTS	\$233,067.25	\$34,181.94	\$28,960.60	\$0.00	\$9,818.63	\$11,822.03
	TOTAL DISBURSEMENTS	(\$134,253.38)	(\$148.59)	(\$20,053.35)	(\$475.00)	(\$6,643.48)	(\$19,631.55)
November 30, 2018	ENDING BALANCE	\$136,503.67	\$110,154.88	\$49,493.04	\$43,072.39	\$10,725.49	(\$40,146.73)

Certificate of Deposit – \$293,242.35

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$89,218.02

Note: Reason for higher balance in adv pymt/flex checking account; due to bank error in deposit of tax apportionment into this account instead of the main school checking account. \$81,874.30 tax apportionment amount.

Student Council (Fund 72) – \$776.58

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),1.42 BAERWALDT, ROBIN ,(REIMBURSEMENT),45.00 BMO MASTERCARD,(PCARD),4,589.50 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),188.05 CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP, (DUES & SERVICES),207.87 CITY OF BIG STONE CITY, (UTILITIES),1,685.83 FOLK, CHRISTOPHER ,(REIMBURSEMENT),334.35 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),513.24 GRANT COUNTY REVIEW,(ADVERTISING),109.14 HAGGERTY, SHELLEY ,(REIMBURSEMENT),52.20 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,233.31 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),104.38 PRAIRIE FIVE RIDES,(TRANSPORTATION),272.25 RONGLIEN EXCAVATING INC,(MAINTENANCE),51.00 WOLLSCHLAGER, STACY ,(REIMBURSEMENT),37.19

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),538.35

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),148.95 BMO MASTERCARD,(PCARD),40.97 SIOUX FALLS SCHOOL DISTRICT,(TUITION),1,228.32

**FOOD SERVICE FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),99.56 ANDERSON, ARLO ,(SCHOOL HELP),60.00 ANDERSON, SHELLY ,(REIMBURSEMENT),119.00 BMO MASTERCARD,(PCARD),504.73 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),3,288.02 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),78.55 US FOODS,(FOOD PURCHASES),2,752.13

**PRESCHOOL/LEARNING CENTER/OST FUND:** BERDAN, AMBER ,(REIMBURSEMENT),250.00 BMO MASTERCARD,(PCARD),717.31 MURSU, NOAH ,,270.00 RONGLIEN EXCAVATING INC,(MAINTENANCE),51.00 ST. CHARLES CHURCH,(RENT PAYMENT),511.86

### **Action Items**

Motion by Schablin, seconded by Rabe, to approve the **Consent Agenda** as presented. 4 votes yes by the four present board members and one yes per Sue Westermeyer via teleconference equals 5 votes yes.

Motion Carried.

- Approval of minutes from previous meeting(s); November 19 2018 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of the following South Dakota Open Enrollment Applications; #049
- Approval of the second and final reading of Policy AEA – Tobacco-Free District

### **Discussion**

There were discussions on the following items:

- Looking ahead: school board annual election date, April 9, 2019 suggested, Principal/Counselor evaluation, CEO/Business Manager evaluation, and the 2019-2020 school calendar.
- Next School Board Meeting: 1/21/19 @ 6:00 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

Motion by VanLith, seconded by Rabe, to adjourn the meeting at 6:16 PM. 4 votes yes by the four present board members and one yes per Sue Westermeyer via teleconference equals 5 votes yes. Motion Carried.

/S/ \_\_\_\_\_  
President

/S/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication