

PROCEEDINGS OF THE BIG STONE CITY SCHOOL DISTRICT BOARD OF EDUCATION

The Big Stone City School District's Board of Education met in a regular session on December 20th, 2016 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor
Ashley Kendall, Teacher
Kristy Rabine, Teacher
Karla Kastrup, Teacher

Meeting called to order by President Jennifer Wiik at 6:00 PM

Roll call was taken with Amber Huebner, Barb Voecks, Amy VanLith and Jennifer Wiik present. Quorum established.

The Pledge of Allegiance was recited.

Motion by Huebner, seconded by Voecks, to approve the agenda as proposed. 4 votes yes. Motion carried.

Community Input Session

No community input.

Communication Items

1. Board Communication
 - a. No board communication
2. Principal Report
 - a. A presentation of the school's Classroom Innovation Grant was done by Ms. Kendall. The presentation was focused on a brief overview of the grant and how far along the school is in the process.
 - b. State Mentor Program Trip
3. CEO/Business Manager Report; the following reports were presented.
 - a. Revenue/Expenditure Summary Report
 - b. Bills
 - c. Payroll Register – Unitemized Report
 - d. Balance Sheet
 - e. Check Reconciliation Report

- f. Other items discussed were, the superintendent's statewide meeting in Chamberlain on December 7th, the completion of the school's Title I Coordination/Transition Plan, school district technology company changes, CD rates, and the school's property/liability insurance overview.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL FUND
November 1, 2016	BEGINNING BALANCE	\$92,244.79	\$54,553.67	\$72,427.79	\$85,012.55	\$11,719.22	(\$12,648.77)
	TOTAL RECEIPTS	\$184,821.16	\$25,288.68	\$23,817.50	\$5,061.48	\$13,850.06	\$11,564.31
	TOTAL DISBURSEMENTS	(\$72,590.23)	(\$4,167.99)	(\$15,184.52)	(\$1,409.85)	(\$7,332.46)	(\$4,646.22)
November 30, 2016	ENDING BALANCE	\$204,475.72	\$75,674.36	\$81,060.77	\$88,664.18	\$18,236.82	(\$5,730.68)

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),442.05 ATHEY, ELMER ,(BUILDING MAINTENANCE),1,072.50 BONANZA EDUCATION CENTER,(FIELD TRIPS),693.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),648.54 CHERRYDALE FARMS,(FUNDRAISER),3,021.90 CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP, (DUES & SERVICES),4,808.87 CITY OF BIG STONE CITY, (UTILITIES),1,548.99 DAKOTA ASSEMBLIES,(LYCEUM),370.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),24.98 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),55.45 GRANT COUNTY REVIEW,(ADVERTISING),71.54 HOUGHTON MIFFLIN HARCOURT PUBLISHING CO,(CURRICULUM),24.75 LESTER, TRAVIS ,(REIMBURSEMENT),20.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),445.93 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),205.10 ORTONVILLE PUBLIC SCHOOLS,(TUITION),65,065.01 PAYSTUBZ.COM,(TIME CLOCK SERVICE),42.00 PRAIRIE FIVE RIDES,(TRANSPORTATION),509.25 RONLIEN & SONS EXCAVATING INC,(MAINTENANCE),210.00 SD DEPARTMENT OF HEALTH,(HEALTH SERVICES),340.00 SDDCI IDENTIFICATION CENTER,(BACKGROUND CHECK),43.25

CAPITAL OUTLAY FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),1,000.00 BARRS/CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),2,427.21 WIESE ELECTRIC,(BUILDING MAINTENANCE),753.85

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),185.25 CHILDREN'S HOME SOCIETY,(SPED TUITION),1,893.60 ORTONVILLE PUBLIC SCHOOLS,(TUITION),2,953.65

FOOD SERVICE FUND: ANDERSON, SHELLY ,(REIMBURSEMENT),81.18 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),4,041.72 VARIETY FOODS LLC,(FOOD PURCHASES),684.06

PRESCHOOL FUND: BIG STONE CITY SCHOOL STUDENT COUNCIL,(STUDENT COUNCIL),17.72
Bank of Montreal (Pcard) Total – 21,013.18

Action Items

Motion by VanLith, seconded by Voecks, to approve the **Consent Agenda** as presented. 4 votes yes.
Motion carried.

1. Approval of minutes from previous meeting(s); November 15 2016 meeting
2. Approval of the financial reports
3. Approval of the bills
4. Approval of the BMO Mastercard purchases
5. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
6. Approval of the Letter of Assignment for Elmer Athey, Assistant Custodian
7. Approval of the Letter of Assignment for Bonita Spiering, Paraprofessional

Discussion

There were discussions on the following items:

1. School board member terms and next month's board approved election date
2. Policy KMB Title I Parent Involvement Policy 1st reading
3. Policy AE Wellness Policy 1st reading
4. Next School Board Meeting: 1/17/2017 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room

Motion by Huebner, seconded by VanLith, to adjourn the meeting at 6:39 PM. 4 votes yes. Motion carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication