

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on December 19, 2022 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Janelle Huber, Principal

Meeting called to order by school board president Hillary Henrich at 6:00 PM

Roll call was taken with Alan Chrzanowski, Hillary Henrich, Amy VanLith, and Sue Westermeyer present. Quorum established. Sue Christensen was absent.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Chrzanowski, to approve the amended agenda. Add an executive session for SDCL 1-25-2(1) for employee matters. 4 votes yes. Motion Carried.

Community Input Session: Semi-annual review of the Fall 2022 Safe Return to School Plan per federal ESSER guidelines. No changes were made. Motion by Westermeyer, seconded by Chrzanowski, to approve the amended Fall 2021 Safe Return to School Plan. 4 votes yes. Motion Carried.

### **Communication Items**

- School Board Communication: none
- Principal Report: no report this month
- Learning Center Director Report: December 2022 quarterly reporting review
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed: Governor Noem's budget address proposes a 5% increase for public education funding and letter received from the SD Secretary of Education, Tiffany Sanderson, of notice to reorganize per SDCL 13-15-28.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
November 1, 2022	BEGINNING BALANCE	(\$53,314.63)	\$30,518.52	\$122,652.91	\$2,686.41	\$158,259.18
	TOTAL RECEIPTS	\$205,784.89	\$46,199.25	\$28,296.17	\$6,238.98	\$21,127.83
	TOTAL DISBURSEMENTS	(\$85,696.74)	(\$2,159.52)	(\$12,997.68)	(\$7,270.13)	(\$25,311.32)
November 30, 2022	ENDING BALANCE	\$66,773.52	\$74,558.25	\$137,951.40	\$1,655.26	\$154,075.69

Certificate of Deposit – \$313,332.29

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,346.09

Student Council (Fund 72) – \$2,134.25

The following bills were approved:

**GENERAL FUND:** ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),37,415.26 BMO MASTERCARD,(PCARD),7,878.03 CITY OF BIG STONE CITY, (UTILITIES),1,796.89 CRONEN, JENNIFER ,(REIMBURSEMENT),111.60 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),130.00 JAYMAR BUSINESS FORMS,(BUSINESS SUPPLIES),78.53 MUENCHOW, RACHELLE ,(REIMBURSEMENT),120.00 NAPA; STURDEVANTS AUTO PARTS, (MAINTENANCE SUPPLIES),9.98 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),958.51 SCHOOL ADMINISTRATORS OF SOUTH DAKOTA,(MEMBERSHIP & DUES),618.00 US FOODS,(FOOD PURCHASES),254.08

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),2,172.55 TC CONSTRUCTION OF SOUTH DAKOTA, LLC,(BUILDING MAINTENANCE),450.00

**SPECIAL EDUCATION FUND:** ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),4,749.23 BIG STONE THERAPIES INC,(THERAPY),404.55 BMO MASTERCARD,(PCARD),54.93 TOSTENSON, KRISTIN ,(EARLY CHILDHOOD SPED SERVICES),175.00

**FOOD SERVICE FUND:** BMO MASTERCARD,(PCARD),3,396.54 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),268.29 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),328.32 US FOODS,(FOOD PURCHASES),1,715.31

**PRESCHOOL/LEARNING CENTER/OST FUND:** BMO MASTERCARD,(PCARD),601.23 BURDORF, KAITLYN ,(REIMBURSEMENT),87.91 CITY OF BIG STONE CITY, (UTILITIES),276.66 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),53.36 PRO IMAGE PARTNERS INC,(SCHOOL APPAREL),200.00 US FOODS,(FOOD PURCHASES),880.09 VREIM, AMANDA ,(REIMBURSEMENT),20.00

### Action Items

Motion by Chrzanowski, seconded by VanLith, to approve the **Consent Agenda**. 4 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); November 21, 2022 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable
- Approval of the second and final reading of the amended policies below:
  - Policy AE - Wellness; a meeting was held electronically to review the policy and make updates to it if necessary. Updates were made to the policy and they are attached, along with the minutes of the meeting and local wellness policy checklist.
  - Policy GBEB - Employee Communicable Diseases; updated by ASBSD to update advisory committee and information on illness to the public
  - Policy GBEB - R - Employee Communicable Diseases - Guidelines (Regulation); updated to reflect the advisory committee update in the actual policy above
  - Policy JHC - Student Health; updated by ASBSD, terms deleted.
  - Policy JHCC - Student Communicable Diseases; updated by ASBSD to update the advisory committee section and add making the determination and reporting section.

**Discussion**

There were discussions on the following items:

- Next school board meeting(s): January 16, 2022 (regular meeting) at 6:00pm in the board room/CEO office.

Executive Session may have a motion after being declared out.

6:13 PM, motion by Westermeyer, seconded by VanLith, to enter into executive session pursuant to SDCL 1-25-2(1) for employee matters. 4 votes yes. Motion Carried.

6:25 PM, President Henrich declared out of executive session with no motion.

Motion by Westermeyer, seconded by Chrzanowski, to adjourn the meeting at 6:25 PM. 4 votes yes. Motion Carried.

/S/ \_\_\_\_\_  
President

/S/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication