

PROCEEDINGS OF THE BIG STONE CITY SCHOOL DISTRICT BOARD OF EDUCATION

The Big Stone City School District's Board of Education met in a regular session on December 19th, 2017 @ 6:30 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor
Kristina Rabine, Teacher

Meeting called to order by President Jennifer Wiik at 6:35 PM

Roll call was taken with Amber Huebner, Sue Westermeyer, and Jennifer Wiik present. Quorum established. Andria Rabe and Amy VanLith were absent.

The Pledge of Allegiance was recited.

Motion by Westermeyer, seconded by VanLith, to approve the agenda as proposed. 3 votes yes. Motion Carried.

Community Input Session – no community input

Communication Items

1. Board Communication – no board communication
2. Principal Report
 - a. The Science Fair was a huge success!
3. CEO/Business Manager Report; the following reports were presented.
 - a. The 2-year audit financial statements draft was presented by Bryn Stock of Eide Bailly
 - b. Revenue/Expenditure Summary Report
 - c. Bills and BMO PCard
 - d. Payroll Register – Unitemized Report
 - e. Balance Sheet
 - f. Check Reconciliation Report
 - g. Manual Journal Entry Board Report
 - h. Other topics mentioned and discussed were the Governor's Budget Address and the district's property and liability quotes.

Motion by Jennifer Wiik, seconded by Amber Huebner to approve the Associated School Board Protective Trust as the district's property and liability insurance carrier. 3 votes yes. Motion Carried.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL FUND
November 1, 2017	BEGINNING BALANCE	\$144,858.09	\$56,118.00	\$80,165.07	\$84,538.55	\$7,373.24	(\$20,212.13)
	TOTAL RECEIPTS	\$166,426.22	\$30,701.25	\$29,548.17	\$0.00	\$8,092.97	\$1,361.63
	TOTAL DISBURSEMENTS	(\$144,022.25)	(\$2,528.12)	(\$18,397.59)	\$0.00	(\$7,547.63)	(\$5,572.30)
November 30, 2017	ENDING BALANCE	\$167,262.06	\$84,291.13	\$91,315.65	\$84,538.55	\$7,918.58	(\$24,422.80)

Certificate of Deposit – \$286,364.88

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$4,395.99

Student Council (Fund 72) – \$1,330.66

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),456.21 ATHEY, CHARLOTTE ,(REIMBURSEMENT),40.45 BARRS/CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),190.68 BMO MASTERCARD,(PCARD),12,343.24 BUCKLEY, BJ ,(ARTIST IN RESIDENCY),3,160.20 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),467.08 CITY OF BIG STONE CITY, (UTILITIES),1,710.32 FOLK, CHRISTOPHER ,(REIMBURSEMENT),101.86 GRANT COUNTY REVIEW,(ADVERTISING),27.00 JAYMAR BUSINESS FORMS,(BUSINESS SUPPLIES),35.00 LESTER, ANNE ,(REIMBURSEMENT),29.78 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),642.22 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),104.38 ORTONVILLE YOUTH BASKETBALL,(SPORT TOURNEY),100.00 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 PRAIRIE FIVE RIDES,(TRANSPORTATION),225.75 WOLLSCHLAGER, STACY ,(REIMBURSEMENT),29.71

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),431.48

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),254.15 FOLK, CHRISTOPHER ,(REIMBURSEMENT),8.91 SIOUX FALLS SCHOOL DISTRICT,(TUITION),1,415.61 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),1,005.00

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),485.89 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,844.88 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),199.01 VARIETY FOODS LLC,(FOOD PURCHASES),862.41

PRESCHOOL/OST FUND: BMO MASTERCARD,(PCARD),138.16

Action Items

Motion by Westermeyer, seconded by Huebner, to approve the **Consent Agenda** as presented. 3 votes yes. Motion Carried.

1. Approval of minutes from previous meeting(s); November 20 2017 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the second and final reading of Policy CIA-R – Principal Evaluation Instrument.
6. Approval of the second and final reading of Policy AE – Wellness
7. Approval of the surplus property item(s): Goodlaxon Manufacturing Inc 648 Electronic Popcorn Popper and set of twelve purple lockers.

Discussion

There were discussions on the following items:

1. Looking ahead: school board annual election date, April 10, 2018 was suggested, CEO/Business Manager evaluation, and the 2018-2019 school calendar.
2. Next School Board Meeting: 1/16/2018 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room.

Motion by Huebner, seconded by Westermeyer, to adjourn the meeting at 7:07 PM. 3 votes yes. Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication