

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on December 16, 2019 @ 6:30 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Shelley Haggerty, Principal/Counselor

John Wiik, Parent

Kendra Rademacher, Teacher

Anne Lester, Teacher

Meeting called to order by President Jennifer Wiik at 6:30 PM

Roll call was taken with, Hillary Henrich, Andria Rabe, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Rabe, to approve the proposed agenda. 5 votes yes. Motion Carried.

Community Input Session: Mr. John Wiik was present to express his concern over the blizzard bag pilot program.

Communication Items - none

- Principal Report – Ms. Haggerty informed the school board of a grant from SDEA that provides financing to increase available books in classrooms. 50 grants were given out throughout the state and six teachers from Big Stone City school were awarded this grant. Each classroom received \$100 worth of new books for students that are now available for the student to read.
- CEO/Business Manager Report; the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, Manual Journal Entry Board Report. Other topics discussed: Learning Center Monthly Financial Overview, Governor's Budget Address, Superintendent's Meeting in Chamberlain and topics discussed, and two-year audit report anticipated to be finalized by next school board meeting, January 2020.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLLC FUND
November 1, 2019	BEGINNING BALANCE	\$67,709.60	\$86,361.66	\$32,975.74	\$16,582.45	(\$5,658.82)	(\$22,385.62)
	TOTAL RECEIPTS	\$175,994.23	\$33,897.53	\$32,966.58	\$0.00	\$9,797.86	\$20,206.91
	TOTAL DISBURSEMENTS	(\$140,535.84)	\$0.00	(\$17,064.47)	(\$475.00)	(\$7,488.75)	(\$23,013.75)
November 30, 2019	ENDING BALANCE	\$103,167.99	\$120,259.19	\$48,877.85	\$16,107.45	(\$3,349.71)	(\$25,192.46)

Certificate of Deposit – \$298,838.29

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,058.32

Student Council (Fund 72) – \$1,239.10

The following bills were approved:

GENERAL FUND: 3D SECURITY, INC.,(FIRE ALARM SYSTEM INSPECTION),210.00 ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),115.10 BMO MASTERCARD,(PCARD),2,962.93 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),683.03 CITY OF BIG STONE CITY, (UTILITIES),1,446.93 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),270.48 FOLK, CHRISTOPHER ,(REIMBURSEMENT),268.02 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),173.23 GRANT COUNTY REVIEW,(ADVERTISING),103.11 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),754.64 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),42.25 PRAIRIE FIVE RIDES,(TRANSPORTATION),189.00 RADEMACHER, KENDRA ,(REIMBURSEMENT),25.00

CAPITAL OUTLAY FUND:

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),153.26

FOOD SERVICE FUND: ANDERSON, ARLO ,(SCHOOL HELP),105.00 BERNARD FOOD INDUSTRIES INC,(FOOD PURCHASES),342.48 BMO MASTERCARD,(PCARD),378.11 BOLSTA, PATRICIA ,(SUBSTITUTE),50.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,696.34

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),1,545.73 CITY OF BIG STONE CITY, (UTILITIES),228.74 DURICK FIRE EXTINGUISHERS,(FIRE EXTINGUISHERS),12.00 GLOEGE, JACEY ,(SUBSTITUTE),62.50 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),73.22 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),45.00 ST. CHARLES CHURCH,(RENT PAYMENT),200.00 SYKORA PLUMBING INC,(BUILDING MAINTENANCE),639.21 WOLLSCHLAGER, DAKOTA ,(SUBSTITUTE),162.50

Action Items

Motion by Westermeyer, seconded by Rabe, to approve the **Consent Agenda** as presented. 5 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); November 18 2019 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of the State's Digital Dakota Network (DDN) E-rate application
- Approval of a premium free month for those participating staff members in the school health care insurance plan. The premium free month is December 2019.
- Approval of the Agreement between the Big Stone City School District and Inter-Lakes Community Action Partnership Head Start Pre-Birth to Five Program.
- Approval of the Agreement between the Big Stone City School District and Mathematica Policy Research, Inc., prime contractor for the U.S. Department of Agriculture (USDA), to facilitate Mathematica's performance of the School Nutrition and Meal Cost Study-II.

Discussion

There were discussions on the following items:

- Looking ahead: school board annual election date, April 14, 2020 suggested, school board member terms, Principal/Counselor evaluation, CEO/Business Manager evaluation, and the 2020-2021 school calendar.

- Next School Board Meeting(s): proposed January 20, 2020 @ 6:30 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

7:16 PM, motion by VanLith, seconded by Rabe, to enter into executive session pursuant to SDCL 1-25-2(1) for employee matters. 5 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 7:23 PM with no action being taken.

7:23 PM, motion by VanLith, seconded by Westermeyer, to enter into executive session pursuant to SDCL 1-25-2(2) for student matters. 5 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 7:26 PM with no action being taken.

Motion by Westermeyer, seconded by VanLith, to adjourn the meeting at 7:26 PM. 5 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication