

# PROCEEDINGS OF THE BIG STONE CITY SCHOOL DISTRICT BOARD OF EDUCATION

The Big Stone City School District's Board of Education met in a regular session on November 20<sup>th</sup>, 2017 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager  
Shelley Haggerty, Principal/Counselor  
Amber Berdan, Teacher  
Kristina Rabine, Teacher

Meeting called to order by Vice President Amber Huebner at 6:04 PM

Roll call was taken with Amber Huebner, Andria Rabe, Amy VanLith, and Sue Westermeyer present. Quorum established. Jennifer Wiik was absent.

The Pledge of Allegiance was recited.

Motion by Westermeyer, seconded by VanLith, to approve the agenda as proposed. 4 votes yes. Motion Carried.

**Community Input Session** – no community input

## **Communication Items**

1. Board Communication
  - a. A THANK YOU card was delivered to the school board by the Ortonville Early Childhood Initiative for the use of the school's stage for their event.
  - b. Appointment of a board member to become the district's ASBSD Legislative Action Network (LAN) member.

Motion by VanLith, seconded by Rabe, to approve Sue Westermeyer to become the 2017-2018 ASBSD Legislative Action Network (LAN) member. 4 votes yes. Motion Carried.

2. Principal Report
  - a. There was 97% attendance by parents at the parent teacher conferences held on November 2<sup>nd</sup>.
  - b. The Thanksgiving Meal held on November 15<sup>th</sup> served 191 students, staff, parents, and community members. Great turnout!
  - c. Books 4 Kids Program – Students in preschool through 8th grade had the opportunity recently to participate in this program. The Books 4 Kids Program is a nonprofit

organization that brings authors into the classroom in person and via electronic conference. The author reads to the students then leads them in a discussion about the character-building message inside the story. The students are able to ask the author questions and for one grade, provide feedback on a book that was in the process of beta-testing. At the end of the discussion, every student receives a copy of the book they've just read for free.

3. CEO/Business Manager Report; the following reports were presented.
  - a. Revenue/Expenditure Summary Report
  - b. Bills and BMO PCard
  - c. Payroll Register – Unitemized Report
  - d. Balance Sheet
  - e. Check Reconciliation Report
  - f. Manual Journal Entry Board Report
  - g. Other topics mentioned and discussed were property and liability insurance quotes, school accreditation, 2015-2016 IDEA State Performance Plan Indicators, and a generous donation by the Big Stone Power Plant for the school's LionsPack (backpack) Program,  
Thank you!

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL FUND
October 1, 2017	BEGINNING BALANCE	\$116,529.39	\$45,182.13	\$82,011.58	\$84,685.48	\$12,246.90	(\$16,664.18)
	TOTAL RECEIPTS	\$129,352.11	\$12,252.22	\$11,831.33	\$38.82	\$8,486.71	\$2,161.25
	TOTAL DISBURSEMENTS	(\$101,023.41)	(\$1,915.63)	(\$13,677.84)	\$0.00	(\$8,143.37)	(\$5,709.20)
October 31, 2017	ENDING BALANCE	\$144,858.09	\$56,118.72	\$80,165.07	\$84,724.30	\$12,590.24	(\$20,212.13)

Certificate of Deposit – \$286,364.88

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$2,920.80

Student Council (Fund 72) – \$1,004.94

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),325.59 ATHEY, ELMER ,(BUILDING MAINTENANCE),1,284.50 BMO MASTERCARD,(PCARD),3,081.76 BRANDT, LORELEI ,(REIMBURSEMENT),50.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),551.54 CITY OF BIG STONE CITY, (UTILITIES),1,250.37 CRONEN, JENNIFER ,(REIMBURSEMENT),246.60 EIDE BAILLY,(FINANCIAL AUDIT),10,500.00 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),161.07 GRANT COUNTY REVIEW,(ADVERTISING),133.85 HAGGERTY, SHELLEY ,(REIMBURSEMENT),116.10 INTERSTATE TELECOMMUNICATIONS COOP INC,(PHONE SYSTEM),97.95 NORTHEAST AREA ELEMENTARY PRINCIPALS ASSOCIATION,(PRINCIPAL DUES),80.00 ORTONVILLE PLUMBING & HEATING,(MAINTENANCE & SUPPLIES),316.80 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),180.38 ORTONVILLE PUBLIC SCHOOLS,(TUITION),57,323.87 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 PRAIRIE FIVE RIDES,(TRANSPORTATION),251.25

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),616.27

**SPECIAL EDUCATION FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),106.50 BIG STONE THERAPIES INC,(THERAPY),401.05 BMO MASTERCARD,(PCARD),326.48 ORTONVILLE PUBLIC SCHOOLS,(TUITION),5,519.82 SIOUX FALLS SCHOOL DISTRICT,(TUITION),404.46

**FOOD SERVICE FUND:** ANDERSON, SHELLEY ,(REIMBURSEMENT),38.12 BMO MASTERCARD,(PCARD),163.60 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),2,603.37 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),251.56

**PRESCHOOL/OST FUND:** BMO MASTERCARD,(PCARD),308.56

### Action Items

Motion by VanLith, seconded by Rabe, to approve the **Consent Agenda** as presented. 4 votes yes.

Motion Carried.

1. Approval of minutes from previous meeting(s); October 17 2017 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the 2017-2018 Inter-Lakes Community Action Partnership Head Start Addendum
6. Approval of the Agreement between Big Stone City School District and Inter-Lakes Community Action Partnership Head Start Pre-Birth to Five Program
7. Approval of Travis Lester as Head Basketball Coach and Athletic Director for the 2017-2018 season
8. Approval of Amy VanLith as Basketball Coach for the 2017-2018 season
9. Approval of the Milbank Tuition Agreement #2
10. Approval of the South Dakota Open Enrollment Applications, #027, #028, #029, #030, and #031

### Discussion

There were discussions on the following items:

1. First reading of the Policies CIA-R – Principal Evaluation Instrument and Policy AE – Wellness and review of school committees.
2. Next School Board Meeting: 12/19/17 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room.

Motion by VanLith, seconded by Westermeyer, to adjourn the meeting at 6:31 PM. 4 votes yes. Motion Carried.

/S/ \_\_\_\_\_

President

/S/ \_\_\_\_\_

Business Manager

\_\_\_\_\_  
Approximate Cost of Publication