



688 Walnut Street • Big Stone City, SD 57216 • 608-862-8108

BIG STONE CITY SCHOOL DISTRICT 25-1

"Educating all students for a lifetime of success!"

SCHOOL BOARD AGENDA with Amplification - Regular Meeting

Monday, November 20th, 2017 at 6:00 PM

School Board Members: Jennifer Wiik (President), Amber Huebner (Vice President), Amy VanLith, Andria Rabe, and Sue Westermeyer

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor

Others in attendance (list): _____

1. Call to order in Board Room and Establish Quorum. Time: _____
2. Roll Call ____Wiik ____Huebner ____VanLith ____Rabe ____Westermeyer
3. Pledge of Allegiance
4. Approval of the Agenda as Proposed/Amended Motion: _____ MC: _____
5. Community Input Session (5-minute maximum)
6. Communication Items
 - a. A THANK YOU card was delivered to the school board by the Ortonville Early Childhood Initiative for the use of the school's stage for their event.
 - b. Board Communication – Appointment of a board member to become the district's ASBSD Legislative Action Network (LAN) member. A certification document needs to be completed. After this is discussed, a board action is made to appoint this position. Packet of information available. pg. 1

Approval of _____ to become the district's 2017-2018 ASBSD Legislative Action Network (LAN) member.

Motion: _____ MC: _____

- c. Principal Report
 1. Parent teacher conference attendance
 2. Community attendance at the Thanksgiving Meal
 3. Books4kids Program
- d. CEO/Business Manager's Report
 1. Revenue/Expenditure Summary Reports, pg. 2-4
 - a. We received a good portion of our tax payments this month but look to see more in November.
 2. Bills and BMO Pcard, pg. 5-10
 - a. Bills to highlight: Mr. Elmer Athey has been working on our radiator covers for the entire school, bills to reflect this project. They look great! We have our first progress billing for our audit from Eide Bailly, \$10,500.

I spoke with Bryn, auditor, on Thursday, 11/16/17, about the status of our audit. Everything is done on my end with requests, now they just need to go through their review process and approval. Bryn said that they will plan to have a final version of our audit done by our December board meeting. Bryn will also be available for a conference call into the board to go over the audit and take any questions. Ortonville 1st qtr tuition, SPED, and transportation billing is included totaling \$62,843.69. We are approx. 4 students away from breakeven with Ortonville. We pay for 35 of our district students and they pay for 31 of their students who attend BSCS. Per budget, we estimated 3 students.

3. Payroll Register – Unitemized Report (current month), pg. 11-14
 - a. No comments. Please let me know if there are any questions.
4. Balance Sheet, pg. 15-28
 - a. No comments. Please let me know if there are any questions.
5. Check Reconciliation Report, pg. 29
 - a. You will see an adjustment for MN Dept of Revenue for payroll taxes. These taxes happened to hit the bank statement at the end of October instead of hitting the November bank statement like they should. This is just a timing/processing item. No concern. Please let me know if there are any questions.
6. Manual Journal Entry Board Report, pg. 30
 - a. This is a new report that was recommended by the auditors to show the board. It will show the previous month's manual journal entries made. Please let me know if you have any questions.
7. Property and Liability quotes
 - a. I have been in contact with EMC, our current insurance provider, and also ASBSD and NPIP for quotes on our property and liability insurance. This is something that is done every 2-3 years to make sure our district is receiving the best insurance for the best price. The plan will be to have all quotes in by the December board meeting so that the companies can be analyzed and a decision can be made on provider.
8. School Accreditation Overview
 - a. Ms. Haggerty and I have been working with the DOE for the past 2-3 weeks on our school accreditation. This process includes, but not limited to, checking to make sure we have proper student records, such as immunizations and birth certificates, current staff background checks, safety and emergency plans and proper documentation of drills, specific school policies, curriculum alignment of state standards and proper teacher and principal evaluations. Below in discussion, you will notice that the Policy CIA-R will need to be updated to bring it into compliance. More information will be available at the board meeting if needed.
9. Individuals with Disabilities Education Act (IDEA) requirements to assign determinations to public school districts, pg. 31-33
 - a. This is a SPED document that states our school district in the 2015-2016 school year meets the requirements for the State Performance Plan (SPP) Indicators under Part B of the IDEA.

- b. Good News Item – Generous donation by the Big Stone Power Plant for our LionPack (backpack) Program. Thank you!

7. Action Items

Motion: _____ MC: _____

- a. Consent Agenda- The consent agenda includes items approved with one motion. That motion will approve the recommended action for each item on the consent agenda. Any Board Member may remove an item from the consent agenda by asking that it be and have it considered as a separate item. Any item so removed from the consent agenda shall be considered after other items on the consent business portion of the agenda have been heard.
 - 1. Approval and/or corrections of the minutes from previous meeting(s); October 17 2017 board minutes, pg. 34-37
 - 2. Approval and/or corrections of the school district's financial report(s)
 - 3. Approval of the bills, including BMO Mastercard purchases
 - 4. Approval of the Disclosure of Conflict of Interest, per Policy AH
 - 5. Approval of the 2017-2018 Inter-Lakes Community Action Partnership Head Start Addendum, pg. 38-39
 - a. The addendum breaks down the payments made to the school on behalf of Head Start. The administration recommends approval as presented.
 - 6. Approval of the Agreement between Big Stone City School District and Inter-Lakes Community Action Partnership Head Start Pre-Birth to Five Program, pg. 40-44
 - a. This agreement describes the responsibility of each agency to provide guidance for coordination and cooperation between the school district and the Head Start Pre-Birth to Five Program. The purpose of the agreement is to meet the requirements of: ESEA Section 1119 Title I, Coordination Requirements (SEC. 1120B (b) Activities) and OHS, Head Start Performance Standards 1302.63. The administration recommends approval as presented.
 - 7. Approval of Travis Lester as Head Basketball Coach and Athletic Director for the 2017-2018 season, pg. 45
 - a. The administration recommends approval as presented.
 - 8. Approval of Amy VanLith as Basketball Coach for the 2017-2018 season, pg. 46
 - a. The administration recommends approval as presented.
 - 9. Approval of the Milbank Tuition Agreement #2
 - a. There is an addition of one student to our district as of 10/23/17, which is after our state aid child count. The tuition agreement reflects \$0 due to this. The administration recommends approval as presented.
 - 10. Approval of the South Dakota Open Enrollment Applications, #027, #028, #029, #030, and #031
 - a. The administration recommends approval as presented.

8. Discussion

- a. First reading of the Policy CIA-R – Principal Evaluation Instrument, pg. 47-59
 - 1. After completing our school accreditation process, the district needs to base the principal evaluation instrument on the South Dakota Framework for Effective

Principals. After working with the DOE, we came up with the following updates to our original policy which puts the district in compliance with these rules.

- b. First reading of Policy AE – Wellness, pg. 60-63
 - 1. New final regulations were made in terms of wellness policies in school districts. With this being said, our school district’s wellness policy was reviewed and worked on to make it up to date with current regulations. The committee met and minutes were completed. The committee believes that the updates to the policy are current and accurate.
- c. Review Committees, pg. 64
 - 1. Working on organizing our Continuous School Improvement Plan Committee
 - 2. Working on organizing our Title I Committee members to review the Title I Comprehensive Plan and Coordination/Transition Plan.
 - 3. If there are any committees that the board would be interested in joining, please let me know.
- d. Next School Board Meeting: 12/19/2017 @ 6:00 PM (Regular Meeting) in the Board Room.

9. Adjournment: Motion: _____ MC: _____ Time: _____



ASBSD Legislative Action Network (LAN) Member appointment

Overview:

The ASBSD Legislative Action Network is designed to activate designated members of local school boards to represent the positions of the Association and their local board and communicate those positions to legislators that represent their district at the state level.

Every school board appoints a board member as its ASBSD Legislative Action Network (LAN) member to attend to legislative issues. LAN members and ASBSD are the link between state legislators and their local school district. Designated LAN members will periodically be contacted by ASBSD asking them to contact their legislator(s).

Appointed member:

School District Name: _____

LAN Member Name: _____

Telephone Number: _____

E-mail address: _____

Please complete the form and return your appointment information to Tyler via email to tpickner@asbsd.org, fax to 605-773-2501 or mail to 306 E Capitol Ave., Pierre, SD 57501.

Revenue		Monthly Activity	Balance @ EOM
Fund 10	GENERAL FUND		
1110	AD VALOREM TAXES	89,084.15	96,767.10
1111	MOBILE HOME TAXES	0.00	0.00
1120	PRIOR YEARS' AD VALOREM TAXES	1,430.82	2,659.54
1140	UTILITY TAX	0.00	16,533.07
1190	PENALTIES AND INTEREST ON TAX	576.93	855.34
1313	TUITION OTHER LEAS OUT STATE	0.00	0.00
1510	INTEREST EARNED	116.89	2,004.10
1791	YEARBOOK SALES	0.00	30.00
1910	RENTALS	0.00	3.00
1920	CONTRIBUTIONS AND DONATIONS	0.00	2,879.00
1950	REFUND OF PRIOR YEARS' EXPEND	0.00	35.28
1973	MEDICAID INDIRECT ADM SERVICES	0.00	466.48
1990	OTHER	10,078.38	10,242.78
2110	COUNTY APPORTIONMENT	1,710.56	3,119.38
2200	REVENUE IN LIEU OF TAXES	0.00	107.63
3111	STATE AID	19,679.00	78,716.00
3112	STATE APPORTIONMENT	0.00	0.00
3114	BANK FRANCHISE TAX	0.00	0.00
3125	MENTOR TEACHERS	0.00	173.00
3129	OTHER RESTRICTED GRANTS IN AID	6,243.38	6,243.38
4151	OTHER STATE REV.	432.00	432.00
4153	TITLE IV REAP FLEX	0.00	0.00
4158	TITLE I PART A (84.010)	0.00	0.00
4159	TITLE II PART A REAP (84.367A)	0.00	0.00
4200	REVENUE IN LIEU OF TAXES	0.00	109.17
5110	OPERATING TRANSFERS IN	0.00	0.00
10	GENERAL FUND	<u>129,352.11</u>	<u>221,376.25</u>
Fund 21	CAPITAL OUTLAY FUND		
1110	AD VALOREM TAXES	12,094.67	13,512.73
1111	MOBILE HOME TAXES	0.00	0.00
1120	PRIOR YEARS' AD VALOREM TAXES	112.07	260.55
1190	PENALTIES AND INTEREST ON TAX	45.48	77.09
5110	OPERATING TRANSFERS IN	0.00	0.00
21	CAPITAL OUTLAY FUND	<u>12,252.22</u>	<u>13,850.37</u>
Fund 22	SPECIAL EDUCATION FUND		
1110	AD VALOREM TAXES	11,630.14	12,993.84
1111	MOBILE HOME TAXES	0.00	0.00
1120	PRIOR YEARS' AD VALOREM TAXES	143.05	329.51
1190	PENALTIES AND INTEREST ON TAX	58.14	104.25
1313	TUITION OTHER LEAS OUT STATE	0.00	0.00
1973	MEDICAID INDIRECT ADM SERVICES	0.00	27.00
4175	IDEA PART B 611 (CFDA 84.027)	0.00	0.00
4186	IDEA PRESCHOOL 619 (CFDA 84.173)	0.00	0.00
5110	OPERATING TRANSFERS IN	0.00	0.00
22	SPECIAL EDUCATION FUND	<u>11,831.33</u>	<u>13,454.60</u>
Fund 24	PENSION FUND		

Revenue	Monthly Activity	Balance @ EOM
1110 AD VALOREM TAXES	1.35	1.35
1120 PRIOR YEARS' AD VALOREM TAXES	27.58	27.58
1190 PENALTIES AND INTEREST ON TAX	9.89	9.89
5110 OPERATING TRANSFERS IN	0.00	0.00
24 PENSION FUND	38.82	38.82
Fund 51 FOOD SERVICE FUND		
1610 SALES TO PUPILS	2,995.45	7,763.30
1620 SALES TO ADULTS	313.90	1,260.95
1990 OTHER	260.68	680.28
4151 OTHER STATE REV.	0.00	0.00
4810 FEDERAL REIMBURSEMENT	4,916.68	9,195.47
4820 DONATED FOOD	0.00	0.00
5110 OPERATING TRANSFERS IN	0.00	0.00
5170 CAPITAL CONTRIBUTIONS	0.00	6,229.42
51 FOOD SERVICE FUND	8,486.71	25,129.42
Fund 53 PRESCHOOL/OST FUND		
1340 PRESCHOOL TUITION	760.00	2,525.00
1981 DAY CARE CENTER SERVICES	1,276.25	13,401.38
1990 OTHER	125.00	125.00
4155 OUT OF SCHOOL TIME GRANT - CFDA 93.575	0.00	3,645.10
5110 OPERATING TRANSFERS IN	0.00	0.00
53 PRESCHOOL/OST FUND	2,161.25	19,696.48
Grand Total:	164,122.44	293,545.94

Big Stone City School District 25-1

BSCS Expenditure Summary

11/15/2017 01:23 PM

Regular; Processing Month 10/2017; Fund Number 10, 21, 22, 24, 51, 53

Fund Number		Monthly Activity	Balance @ EOM
10	GENERAL FUND	\$ 101,023.41	\$ 237,842.13
21	CAPITAL OUTLAY FUND	\$ 1,315.63	\$ 41,734.57
22	SPECIAL EDUCATION FUND	\$ 13,677.84	\$ 23,372.62
24	PENSION FUND	\$ -	\$ 185.75
51	FOOD SERVICE FUND	\$ 8,143.37	\$ 19,841.99
53	PRESCHOOL/OST FUND	\$ 5,709.20	\$ 27,756.17
Grand Total:		\$ 129,869.45	\$ 350,733.23

Per Bank Statement	Ending-	October 31, 2017	
MAIN Account			\$ 353,746.43
CD First State Bank; 1.9%; Maturity 3/10/2022			\$ 286,364.88
ADV PYMT & FLEX Account			\$ 2,920.80
STUDENT COUNCIL Account			\$ 1,004.94

11/15/2017 09:37 AM

Unposted; Batch Description NOVEMBER 20 2017 AP BOARD CKS

User ID: C1FOLK

Invoice Number	Vendor Name	Invoice Date	Amount	Description
Checking Account ID 1	Fund Number 10	GENERAL FUND		
NOV 2017	ADVANCE PAYMENT FUND	11/14/2017		
(SCHOOL CHECKING FUND)			10.00	S WOLLSCHLAGER FINGERPRINT FEE
(SCHOOL CHECKING FUND)			10.00	E ATHEY FINGERPRINT FEE
(SCHOOL CHECKING FUND)			10.00	B KELLEN FINGERPRINT FEE
(SCHOOL CHECKING FUND)			43.25	CK# 4367 BACKGROUND CK S WOLLSCHLAGER
(SCHOOL CHECKING FUND)			43.25	CK# 4369 BACKGROUND CK E ATHEY
(SCHOOL CHECKING FUND)			43.25	CK# 4372 BACKGROUND CK B KELLEN
(SCHOOL CHECKING FUND)			100.00	CK# 4374 PETTY CASH - POSTAGE REPLENISH
(SCHOOL CHECKING FUND)			10.84	SCHOOL POSTAGE
(SCHOOL CHECKING FUND)			55.00	CK# 4365 LAWNCARE FRANK BOOTS
Vendor Name	ADVANCE PAYMENT FUND		<u>325.59</u>	
NOV 2017	ATHEY, ELMER	11/07/2017		
(BUILDING MAINTENANCE)			33.34	RADIATOR COVER MATERIAL
NOV 2017 2	ATHEY, ELMER	11/07/2017		
(BUILDING MAINTENANCE)			255.76	RADIATOR COVER MATERIALS
NOV 2017 3	ATHEY, ELMER	11/07/2017		
(REIMBURSEMENT)			50.40	MILEAGE FOR MATERIALS
NOV 2017 4	ATHEY, ELMER	11/07/2017		
(BUILDING MAINTENANCE)			450.00	BUILD RADIATOR COVERS
NOV 2017 5	ATHEY, ELMER	11/14/2017		
(BUILDING MAINTENANCE)			495.00	RADIATOR COVER PROJ
Vendor Name	ATHEY, ELMER		<u>1,284.50</u>	
NOVEMBER 2- 0001	BMO MASTERCARD	11/15/2017		
(PCARD)			54.03	PCARD1 SEEHAFFER ACE CUSTODIAL
(PCARD)			44.00	PCARD1 MACDADDYS FUEL
(PCARD)			39.00	PCARD1 MACDADDYS FUEL
(PCARD)			53.86	PCARD1 SEEHAFFER ACE CUSTODIAL
(PCARD)			10.48	PCARD1 SEEHAFFER ACE CUSTODIAL
(PCARD)			50.23	PCARD2 MACDADDYS FUEL
(PCARD)			43.09	PCARD2 MACDADDYS FUEL
(PCARD)			77.49	PCARD2 WALMART LIONPACK
(PCARD)			40.87	PCARD2 MENARDS LIONPACK
(PCARD)			56.06	PCARD2 MACDADDYS FUEL
(PCARD)			87.05	PCARD2 DOLLAR GENERAL LIONPACK
(PCARD)			174.33	PCARDC Gopher Sport CUSTODIAL
(PCARD)			25.94	PCARDC AMAZON OFFICE
(PCARD)			26.80	PCARDC AMAZON MUSIC
(PCARD)			66.94	PCARDC ORIENTAL TRADING WASHINGTON DC TR

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11/15/2017 09:37 AM

Unposted; Batch Description NOVEMBER 20 2017 AP BOARD CKS

User ID: C1FOLK

Invoice Number Vendor Name

Invoice Date

Description

Amount Detail Description

(PCARD)	197.12 PCARDC Centurylink TELEPHONE
(PCARD)	123.90 PCARDH Americinn Lodge CLASSROOM INNOV G
(PCARD)	6.50 PCARDC Sarlettes Music MUSIC
(PCARD)	105.71 PCARDC The Shop Inc BUS MAINTENANCE
(PCARD)	552.50 PCARDC PEARSON AIMSWEB
(PCARD)	24.00 PCARDC Berkner Pizza IN SERVICE
(PCARD)	53.25 PCARDC TRISTATE WATER WATER
(PCARD)	99.99 PCARDC AMAZON ELEM STOP LIGHT
(PCARD)	20.91 PCARDC HARDWARE HANK CUSTODIAL
(PCARD)	146.26 PCARDC AMAZON ELEM MS
(PCARD)	199.24 PCARDC G&k Services CUSTODIAL SERVICES
(PCARD)	290.79 PCARDC Waste Mgmt GARBAGE
(PCARD)	38.60 PCARDC HARTMANS FFVP
(PCARD)	37.50 PCARD6 AMAZON PIZZA CORNER FUNDRAISER PR
(PCARD)	58.95 PCARD6 ORIENTAL TRADING PIZZA CORNER FUN
(PCARD)	44.99 PCARDC AMAZON OFFICE
(PCARD)	9.06 PCARDC AMAZON LIBRARY
(PCARD)	7.39 PCARDC AMAZON ELEM
(PCARD)	45.42 PCARD4 CENEX FUEL
(PCARD)	42.59 PCARD4 RUNNINGS SPED SPACE HEATER
(PCARD)	32.27 PCARD5 MACDADDYS FUEL
(PCARD)	94.65 PCARD6 Howard Johnson HOTEL ARCHERY TRAI

Vendor Name BMO MASTERCARD

3,081.76

NOV 2017 BRANDT, LORELEI
(REIMBURSEMENT)

11/07/2017
50.00 2 TUITION CREDITS

Vendor Name BRANDT, LORELEI

50.00

11/1/17 STMT CASH-WA DISTRIBUTING
(FOOD/CUSTODIAL SUPPLIES)
(FOOD/CUSTODIAL SUPPLIES)

11/14/2017
190.28 KITCHEN SUPPLIES
361.26 FFVP PURCHASES

Vendor Name CASH-WA DISTRIBUTING

551.54

UTILITIES1-0083 CITY OF BIG STONE CITY
(UTILITIES - 1952 BUILDING)
(UTILITIES - 1952 BUILDING)

11/07/2017
189.83 ELECTRIC
64.94 WATER & SEWER CHARGES

UTILITIES2-0083 CITY OF BIG STONE CITY
(UTILITIES - 1900 BUILDING)
(UTILITIES - 1900 BUILDING)

11/07/2017
279.89 ELECTRIC
196.78 WATER & SEWER CHARGES

UTILITIES3-0083 CITY OF BIG STONE CITY
(UTILITIES - GYM)
(UTILITIES - GYM)

11/07/2017
393.06 ELECTRIC
125.87 WATER & SEWER CHARGES

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Unposted; Batch Description NOVEMBER 20 2017 AP BOARD CKS

User ID: C1FOLK

Invoice Number Vendor Name

Invoice Date

Description

Amount Detail Description

Vendor Name CITY OF BIG STONE CITY

1,250.37

NOV 2017 CRONEN, JENNIFER
(REIMBURSEMENT)

11/07/2017

246.60 PE TEACHER ARCHERY TRAINING MILEAGE

Vendor Name CRONEN, JENNIFER

246.60

EI00569534 EIDE BAILLY
(FINANCIAL AUDIT)

11/07/2017

10,500.00 PROGRESS BILLING 2 YR AUDIT

Vendor Name EIDE BAILLY

10,500.00

NOV 2017 FOOD SERVICE FUND
(SCHOOL FOOD SERVICE FUND)
(SCHOOL FOOD SERVICE FUND)

11/14/2017

132.00 OST SNACKS

29.07 LIONPACK PROGRAM FOOD

Vendor Name FOOD SERVICE FUND

161.07

10/31/17 STMT GRANT COUNTY REVIEW
(ADVERTISING)
(ADVERTISING)

11/07/2017

71.85 9/26/17 BOARD PROCEEDINGS

62.00 10/17/17 BOARD PROCEEDINGS

Vendor Name GRANT COUNTY REVIEW

133.85

NOV 2017 HAGGERTY, SHELLEY
(TRAINING)

11/07/2017

116.10 EXPLICIT INSTRUCTION WORKSHOP MILEAGE

Vendor Name HAGGERTY, SHELLEY

116.10

12741 INTERSTATE TELECOMMUNICATIONS COOP
INC

11/07/2017

(PHONE SYSTEM)

97.95 TELEPHONE SERVICE

Vendor Name INTERSTATE TELECOMMUNICATIONS
COOP INC

97.95

NOV 2017 NORTHEAST AREA ELEMENTARY PRINCIPALS
ASSOCIATION

11/07/2017

(PRINCIPAL DUES)

70.00 NEAP ANNUAL DUES

(PRINCIPAL DUES)

10.00 PRINCIPAL BOOK READ

Vendor Name NORTHEAST AREA ELEMENTARY
PRINCIPALS ASSOCIATION

80.00

3699 ORTONVILLE PLUMBING & HEATING

11/07/2017

11/15/2017 09:37 AM

Unposted; Batch Description NOVEMBER 20 2017 AP BOARD CKS

User ID: C1FOLK

Invoice Number Vendor Name

Invoice Date

Description

Amount Detail Description

(MAINTENANCE & SUPPLIES)

316.80 SERVICE CAFETERIA WATER HEATER

Vendor Name ORTONVILLE PLUMBING & HEATING

316.80

BONANZA 10/18 ORTONVILLE PUBLIC SCHOOLS

11/07/2017

(CONTRACTED BUS SERVICE)

101.60 10/18/17 BONANZA

PARADE 10/13 ORTONVILLE PUBLIC SCHOOLS

11/07/2017

(CONTRACTED BUS SERVICE)

41.75 HOMECOMEING PARADE

PARADE 10/13 2 ORTONVILLE PUBLIC SCHOOLS

11/07/2017

(CONTRACTED BUS SERVICE)

37.03 HOMECOMEING PARADE

Vendor Name ORTONVILLE PUBLIC SCHOOLS

180.38

2018FY 1ST QTR ORTONVILLE PUBLIC SCHOOLS

11/14/2017

(TUITION)

47,968.38 1ST QTR TUITION

(TUITION)

9,355.49 1ST QTR TRANSPORTATION

Vendor Name ORTONVILLE PUBLIC SCHOOLS

57,323.87

NOV 2017-0001 PAYSTUBZ.COM

11/07/2017

(TIME CLOCK SERVICE)

44.10 TIME CLOCK SERVICE

Vendor Name PAYSTUBZ.COM

44.10

AUG-SEP RIDES PRAIRIE FIVE RIDES

11/07/2017

(TRANSPORTATION)

251.25 335 RIDES

Vendor Name PRAIRIE FIVE RIDES

251.25

Fund Number 10

75,995.73

Checking Account ID 1

Fund Number 21

CAPITAL OUTLAY FUND

NOVEMBER 2- BMO MASTERCARD
0001

11/15/2017

(PCARD)

328.00 PCARDC Schwickerts CO STOVE HOOKUP

(PCARD)

438.27 PCARDC Xerox COPY MACHINE

(PCARD)

(150.00) PCARDC Best Rubber Mulch CO RUBBER MULCH

Vendor Name BMO MASTERCARD

616.27

Fund Number 21

616.27

Checking Account ID 1

Fund Number 22

SPECIAL EDUCATION FUND

NOV 2017 ADVANCE PAYMENT FUND

11/14/2017

(SCHOOL CHECKING FUND)

10.00 C ATHEY FINGERPRINT FEE

(SCHOOL CHECKING FUND)

10.00 L OSTLUND FINGERPRINT FEE

(SCHOOL CHECKING FUND)

43.25 CK# 4370 BACKGROUND CK L OSTLUND

11/15/2017 09:37 AM

Unposted; Batch Description NOVEMBER 20 2017 AP BOARD CKS

User ID: C1FOLK

Invoice Number	Vendor Name	Invoice Date	Description	Amount	Detail Description
(SCHOOL CHECKING FUND)				43.25	CK# 4368 BACKGROUND CK C ATHEY
Vendor Name	ADVANCE PAYMENT FUND			<u>106.50</u>	
12857	BIG STONE THERAPIES INC	11/07/2017	(THERAPY)	401.05	OT FOR STUDENTS
Vendor Name	BIG STONE THERAPIES INC			<u>401.05</u>	
NOVEMBER 2- 0001	BMO MASTERCARD	11/15/2017	(PCARD)	326.48	PCARDC PEARSON SPEECH KIT
Vendor Name	BMO MASTERCARD			<u>326.48</u>	
2018FY 1ST QTR	ORTONVILLE PUBLIC SCHOOLS	11/14/2017	(TUITION)	5,519.82	1ST QTR TUITION - SPED
Vendor Name	ORTONVILLE PUBLIC SCHOOLS			<u>5,519.82</u>	
8061	SIOUX FALLS SCHOOL DISTRICT	11/07/2017	(TUITION)	404.46	SPED TUITION
Vendor Name	SIOUX FALLS SCHOOL DISTRICT			<u>404.46</u>	
Fund Number	22			<u>6,758.31</u>	
Checking Account ID	1	Fund Number	51		FOOD SERVICE FUND
NOV 2017	ANDERSON, SHELLY	11/14/2017	(REIMBURSEMENT)	23.16	KITCHEN BOOKWORK SUPPLIES
NOV 2017 2	ANDERSON, SHELLY	11/14/2017	(REIMBURSEMENT)	14.96	HALLOWEEN SUPPLIES
Vendor Name	ANDERSON, SHELLY			<u>38.12</u>	
NOVEMBER 2- 0001	BMO MASTERCARD	11/15/2017	(PCARD)	163.60	PCARDC HARTMANS FOOD
Vendor Name	BMO MASTERCARD			<u>163.60</u>	
11/1/17 STMT	CASH-WA DISTRIBUTING	11/14/2017	(FOOD/CUSTODIAL SUPPLIES)	2,232.69	FOOD PURCHASES
(FOOD/CUSTODIAL SUPPLIES)				370.68	CUSTODIAL SUPPLIES
Vendor Name	CASH-WA DISTRIBUTING			<u>2,603.37</u>	

11/15/2017 09:37 AM

Unposted; Batch Description NOVEMBER 20 2017 AP BOARD CKS

User ID: C1FOLK

Invoice Number	Vendor Name	Invoice Date
Description		Amount Detail Description
18 006100	SOUTH DAKOTA DEPT OF EDUCATION	11/07/2017
(COMMODITIES)		128.60 COMMODITIES
18 006233	SOUTH DAKOTA DEPT OF EDUCATION	11/14/2017
(COMMODITIES)		122.96 COMMODITIES
Vendor Name	SOUTH DAKOTA DEPT OF EDUCATION	
		251.56

10/31/17 STMT	VARIETY FOODS LLC	11/14/2017
(FOOD PURCHASES)		850.39 FOOD PURCHASES
Vendor Name	VARIETY FOODS LLC	
		850.39

Fund Number	51	3,907.04
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Checking Account ID	1	Fund Number	53	PRESCHOOL/OST FUND
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NOVEMBER 2-	BMO MASTERCARD	11/15/2017
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0001		
(PCARD)		36.61 PCARDC HARTMANS PRESCHOOL
(PCARD)		45.89 PCARD6 ORIENTAL TRADING PREK PARADE
(PCARD)		22.07 PCARD5 Lewis Family Drug PRESCHOOL
(PCARD)		11.99 PCARDC AMAZON PRESCHOOL
(PCARD)		192.00 PCARDC Pro Image Partners PRESCHOOL TSHI

Vendor Name	BMO MASTERCARD	
		308.56

Fund Number	53	308.56
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Checking Account ID	1	87,585.91
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	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
Checking Account ID: 1												
ADELAMY	ADELMAN, AMY										844.00	
	GROSS:	952.41	952.41	0.00	952.41	952.41	1,749.10	1,749.10	1,749.10	1,644.15		
1,749.10	EMPLOYEE:	(23.16)	(12.39)	0.00	(59.05)	(13.81)	(104.95)				(691.74)	0.00
	EMPLOYER:				59.05	13.81	104.95	0.00	0.00	0.00	1.20	0.00
ANDESHE	ANDERSON, SHELLY										851.59	
	GROSS:	1,180.03	0.00	0.00	1,180.03	1,180.03	1,857.61	1,857.61	1,857.61	1,746.15		
1,857.61	EMPLOYEE:	(89.95)	0.00	0.00	(73.16)	(17.11)	(111.46)				(714.34)	0.00
	EMPLOYER:				73.16	17.11	111.46	0.00	0.00	0.00	376.20	0.00
ATHECHA	ATHEY, CHARLOTTE										784.55	
	GROSS:	1,033.84	0.00	0.00	1,033.84	1,033.84	1,168.81	1,168.81	1,168.81	1,098.68		
1,168.81	EMPLOYEE:	(55.33)	0.00	0.00	(64.10)	(14.99)	(70.13)				(179.71)	0.00
	EMPLOYER:				64.10	14.99	70.13	0.00	0.00	0.00	1.20	0.00
ATHEELM	ATHEY, ELMER										1,022.24	
	GROSS:	1,153.81	0.00	0.00	1,153.81	1,153.81	0.00	1,153.81	1,153.81	1,153.81		
1,153.81	EMPLOYEE:	(43.30)	0.00	0.00	(71.54)	(16.73)	0.00				0.00	0.00
	EMPLOYER:				71.54	16.73	0.00	0.00	0.00	0.00	0.00	0.00
BERDAMB	BERDAN, AMBER										2,123.60	
	GROSS:	2,711.27	2,711.27	0.00	2,711.27	2,711.27	2,884.33	2,884.33	2,884.33	2,711.27		
2,884.33	EMPLOYEE:	(220.86)	(106.49)	0.00	(168.10)	(39.31)	(173.06)				(52.91)	0.00
	EMPLOYER:				168.10	39.31	173.06	0.00	0.00	0.00	1.20	0.00
BRANLOR	BRANDT, LORELEI										3,263.32	
	GROSS:	4,248.83	4,248.83	0.00	4,348.83	4,348.83	5,521.64	5,446.72	5,446.72	5,115.42		
5,546.72	EMPLOYEE:	(451.49)	(196.15)	0.00	(269.63)	(63.06)	(331.30)				(971.77)	0.00
	EMPLOYER:				269.63	63.06	331.30	0.00	0.00	0.00	505.85	0.00
CHINMAR	CHINDVALL, MARILYN										3,133.51	
	GROSS:	4,494.52	4,494.52	0.00	4,554.52	4,554.52	5,509.60	5,509.60	5,509.60	5,119.02		
5,509.60	EMPLOYEE:	(720.61)	(267.38)	0.00	(282.38)	(66.04)	(330.58)				(709.10)	0.00
	EMPLOYER:				282.38	66.04	330.58	0.00	0.00	0.00	505.20	0.00
COOPNIC	COOPER, NICHOLE M										2,346.81	
	GROSS:	2,598.34	0.00	0.00	2,598.34	2,598.34	2,861.00	2,861.00	2,861.00	2,689.34		
2,861.00	EMPLOYEE:	(52.75)	0.00	0.00	(161.10)	(37.68)	(171.66)				(91.00)	0.00
	EMPLOYER:				161.10	37.68	171.66	0.00	0.00	0.00	1.20	0.00
CRONJEN	CRONEN, JENNIFER										1,669.84	
	GROSS:	2,129.44	2,129.44	0.00	2,129.44	2,129.44	2,423.92	2,423.92	2,423.92	2,278.48		
2,423.92	EMPLOYEE:	(140.86)	(75.36)	0.00	(132.03)	(30.88)	(145.44)				(229.51)	0.00
	EMPLOYER:				132.03	30.88	145.44	0.00	0.00	0.00	1.20	0.00
FOLKCHR	FOLK, CHRISTOPHER J										4,090.33	
	GROSS:	5,133.34	0.00	0.00	5,383.34	5,383.34	5,833.34	5,583.34	5,583.34	5,233.34		
5,833.34	EMPLOYEE:	(381.67)	0.00	0.00	(333.77)	(78.06)	(600.00)				(349.51)	0.00
	EMPLOYER:				333.77	78.06	450.00	0.00	0.00	0.00	5.20	0.00
HAGGSHE	HAGGERTY, SHELLEY										3,074.09	
	GROSS:	3,803.87	0.00	0.00	3,803.87	3,803.87	4,536.67	4,536.67	4,536.67	4,264.47		
4,536.67	EMPLOYEE:	(401.73)	0.00	0.00	(235.84)	(55.16)	(272.20)				(497.65)	0.00
	EMPLOYER:				235.84	55.16	272.20	0.00	0.00	0.00	376.20	0.00
HALVKAR	HALVORSON, KAREN										1,160.69	
	GROSS:	1,347.72	0.00	0.00	1,347.72	1,347.72	1,433.75	1,433.75	1,433.75	1,347.72		
1,433.75	EMPLOYEE:	(83.93)	0.00	0.00	(83.56)	(19.54)	(86.03)				0.00	0.00
	EMPLOYER:				83.56	19.54	86.03	0.00	0.00	0.00	1.20	0.00

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
HUEBAMB	HUEBNER, AMBER											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00
JACODOR	JACOBSON, DORLA K											
												2,404.53
	GROSS:	2,954.69	2,954.69	0.00	3,162.69	3,162.69	3,394.25	3,191.18	3,399.18	2,987.52		
3,399.18	EMPLOYEE:	(206.75)	(101.46)	0.00	(196.09)	(45.86)	(203.66)				(240.83)	0.00
	EMPLOYER:				196.09	45.86	203.66	0.00	0.00	0.00	5.85	0.00
KAMPCAR	KAMPEN, CARISSA											
												979.04
	GROSS:	1,127.78	1,127.78	0.00	1,127.78	1,127.78	1,199.77	1,199.77	1,199.77	1,127.78		
1,199.77	EMPLOYEE:	(40.70)	(21.77)	0.00	(69.92)	(16.35)	(71.99)				0.00	0.00
	EMPLOYER:				69.92	16.35	71.99	0.00	0.00	0.00	1.20	0.00
KASTKAR	KASTRUP, KARLA											
												2,679.78
	GROSS:	3,347.96	0.00	0.00	3,347.96	3,347.96	3,561.66	3,561.66	3,561.66	3,347.96		
3,561.66	EMPLOYEE:	(412.06)	0.00	0.00	(207.57)	(48.55)	(213.70)				0.00	0.00
	EMPLOYER:				207.57	48.55	213.70	0.00	0.00	0.00	0.00	0.00
LESTANN	LESTER, ANNE M											
												2,529.32
	GROSS:	3,029.71	0.00	0.00	3,029.71	3,029.71	3,223.10	3,223.10	3,223.10	3,029.71		
3,223.10	EMPLOYEE:	(268.62)	0.00	0.00	(187.84)	(43.93)	(193.39)				0.00	0.00
	EMPLOYER:				187.84	43.93	193.39	0.00	0.00	0.00	1.20	0.00
LESTDAN	LESTER, DAN											
												1,669.58
	GROSS:	2,005.63	0.00	0.00	2,005.63	2,005.63	2,532.50	2,532.50	2,532.50	2,380.55		
2,532.50	EMPLOYEE:	(182.62)	0.00	0.00	(124.35)	(29.08)	(151.95)				(374.92)	0.00
	EMPLOYER:				124.35	29.08	151.95	0.00	0.00	0.00	376.20	0.00
MUSCSYL	MUSCH, SYLVIA											
												2,406.96
	GROSS:	3,010.70	0.00	0.00	3,110.70	3,110.70	3,350.19	3,350.19	3,350.19	3,049.18		
3,350.19	EMPLOYEE:	(365.77)	0.00	0.00	(192.86)	(45.11)	(201.01)				(138.48)	0.00
	EMPLOYER:				192.86	45.11	201.01	0.00	0.00	0.00	5.20	0.00
OSTLLYN	OSTLUND, LYNDA											
												1,097.96
	GROSS:	1,214.95	1,214.95	0.00	1,214.95	1,214.95	1,292.50	1,292.50	1,292.50	1,214.95		
1,292.50	EMPLOYEE:	(15.66)	(8.38)	0.00	(75.33)	(17.62)	(77.55)				0.00	0.00
	EMPLOYER:				75.33	17.62	77.55	0.00	0.00	0.00	1.20	0.00
RABEAND	RABE, ANDRIA											
												73.88
	GROSS:	80.00	0.00	0.00	80.00	80.00	0.00	80.00	80.00	80.00		
80.00	EMPLOYEE:	0.00	0.00	0.00	(4.96)	(1.16)	0.00				0.00	0.00
	EMPLOYER:				4.96	1.16	0.00	0.00	0.00	0.00	0.00	0.00
RABIKRI	RABINE, KRISTINA E											
												2,365.58
	GROSS:	2,970.89	0.00	0.00	2,970.89	2,970.89	3,309.74	3,309.74	3,309.74	3,111.16		
3,309.74	EMPLOYEE:	(378.03)	0.00	0.00	(184.20)	(43.08)	(198.58)				(140.27)	0.00
	EMPLOYER:				184.20	43.08	198.58	0.00	0.00	0.00	1.20	0.00
ROEKRI	ROE, KRISTIN											
												2,030.48
	GROSS:	2,529.69	2,529.69	0.00	2,729.69	2,729.69	3,302.78	3,102.78	3,102.78	2,904.61		
3,302.78	EMPLOYEE:	(193.62)	(96.77)	0.00	(169.24)	(39.58)	(198.17)				(574.92)	0.00
	EMPLOYER:				169.24	39.58	198.17	0.00	0.00	0.00	380.20	0.00
SPIEBON	SPIERING, BONITA											
												878.94
	GROSS:	951.75	0.00	0.00	951.75	951.75	0.00	951.75	951.75	951.75		
951.75	EMPLOYEE:	0.00	0.00	0.00	(59.01)	(13.80)	0.00				0.00	0.00
	EMPLOYER:				59.01	13.80	0.00	0.00	0.00	0.00	0.00	0.00

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>	
STEWIDIA	STEWART, DIANE											2,376.74	
	GROSS:	2,939.36	0.00	0.00	3,109.36	3,109.36	3,787.83	3,583.93	3,787.83	3,356.66			
3,787.83	EMPLOYEE:	(305.07)	0.00	0.00	(192.78)	(45.09)	(227.27)				(540.88)	0.00	
	EMPLOYER:				192.78	45.09	227.27	0.00	0.00	0.00	380.20	0.00	
STOEASH	STOEL, ASHLEY											2,432.19	
	GROSS:	3,081.45	3,081.45	0.00	3,081.45	3,081.45	3,297.64	3,297.64	3,297.64	3,099.78			
3,297.64	EMPLOYEE:	(293.36)	(120.17)	0.00	(191.05)	(44.68)	(197.86)				(18.33)	0.00	
	EMPLOYER:				191.05	44.68	197.86	0.00	0.00	0.00	1.20	0.00	
STORMAU	STORES, MAUREEN											295.52	
	GROSS:	320.00	320.00	0.00	320.00	320.00	0.00	320.00	320.00	320.00			
320.00	EMPLOYEE:	0.00	0.00	0.00	(19.84)	(4.64)	0.00				0.00	0.00	
	EMPLOYER:				19.84	4.64	0.00	0.00	0.00	0.00	0.00	0.00	
STREMAR	STREI, MARLA R											2,677.93	
	GROSS:	2,979.57	0.00	0.00	3,196.24	3,196.24	3,400.26	2,979.57	3,400.26	2,979.57			
3,400.26	EMPLOYEE:	(57.12)	0.00	0.00	(198.17)	(46.35)	(204.02)				(216.67)	0.00	
	EMPLOYER:				198.17	46.35	204.02	0.00	0.00	0.00	5.20	0.00	
TORGVIC	TORGERSON, VICTORIA E											81.87	
	GROSS:	88.66	0.00	0.00	88.66	88.66	0.00	88.66	88.66	88.66			
88.66	EMPLOYEE:	0.00	0.00	0.00	(5.50)	(1.29)	0.00				0.00	0.00	
	EMPLOYER:				5.50	1.29	0.00	0.00	0.00	0.00	0.00	0.00	
TRAURUT	TRAUTNER, RUTH											1,150.26	
	GROSS:	1,334.24	0.00	0.00	1,334.24	1,334.24	1,440.70	1,440.70	1,440.70	1,354.26			
1,440.70	EMPLOYEE:	(81.91)	0.00	0.00	(82.72)	(19.35)	(86.44)				(20.02)	0.00	
	EMPLOYER:				82.72	19.35	86.44	0.00	0.00	0.00	(14.93)	0.00	
TYLECAR	TYLER, CAROL											73.88	
	GROSS:	80.00	0.00	0.00	80.00	80.00	0.00	80.00	80.00	80.00			
80.00	EMPLOYEE:	0.00	0.00	0.00	(4.96)	(1.16)	0.00				0.00	0.00	
	EMPLOYER:				4.96	1.16	0.00	0.00	0.00	0.00	0.00	0.00	
VANVKAT	VAN VOORST, KATHY											73.88	
	GROSS:	80.00	0.00	0.00	80.00	80.00	0.00	80.00	80.00	80.00			
80.00	EMPLOYEE:	0.00	0.00	0.00	(4.96)	(1.16)	0.00				0.00	0.00	
	EMPLOYER:				4.96	1.16	0.00	0.00	0.00	0.00	0.00	0.00	
VANLAMY	VANLITH, AMY M											73.88	
	GROSS:	80.00	0.00	0.00	80.00	80.00	0.00	80.00	80.00	80.00			
80.00	EMPLOYEE:	0.00	0.00	0.00	(4.96)	(1.16)	0.00				0.00	0.00	
	EMPLOYER:				4.96	1.16	0.00	0.00	0.00	0.00	0.00	0.00	
WELTSHE	WELTER, SHELLY											73.88	
	GROSS:	80.00	0.00	0.00	80.00	80.00	0.00	80.00	80.00	80.00			
80.00	EMPLOYEE:	0.00	0.00	0.00	(4.96)	(1.16)	0.00				0.00	0.00	
	EMPLOYER:				4.96	1.16	0.00	0.00	0.00	0.00	0.00	0.00	
WESTSUE	WESTERMEYER, SUE											73.88	
	GROSS:	80.00	0.00	0.00	80.00	80.00	0.00	80.00	80.00	80.00			
80.00	EMPLOYEE:	0.00	0.00	0.00	(4.96)	(1.16)	0.00				0.00	0.00	
	EMPLOYER:				4.96	1.16	0.00	0.00	0.00	0.00	0.00	0.00	
WIIKJEN	WIIK, JENNIFER											36.94	
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00			
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00	
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00	

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
WOLLSTA	WOLLSCHLAGER, STACY											
												1,428.47
	GROSS:	1,647.10	0.00	0.00	1,647.10	1,647.10	1,752.23	1,752.23	1,752.23	1,647.10		
1,752.23	EMPLOYEE:	(92.63)	0.00	0.00	(102.12)	(23.88)	(105.13)				0.00	0.00
	EMPLOYER:				102.12	23.88	105.13	0.00	0.00	0.00	1.20	0.00
Subtotal:				Female: 34		Male: 3		Total: 37		Net:		54,366.88
	GROSS:	66,881.55	25,765.03	0.00	68,186.22	68,186.22	74,624.92	76,346.56	77,179.15	71,913.05		
77,729.15	EMPLOYEE:	(5,559.56)	(1,006.32)	0.00	(4,227.57)	(988.73)	(4,727.53)				(6,852.56)	0.00
	EMPLOYER:				4,227.57	988.73	4,577.53	0.00	0.00	0.00	2,920.97	0.00

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 00 GENERAL LONG-TERM LIABILITIES				
<u>Current Assets</u>				
00 101	CASH	0.00	0.00	0.00
	Current Assets Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Total Assets and Deferred Outflows of Resources:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Current Liabilities</u>				
00 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>				
00 509	OTHER LONG-TERM LIABILITIES	5,145.07	0.00	5,145.07
00 705	INVESTMENT IN GEN FIXED ASSETS	(5,145.07)	0.00	(5,145.07)
00 760	FUND BALANCE - UNASSIGNED	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 10 GENERAL FUND				
<u>Current Assets</u>				
10 101	CASH	115,472.99	29,385.10	144,858.09
10 102	PETTY CASH	0.00	0.00	0.00
10 103	CASH CHANGE	0.00	0.00	0.00
10 105	INTEREST BEARING ACCOUNTS	0.00	0.00	0.00
10 110	TAXES RECEIVABLE - CURRENT	163,435.45	(87,149.23)	76,286.22
10 112	TAXES RECEIVABLE - DELINQUENT	6,303.51	0.00	6,303.51
10 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
10 130	DUE FROM FOOD SERVICE FUND	0.00	0.00	0.00
10 131	DUE FROM CAPITAL OUTLAY FUND	3,230.10	0.00	3,230.10
10 140	DUE FROM _____ GOVERNMENT	19,527.90	0.00	19,527.90
10 180	INVESTMENTS	286,364.88	0.00	286,364.88
10 191	DEPOSITS - NPIP	3,993.00	0.00	3,993.00
Current Assets Subtotal:		<u>598,327.83</u>	<u>(57,764.13)</u>	<u>540,563.70</u>
Total Assets and Deferred Outflows of Resources:		<u><u>598,327.83</u></u>	<u><u>(57,764.13)</u></u>	<u><u>540,563.70</u></u>

<u>Current Liabilities</u>				
10 402	ACCOUNTS PAYABLE	(49.80)	0.00	(49.80)
10 404	CONTRACTS PAYABLE	429.36	0.00	429.36
10 450	SIT PAYABLE	0.00	0.00	0.00
10 450 000	PAYROLL DEDUCTION/COMPUTER	0.00	0.00	0.00
10 451	PR DEDUCTION-FICA PAYABLE	0.00	0.00	0.00
10 452	PR DEDUCTION-FIT PAYABLE	0.00	0.00	0.00
10 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
10 453 006	PR DEDUCTION/CAPITOL AMERICAN	0.00	0.00	0.00
10 453 007	PR DEDUCTION/AFLAC PAYABLE	0.00	0.00	0.00
10 453 008	PR DEDUCTION-INSURANCE - BENEFITMALL	5.32	0.00	5.32
10 453 009	PR DEDUCTION-INSURANCE - SANFORD HEALTH	61.70	1,056.40	1,118.10
10 453 015	PR DEDUCTION-INSURANCE - SANFORD UNUM	0.00	0.00	0.00
10 453 017	PR DEDUCTION/AFLAC/FLEX PAYABL	0.00	0.00	0.00
10 453 028	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
10 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
10 456	PR DEDUCTION	0.00	0.00	0.00
10 457	BENEFITS PAYABLE	(1,081.88)	0.00	(1,081.88)
10 457 018	CHILD CARE	0.00	0.00	0.00
10 457 019	BENEFITS PAYABLE UNRE-INS.	0.00	0.00	0.00
10 458	LIFE PAYABLE	0.00	0.00	0.00
10 474	DEFERRED REVENUE	0.00	0.00	0.00
10 551	UNAVAILABLE REVENUE - PROPERTY TAXES	0.00	0.00	0.00
10 552	UNAVAILABLE REVENUE - UTILITY TAXES	0.00	0.00	0.00
10 553	TAXES LEVIED FOR FUTURE PERIODS	211,743.42	(87,149.23)	124,594.19
Current Liabilities Subtotal:		<u>211,108.12</u>	<u>(86,092.83)</u>	<u>125,015.29</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<u>Other Liabilities</u>				
10 603	ENCUMBRANCES	0.00	0.00	0.00
10 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
10 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
 <u>Fund Balance</u>				
10 704 005	UNDESIGNATED FUND BALANCE	0.00	0.00	0.00
10 712	NON-SPENDABLE FUND EQUITY - NPIP	3,993.00	0.00	3,993.00
10 760	FUND BALANCE - UNASSIGNED	383,226.71	28,328.70	411,555.41
	Fund Balance Subtotal:	387,219.71	28,328.70	415,548.41
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	598,327.83	(57,764.13)	540,563.70

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 11	IMPREST FUND - ADV PYMT ACCT			
<u>Current Assets</u>				
11 101	CASH	1,197.51	428.58	1,626.09
	Current Assets Subtotal:	<u>1,197.51</u>	<u>428.58</u>	<u>1,626.09</u>
<u>Total Assets and Deferred Outflows of Resources:</u>		<u>1,197.51</u>	<u>428.58</u>	<u>1,626.09</u>
<u>Current Liabilities</u>				
11 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
11 603	ENCUMBRANCES	0.00	0.00	0.00
11 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>				
11 704 005	FUND BALANCE - UNDESIGNATED	1,197.51	428.58	1,626.09
	Fund Balance Subtotal:	<u>1,197.51</u>	<u>428.58</u>	<u>1,626.09</u>
<u>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</u>		<u>1,197.51</u>	<u>428.58</u>	<u>1,626.09</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 21 CAPITAL OUTLAY FUND				
<u>Current Assets</u>				
21 101	CASH IN BANK	45,181.41	10,936.59	56,118.00
21 105	INTEREST BEARING ACCOUNTS	0.00	0.00	0.00
21 110	TAXES RECEIVABLE - CURRENT	48,795.46	(12,079.32)	36,716.14
21 112	TAXES RECEIVABLE - DELINQUENT	(35.14)	35.14	0.00
21 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
	Current Assets Subtotal:	<u>93,941.73</u>	<u>(1,107.59)</u>	<u>92,834.14</u>
<u>Other Assets</u>				
21 170	INVENTORY OF SUPPLIES	0.00	0.00	0.00
	Other Assets Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Assets and Deferred Outflows of Resources:		<u>93,941.73</u>	<u>(1,107.59)</u>	<u>92,834.14</u>
<u>Current Liabilities</u>				
21 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
21 410	DUE TO GENERAL FUND	3,230.10	0.00	3,230.10
21 451	PR DEDUCTION-FICA	0.00	0.00	0.00
21 452	PR DEDUCTION-FIT	0.00	0.00	0.00
21 474	DEFERRED REVENUE	0.00	0.00	0.00
21 551	UNAVAILABLE REVENUE - PROPERTY TAXES	0.00	0.00	0.00
21 552	UNAVAILABLE REVENUE - UTILITY TAXES	0.00	0.00	0.00
21 553	TAXES LEVIED FOR FUTURE PERIODS	51,690.20	(12,044.18)	39,646.02
	Current Liabilities Subtotal:	<u>54,920.30</u>	<u>(12,044.18)</u>	<u>42,876.12</u>
<u>Other Liabilities</u>				
21 603	ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
21 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
21 696	LESS: OUTSTANDING ACCOUNTS PA	0.00	0.00	0.00
	Other Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>				
21 704	FUND BALANCE	0.00	0.00	0.00
21 704 005	FUND BALANCE - REGULAR UNSPENT	0.00	0.00	0.00
21 723	RESTRICTED FUND BALANCE - CAPITAL OUTLAY	39,021.43	10,936.59	49,958.02
	Fund Balance Subtotal:	<u>39,021.43</u>	<u>10,936.59</u>	<u>49,958.02</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>93,941.73</u>	<u>(1,107.59)</u>	<u>92,834.14</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 22 SPECIAL EDUCATION FUND				
<u>Current Assets</u>				
22 101	CASH IN BANK	82,011.58	(1,846.51)	80,165.07
22 105	INTEREST BEARING ACCOUNTS	0.00	0.00	0.00
22 110	TAXES RECEIVABLE - CURRENT	46,910.24	(11,613.25)	35,296.99
22 112	TAXES RECEIVABLE - DELINQUENT	18.96	0.00	18.96
22 114	STATE FINANCIAL ASSIST REC	0.00	0.00	0.00
22 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
22 140	DUE FROM _____ GOVERNMENT	0.00	0.00	0.00
	Current Assets Subtotal:	<u>128,940.78</u>	<u>(13,459.76)</u>	<u>115,481.02</u>
Total Assets and Deferred Outflows of Resources:		<u>128,940.78</u>	<u>(13,459.76)</u>	<u>115,481.02</u>
<u>Current Liabilities</u>				
22 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
22 404	CONTRACTS PAYABLE	0.00	0.00	0.00
22 450	PAYROLL DEDUCTION	0.00	0.00	0.00
22 451	PR DEDUCTION-FICA	0.00	0.00	0.00
22 452	PR DEDUCTION-FIT	0.00	0.00	0.00
22 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
22 453 007	PR DEDUCTION-INSURANCE AFLAC	0.00	0.00	0.00
22 453 009	PR DEDUCTION-INSURANCE - SANFORD HEALTH	0.00	0.00	0.00
22 453 015	PR DEDUCTION-INSURANCE - SANFORD UNUM	0.00	0.00	0.00
22 453 017	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
22 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
22 456	PR DEDUCTION	0.00	0.00	0.00
22 457	BENEFITS PAYABLE	(3.03)	0.00	(3.03)
22 457 018	BENEFITS PAYABLE CHILD CARE	0.00	0.00	0.00
22 474	DEFERRED REVENUE	0.00	0.00	0.00
22 551	UNAVAILABLE REVENUE - PROPERTY TAXES	0.00	0.00	0.00
22 552	UNAVAILABLE REVENUE - UTILITY TAXES	0.00	0.00	0.00
22 553	TAXES LEVIED FOR FUTURE PERIODS	52,611.60	(11,613.25)	40,998.35
	Current Liabilities Subtotal:	<u>52,608.57</u>	<u>(11,613.25)</u>	<u>40,995.32</u>
<u>Other Liabilities</u>				
22 603	ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
22 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
22 696	LESS: OUTSTANDING ACCOUNTS PA	0.00	0.00	0.00
	Other Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>				
22 704 005	FUND BALANCE - REGULAR UNSPENT	0.00	0.00	0.00
22 724	RESTRICTED FUND BALANCE - SPECIAL ED	76,332.21	(1,846.51)	74,485.70
	Fund Balance Subtotal:	<u>76,332.21</u>	<u>(1,846.51)</u>	<u>74,485.70</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	128,940.78	(13,459.76)	115,481.02

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 24 PENSION FUND				
<u>Current Assets</u>				
24 101	CASH	84,499.73	38.82	84,538.55
24 105	CASH IN BANK	0.00	0.00	0.00
24 110	TAXES RECEIVABLE - CURRENT	0.00	0.00	0.00
24 112	TAXES RECEIVABLE - DELINQUENT	60.18	0.00	60.18
	Current Assets Subtotal:	84,559.91	38.82	84,598.73
Total Assets and Deferred Outflows of Resources:		84,559.91	38.82	84,598.73
<u>Current Liabilities</u>				
24 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
24 404	CONTRACTS PAYABLE	0.00	0.00	0.00
24 450	PAYROLL DEDUCTION	0.00	0.00	0.00
24 451	PR DEDUCTION-FICA	0.00	0.00	0.00
24 452	PR DEDUCTION-FIT	0.00	0.00	0.00
24 453 008	PR DEDUCTION-INSURANCE - BENEFITMALL	0.00	0.00	0.00
24 453 009	PR DEDUCTION-INSURANCE - SANFORD HEALTH	0.00	0.00	0.00
24 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
24 457	BENEFITS PAYABLE	0.00	0.00	0.00
24 474	DEFERRED REVENUE	0.00	0.00	0.00
24 551	UNAVAILABLE REVENUE - PROPERTY TAXES	916.18	0.00	916.18
24 552	UNAVAILABLE REVENUE - UTILITY TAXES	0.00	0.00	0.00
24 553	TAXES LEVIED FOR FUTURE PERIODS	0.00	0.00	0.00
	Current Liabilities Subtotal:	916.18	0.00	916.18
<u>Other Liabilities</u>				
24 603	ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
24 694	LESS: ENCUMBRANCE COMMITMENS	0.00	0.00	0.00
24 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
24 704 005	FUND BALANCE - REGULAR UNSPENT	0.00	0.00	0.00
24 725	RESTRICTED FUND BALANCE - PENSION	83,643.73	38.82	83,682.55
	Fund Balance Subtotal:	83,643.73	38.82	83,682.55
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		84,559.91	38.82	84,598.73

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 51 FOOD SERVICE FUND				
<u>Current Assets</u>				
51 101	CASH	7,029.90	343.34	7,373.24
51 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
51 140	DUE FROM _____ GOVERNMENT	0.00	0.00	0.00
51 170	INVENTORY-SUPPLIES	601.92	0.00	601.92
51 171	INVENTORY-STORES PURCH FOR RES	1,132.89	0.00	1,132.89
51 172	INVENTORY OF DONATED FOOD	10,101.83	0.00	10,101.83
51 410	DUE TO GENERAL FUND	0.00	0.00	0.00
	Current Assets Subtotal:	18,866.54	343.34	19,209.88
<u>Long-term Assets</u>				
51 204	MACHINERY & EQUIPMENT - LOCAL FUNDS	72,658.49	0.00	72,658.49
51 205	EQUIPMENT-FEDERAL ASSIST.	0.00	0.00	0.00
51 208	ACCUM DEPRECIATION-LOCAL	(32,838.23)	0.00	(32,838.23)
51 209	ACCUM DEPR-FEDERAL	0.00	0.00	0.00
	Long-term Assets Subtotal:	39,820.26	0.00	39,820.26
<u>Other Assets</u>				
51 196	NET PENSION ASSET	10,061.38	0.00	10,061.38
	Other Assets Subtotal:	10,061.38	0.00	10,061.38
<u>Deferred Outflows of Resources</u>				
51 252	PENSION RELATED DEFERRED OUTFLOWS	9,370.80	0.00	9,370.80
	Deferred Outflows of Resources Subtotal:	9,370.80	0.00	9,370.80
Total Assets and Deferred Outflows of Resources:		78,118.98	343.34	78,462.32
<u>Current Liabilities</u>				
51 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
51 404	CONTRACTS PAYABLE	0.00	0.00	0.00
51 450	PAYROLL DEDUCTION	0.00	0.00	0.00
51 451	PR DEDUCTION-FICA	0.00	0.00	0.00
51 452	PAYROLL DED. - INC. TAX	0.00	0.00	0.00
51 453	PAYROLL DED. - INSURANCE	0.00	0.00	0.00
51 453 007	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
51 453 009	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
51 453 015	PR DEDUCTION-INSURANCE - SANFORD UNUM	0.00	0.00	0.00
51 453 017	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
51 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
51 456	PR DEDUCTION	0.00	0.00	0.00
51 457	BENEFITS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				

Balance Sheet
 Period Ending: October 2017
 Annual; Processing Month 10/2017

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
51 603	ENCUMBRANCES	0.00	0.00	0.00
51 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
51 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
 <u>Deferred Inflows of Resources</u>				
51 554	PENSION RELATED DEFERRED INFLOWS	11,652.78	0.00	11,652.78
	Deferred Inflows of Resources Subtotal:	11,652.78	0.00	11,652.78
 <u>Fund Balance</u>				
51 706	NET INVESTMENT IN CAPITAL ASSETS	7,813.58	0.00	7,813.58
51 708	UNDESIGNATED FUND BALANCE	58,652.62	343.34	58,995.96
51 760	FUND BALANCE - UNASSIGNED	0.00	0.00	0.00
	Fund Balance Subtotal:	66,466.20	343.34	66,809.54
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	78,118.98	343.34	78,462.32

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 53 PRESCHOOL/OST FUND				
<u>Current Assets</u>				
53 101	CASH	(16,664.18)	(3,547.95)	(20,212.13)
53 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
	Current Assets Subtotal:	(16,664.18)	(3,547.95)	(20,212.13)
<u>Other Assets</u>				
53 196	NET PENSION ASSET	16,768.97	0.00	16,768.97
	Other Assets Subtotal:	16,768.97	0.00	16,768.97
<u>Deferred Outflows of Resources</u>				
53 252	PENSION RELATED DEFERRED OUTFLOWS	14,804.79	0.00	14,804.79
	Deferred Outflows of Resources Subtotal:	14,804.79	0.00	14,804.79
Total Assets and Deferred Outflows of Resources:		14,909.58	(3,547.95)	11,361.63
<u>Current Liabilities</u>				
53 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
53 404	CONTRACTS PAYABLE	0.00	0.00	0.00
53 450	PAYROLL DEDUCTION	0.00	0.00	0.00
53 451	PR DEDUCTION-FICA	0.00	0.00	0.00
53 452	PR DEDUCTION-FIT	0.00	0.00	0.00
53 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 453 007	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 453 009	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 453 015	PR DEDUCTION-INSURANCE - SANFORD UNUM	0.00	0.00	0.00
53 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
53 457	BENEFITS PAYABLE	0.02	0.00	0.02
	Current Liabilities Subtotal:	0.02	0.00	0.02
<u>Other Liabilities</u>				
53 603	ENCUMBRANCES	0.00	0.00	0.00
53 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Deferred Inflows of Resources</u>				
53 554	PENSION RELATED DEFERRED INFLOWS	19,421.30	0.00	19,421.30
	Deferred Inflows of Resources Subtotal:	19,421.30	0.00	19,421.30
<u>Fund Balance</u>				
53 708	UNRESTRICTED NET POSITION	(4,511.74)	(3,547.95)	(8,059.69)
	Fund Balance Subtotal:	(4,511.74)	(3,547.95)	(8,059.69)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		14,909.58	(3,547.95)	11,361.63

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<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 71 AGENCY FUND - INS/FLEX				
<u>Current Assets</u>				
71 101	CASH	904.44	390.27	1,294.71
71 105	INTEREST BEARING ACCOUNTS	0.00	0.00	0.00
71 410	DUE TO GENERAL FUND	0.00	0.00	0.00
Current Assets Subtotal:		<u>904.44</u>	<u>390.27</u>	<u>1,294.71</u>
Total Assets and Deferred Outflows of Resources:		<u><u>904.44</u></u>	<u><u>390.27</u></u>	<u><u>1,294.71</u></u>
<u>Other Liabilities</u>				
71 402	AP	0.00	0.00	0.00
71 603	PO	0.00	0.00	0.00
71 694	LESS PO	0.00	0.00	0.00
71 696	LESS AP	0.00	0.00	0.00
Other Liabilities Subtotal:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>				
71 704 005	FUND BALANCE - UNDESIGNATED	904.44	390.27	1,294.71
71 704 100	FUND BALANCE/BOOKS	0.00	0.00	0.00
71 704 101	FUND BALANCE/LOCKERS	0.00	0.00	0.00
71 704 102	FUND BALANCE/RECYCLING	0.00	0.00	0.00
71 704 103	FUND BALANCE/MISC	0.00	0.00	0.00
71 704 104	FUND BALANCE/ARC & K OF C	0.00	0.00	0.00
71 704 105	FUND BALANCE/STUDENT COUCIL	0.00	0.00	0.00
71 704 106	FUND BALANCE/BOWLING	0.00	0.00	0.00
71 704 107	FUND BALANCE/CHEERLEADING	0.00	0.00	0.00
71 704 108	FUND BALANCE/SWEATSHIRT	0.00	0.00	0.00
Fund Balance Subtotal:		<u>904.44</u>	<u>390.27</u>	<u>1,294.71</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u><u>904.44</u></u>	<u><u>390.27</u></u>	<u><u>1,294.71</u></u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 72 AGENCY FUND - STUDENT COUNCIL				
<u>Current Assets</u>				
72 101	CASH	886.17	118.77	1,004.94
72 105	INTEREST BEARING ACCOUNTS - NOT USED	0.00	0.00	0.00
	Current Assets Subtotal:	886.17	118.77	1,004.94
Total Assets and Deferred Outflows of Resources:		886.17	118.77	1,004.94
<u>Current Liabilities</u>				
72 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
72 696	LESS: ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
72 603	ENCUMBRANCES	0.00	0.00	0.00
72 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
72 704	FUND BALANCE - REGULAR UNSPENT	0.00	0.00	0.00
72 704 005	FUND BALANCE - UNDESIGNATED	886.17	118.77	1,004.94
	Fund Balance Subtotal:	886.17	118.77	1,004.94
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		886.17	118.77	1,004.94

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 90 GENERAL CAPITAL ASSETS - FIXED ASSETS				
<u>Current Assets</u>				
90 101	CASH IN BANK	0.00	0.00	0.00
	Current Assets Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Long-term Assets</u>				
90 201	LAND	240.00	0.00	240.00
90 202	BUILDINGS	818,120.70	0.00	818,120.70
90 203	IMPROVEMENTS OTHER THAN BLDG	82,864.00	0.00	82,864.00
90 204	EQUIPMENT-LOCAL	79,354.00	0.00	79,354.00
	Long-term Assets Subtotal:	<u>980,578.70</u>	<u>0.00</u>	<u>980,578.70</u>
Total Assets and Deferred Outflows of Resources:		<u>980,578.70</u>	<u>0.00</u>	<u>980,578.70</u>
<u>Current Liabilities</u>				
90 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Liabilities</u>				
90 603	ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
90 694	LESS: ENCUMBRANCE COMMITMENTS	0.00	0.00	0.00
90 696	LESS: OUTSTANDING ACCOUNTS PAYABLE	0.00	0.00	0.00
	Other Liabilities Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>				
90 211	ACCUMULATED DEPRECIATION - IMPROVEMENTS	782,733.00	0.00	782,733.00
90 704 005	FUND BALANCE - REGULAR UNSPENT	0.00	0.00	0.00
90 705	INVESTMENT IN GEN FIXED ASSETS	0.00	0.00	0.00
90 706	NET ASSETS INVESTED IN CAPITAL ASSETS	197,845.70	0.00	197,845.70
	Fund Balance Subtotal:	<u>980,578.70</u>	<u>0.00</u>	<u>980,578.70</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>980,578.70</u>	<u>0.00</u>	<u>980,578.70</u>

Batch Description: OCTOBER 31 2017 CHECK RECONCILIATION Processing Month: 10/2017
 Checking Account: 1 BSCS MAIN CHECKING

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	10/31/2017	353,746.43

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
35612	AMERICAN SCHOLASTIC ACHIEVEMENT LEAGUE	09/18/2017	140.00
35618	ELABO	09/18/2017	60.00
35628	AFLAC	10/02/2017	1,099.00
35638	SHELLY ANDERSON	10/17/2017	35.20
35639	CHARLOTTE ATHEY	10/17/2017	9.73
35643	BONANZA EDUCATION CENTER	10/17/2017	567.00
	Total:		<u>1,910.93</u>

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	MN DEPT OF REVENUE - NOV 2017 STATE TAX	10/31/2017	1,006.32
	ADJUSTMENT	09/30/2017	(1.00)
	Total:		<u>1,005.32</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>
353,746.43	(905.61)	352,840.82	352,840.82

Cleared Automatic Payment Total:	47,088.10
Cleared Checks Total:	34,386.06
Cleared Direct Deposit Total:	(55,408.64)
Cleared Void Total:	
Cleared Deposit Total:	164,122.44
Cleared Manual Journal Entries Total:	(1,123.32)
Cleared Sales Journal Total:	

MANUAL JOURNAL ENTRY BOARD REPORT

October-17

ACCT #	DATE	REFERENCE #	DEBIT	CREDIT	DESCRIPTION
10 553	10/23/2017	MJ18-016	84,275.80		GRANT COUNTY SEPTEMBER 2017 APPORTIONMENT
10 110	10/23/2017	MJ18-016		84,275.80	GRANT COUNTY SEPTEMBER 2017 APPORTIONMENT
21 553	10/23/2017	MJ18-016	11,238.30		GRANT COUNTY SEPTEMBER 2017 APPORTIONMENT
21 110	10/23/2017	MJ18-016		11,238.30	GRANT COUNTY SEPTEMBER 2017 APPORTIONMENT
22 553	10/23/2017	MJ18-016	10,804.43		GRANT COUNTY SEPTEMBER 2017 APPORTIONMENT
22 110	10/23/2017	MJ18-016		10,804.43	GRANT COUNTY SEPTEMBER 2017 APPORTIONMENT
10 553	10/23/2017	MJ18-016	2,873.43		ROBERTS COUNTY SEPTEMBER 2017 APPORTIONMENT
10 110	10/23/2017	MJ18-016		2,873.43	ROBERTS COUNTY SEPTEMBER 2017 APPORTIONMENT
21 553	10/23/2017	MJ18-016	841.02		ROBERTS COUNTY SEPTEMBER 2017 APPORTIONMENT
21 110	10/23/2017	MJ18-016		841.02	ROBERTS COUNTY SEPTEMBER 2017 APPORTIONMENT
22 553	10/23/2017	MJ18-016	808.82		ROBERTS COUNTY SEPTEMBER 2017 APPORTIONMENT
22 110	10/23/2017	MJ18-016		808.82	ROBERTS COUNTY SEPTEMBER 2017 APPORTIONMENT
10 101	10/23/2017	MJ18-017		117.00	3RD QTR 2017 SD UI TAX
10 1111 000 250	10/23/2017	MJ18-017	117.00		3RD QTR 2017 SD UI TAX
21 553	10/23/2017	MJ18-018		35.14	CORRECTING CAPITAL OUTLAY NEGATIVE TAX REC DELINQUENT
21 112	10/23/2017	MJ18-018	35.14		CORRECTING CAPITAL OUTLAY NEGATIVE TAX REC DELINQUENT
11 101	10/30/2017	MJ18-019		498.25	ADV PYMT CKS
11 1190 000 479 011	10/30/2017	MJ18-019	498.25		ADV PYMT CKS
71 101	10/24/2017	MJ18-019		914.40	FLEX PAYMENT TXFR
71 1190 000 479 012	10/24/2017	MJ18-019	914.40		FLEX PAYMENT TXFR
72 101	10/27/2017	MJ18-020		302.73	STUDENT COUNCIL CKS
72 1190 000 479 013	10/27/2017	MJ18-020	302.73		STUDENT COUNCIL CKS
			112,709.32	112,709.32	TOTAL DEBITS AND CREDITS

BALANCE - MUST BE ZERO



800 Governors Drive
Pierre, SD 57501-2294

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www.doe.sd.gov

MEMORANDUM

TO: Special Education Directors

FROM: Linda Turner, Director
Special Education Programs

DATE: October 26, 2017

SUBJECT: IDEA requirement to assign determinations to public school districts

Thank you for the time and effort your district has shown to complete the numerous requirements for the State Performance Plan (SPP) Indicators under Part B of the Individuals with Disabilities Education Act (IDEA).

Each year the state calculates each district's determination level related to the SPP. Your district level for the FFY 2015-2016 school year is "meet requirements", and no further action is necessary.

As you know, under IDEA sections 616 and 642, each state has a SPP that evaluates the State's efforts to implement the requirements and purposes of Part B of the IDEA and describes how the State will improve its implementation of Part B. Another part of the requirement is for the State to report annually to the public on the performance of each local educational agency (LEA) in meeting the state targets in the SPP. The requirement for public reporting on LEA performance is a critical provision in ensuring accountability and focusing on improved results for children with disabilities. The LEA public reporting information is located on the special education website at: <http://doe.sd.gov/oess/sped-SPP.aspx>.

In addition, States must review LEA performance against targets in the State's SPP, with a primary focus on the compliance indicators, and determine if each LEA meets the requirements of the IDEA. After the state review is completed, each LEA is informed of its determination. **South Dakota's determination criterion and regulations** can be found on State Performance Plan site at <http://doe.sd.gov/oess/sped-SPP.aspx>.

Special Education Programs would like to thank each of you and your staff for the dedication toward implementing and meeting the requirements of IDEA.

Special Education Programs will continue to provide technical assistance opportunities to assist your district as it works to improve performance under Part B of the IDEA. If you have

any feedback on our past technical assistance efforts or have suggestions on areas of need, we would be happy to hear from you as we work to develop further mechanisms to support district improvement activities.

Special Education Programs is committed to supporting the efforts of South Dakota's districts to improve results for children with disabilities and looks forward to working with your district over the next year. If you have any questions; would like to discuss this further; or would like to know of available technical assistance; please do not hesitate to contact your regional representative.

Enclosures:
Notification of Determination Certificate

**2015-2016 South Dakota's
Notification of Determination for
Big Stone City 25-1**

This is an initial notification of the determination of your district's status with regard to meeting the requirements of ARSD 24:05:20:23.04. Federal Fiscal Year 2015 (July 1, 2015 to June 30, 2016). The district's determination is final. If you have any questions, please contact your regional representative found at <http://doe.sd.gov/oess/sped.aspx>.

Indicators	State Target	District Target	Timely, Valid, Reliable Data? ¹	Corrected Non-Compliance	Comments
Indicator 9 ²	0%	0%	Yes	Yes	
Indicator 10 ³	0%	0%	Yes	Yes	
Indicator 11 ⁴	100%	100%	Yes	Yes	
Indicator 12 ⁵	100%	NA	Yes	Yes	
Indicator 13 ⁶	100%	NMY	Yes	Yes	
Indicator 15 ⁷	100%	Yes	Yes	Yes	site visit 15-16; closed 15-16
Audit Findings ⁸	100%	Yes	Yes	Yes	

Legend
NA= Not Applicable
NMY = Non-monitored year
TBD= To Be Determined

Determination Scale	
Points	Levels
42 to 36	Meets the Requirements
35 to 30	Needs Assistance
29 to 22	Needs Intervention
21 to 0	Needs Substantial Intervention

Determination Level

A. Total # of points possible	B. # of points earned	C. Determination
42	42	Met Requirements

¹ Timely, valid, and reliable data: All required data requested for state performance plan, 618 data tables, child count audits and other state requirements.

² Indicator 9: Districts that meet the numerical disproportionality for special education students and had inappropriate identification.

³ Indicator 10: Districts that meet the numerical disproportionality and had inappropriate identification in one of the 6 disability categories.

⁴ Indicator 11: Districts that meet the initial timeline of 25 school days for all evaluations.

⁵ Indicator 12: Districts that had met the eligibility timeline before a child turns 3 from Part C.

⁶ Indicator 13: Districts monitored for coordinated set of activities for ages 16 and above.

⁷ Indicator 15: Applicable to LEAs monitored or had a complaint with findings and closed in the school year 2015-2016.

⁸ Audit Findings: Overall findings with special emphasis on Maintenance of Effort (MOE) requirements districts audited in FFY 2016 for FFY 2015.

PROCEEDINGS OF THE BIG STONE CITY SCHOOL DISTRICT BOARD OF EDUCATION

The Big Stone City School District's Board of Education met in a regular session on October 17th, 2017 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Marilyn Chindvall, Teacher
Nichole Cooper, Teacher

Meeting called to order by President Jen Wiik at 6:00 PM

Roll call was taken with Amy VanLith, Sue Westermeyer, and Jen Wiik present. Quorum established. Amber Huebner was absent. Andria Rabe arrived later.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Westermeyer, to approve the agenda as proposed. 3 votes yes. Motion Carried.

There was an MTSS Fall Data Presentation presented by Marilyn Chindvall and Nichole Cooper

Community Input Session – no community input

Communication Items

1. Board Communication
 - a. Appointment of a board member to the ASBSD's Delegate Assembly.

Motion by Rabe, seconded by Westermeyer, to approve Amy VanLith to become the 2017-2018 Delegate for the ASBSD Delegate Assembly. 3 votes yes. Motion Carried.

2. CEO/Business Manager Report; the following reports were presented.
 - a. Revenue/Expenditure Summary Report
 - b. Bills and BMO PCard
 - c. Payroll Register – Unitemized Report
 - d. Balance Sheet
 - e. Check Reconciliation Report
 - f. Manual Journal Entry Board Report
 - g. Other topics mentioned and discussed were the 2-year school financial audit, student counts, and teacher accountability requirements met.

Financial Report

	10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL FUND
September 1, 2017	BEGINNING BALANCE	\$179,650.07	\$90,999.83	\$84,685.48	\$11,445.66	(\$9,962.70)
	TOTAL RECEIPTS	\$24,442.75	\$553.80	\$0.00	\$9,771.35	\$2,268.63
	TOTAL DISBURSEMENTS	(\$88,619.83)	(\$9,542.05)	\$0.00	(\$8,970.11)	(\$8,970.11)
September 30, 2017	ENDING BALANCE	\$115,472.99	\$82,011.58	\$84,685.48	\$12,246.90	(\$16,664.18)

Certificate of Deposit – \$286,364.88

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$2,101.95

Student Council (Fund 72) – \$886.17

35

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),246.83 ATHEY, CHARLOTTE ,(REIMBURSEMENT),9.73 ATHEY, ELMER ,(BUILDING MAINTENANCE),589.44 BARRS/CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),91.61 BMO MASTERCARD,(PCARD),26,053.32 BONANZA EDUCATION CENTER,(FIELD TRIPS),567.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),275.72 CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP, (DUES & SERVICES),135.00 CITY OF BIG STONE CITY, (UTILITIES),1,256.63 DURICK FIRE EXTINGUISHERS,(FIRE EXTINGUISHERS),616.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),67.32 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),151.20 MINNESOTA RIVER VALLEY EDUCATION DISTRICT,(INDEPENDENT STUDY CREDITS),180.00 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),257.95 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 SPIRIT OF THE CATS FOUNDATION,(SERVICES),15.00 STEWART, DIANE ,(REIMBURSEMENT),6.04 TRI STATE PEST CONTROL,(PEST CONTROL),70.00 VARIETY FOODS LLC,(FOOD PURCHASES),60.11 WORKERS COMP FUND,(WORKERS COMP RENEWAL),489.00

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),1,315.63

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),308.75 BMO MASTERCARD,(PCARD),5.76 MUSCH, SYLVIA ,(REIMBURSEMENT),270.50

FOOD SERVICE FUND: ANDERSON, SHELLY ,(REIMBURSEMENT),35.20 BMO MASTERCARD,(PCARD),434.46 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),2,782.00 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),116.74 VARIETY FOODS LLC,(FOOD PURCHASES),980.20

PRESCHOOL/OST FUND: BMO MASTERCARD,(PCARD),58.93 LESTER, ANNE ,(REIMBURSEMENT),19.99

Action Items

Motion by VanLith, seconded by Rabe, to approve the **Consent Agenda** as presented. 4 votes yes.

Motion Carried.

1. Approval of minutes from previous meeting(s); September 26 2017 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the 2017-2018 Bonanza Service Agreement
6. Approval of the second and final reading of Policy KMB Title I Parent Involvement and ABAA Parent Involvement in Title I
7. Approval of the Ortonville Special Education Student Acknowledgement and Tuition Agreement

Discussion

There were discussions on the following items:

1. Next School Board Meeting: 11/21/17 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room.

Motion by VanLith, seconded by Westermeyer, to adjourn the meeting at 6:29 PM. 4 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication



INTER-LAKES COMMUNITY ACTION PARTNERSHIP

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Watertown, SD 57201
886-7674

Courthouse
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Clear Lake, SD 57226
874-2062

Courthouse
210 E 5th Ave
Milbank, SD 57252
432-6571

Courthouse
PO Box 237
Hayti, SD 57241
783-3867

Courthouse
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DeSmet, SD 57231
854-3701

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425-2271

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Howard, SD 57349
772-5712

505 N Western Ave
Sioux Falls, SD 57104
334-2808

112 E Pipestone
Flandreau, SD 57028
997-2824

Courthouse
PO Box 370
Parker, SD 57053
940-1909

October 10, 2017

Christopher Folk, CEO
Big Stone School District
655 Walnut St
Big Stone City, SD 57216

Dear Mr. Folk,

Enclosed you will find two addendums to our current contract for the 2017 - 2018 school year. Please sign and return one original addendum in the self addressed envelope provided and retain the other original for your file. I will need to have this addendum returned before we can send your 1st half of the contracted amount which is due on November 15th.

Thank you for the opportunity to collaborate with your school system and our Head Start Pre-Birth to Five Program.

Sincerely,

Steph Lebeda
Head Start Pre-Birth To Five Director

Enclosures



ICAP is an equal opportunity provider and employer.



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CONTRACT FOR OPERATIONS

between the

Big Stone School District

of

Big Stone City, South Dakota

and the

Inter-Lakes Community Action Partnership

Head Start Pre-Birth to Five Office

of

Madison, South Dakota

2017 – 2018 School Year

Amendment one

PAYMENT SCHEDULE: The amount paid by Inter-Lakes Community Action Partnership to the Big Stone School District under this Contract for the 2017 - 2018 School year will be as follows:

Children Served	6	Rate per child = \$2,529.26	Total Served	\$15,175.56
Teacher Aide	\$10.00/hour	3.50 hrs/day	Allocating 50%	\$2,240.00
Breakfast	\$0.00 per breakfast	128 days served	Total Breakfast	0.00
Lunch	\$3.80 per lunch	128 days served	Total Lunch	\$486.40
			Total Annual Contribution	\$17,901.96
			First half due November 2015	\$8,950.98
			Second half due April 2016	\$8,950.98

* * * * *

SIGNED:


Board Chairman, Big Stone School District

Date: _____

Superintendent of Schools


Date: _____

SIGNED:



Executive Director, ICAP

Date: 10-10-17



Program Director, Head Start

Date: 10-10-17



INTER-LAKES COMMUNITY ACTION PARTNERSHIP

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783-3867

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Madison, SD 57042
256-6518

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108 E Hwy 34
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772-5712

505 N Western Ave
Sioux Falls, SD 57104
334-2808

112 E Pipestone
Flandreau, SD 57028
997-2824

Courthouse
PO Box 370
Parker, SD 57053
940-1909

October 10, 2017

Dear Mr. Folk,

Enclosed are two original agreements describing the responsibility of each agency to provide guidance for coordination and cooperation between your school district and the Head Start Pre-Birth to Five Program.

The purpose of this agreement is to meet the requirements of: ESEA Section 1119 Title I, Coordination Requirements (SEC.1120B (b) Activities) and OHS, Head Start Performance Standards 1302.63

Please sign both originals and return one original back to our office in the enclosed self-addressed envelope.

Yours for Young Children,

Steph Lebeda, Director

Child Development Services



ICAP is an equal opportunity provider and employer.



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**AGREEMENT BETWEEN
BIG STONE CITY SCHOOL DISTRICT AND
INTER-LAKES COMMUNITY ACTION PARTNERSHIP
HEAD START PRE-BIRTH TO FIVE PROGRAM**

PURPOSE:

The purpose of this agreement is to describe the responsibilities of each agency and to provide guidance for coordination and cooperation between Big Stone City School District and Head Start Pre-Birth to Five in order to:

1. Assure that children in need of special education or special education and related services received appropriate services for which they are eligible; and
2. Assure quality programs and maximize services through joint utilization of resources.
3. Assure coordination related to ESEA Section 1119: Each local education agency receiving assistance under this part shall carry out the activities described in subsection (b) with Head Start agencies and, if feasible, other entities carrying out early childhood development programs, Each local educational agency shall develop agreements with Head Start agencies and other entities to carry out such activities.

THE BIG STONE CITY SCHOOL DISTRICT IS REQUIRED TO:

1. Locate, screen, evaluate and identify, all children birth through 21, residing within their boundaries, who may have a disability.
2. Provide a free and appropriate public education (FAPE) through the provision of special education services to all eligible children, as determine by the multidisciplinary team and as described on their Individualized Education Program (IEP).
4. Ensure that whenever appropriate the IEP will include parent education and support to ensure that the special education program is effective.
5. Make the IEP accessible to each Head Start regular education teacher who has the responsibility for implementing IEP goals, while assuring procedural safeguards and confidentiality of information are provided to eligible children and their parents, which may include services provided at Head Start
6. Facilitate the transition of eligible children between the preschool program/Head Start and the K-12 system.

HEAD START PRE-BIRTH TO FIVE IS REQUIRED TO:

1. Recruit, enroll and serve eligible children. At least ten percent of the funded enrollment must be children with identified disabilities.
2. Refer children suspected of having a disability to the Big Stone City School District for evaluation.
3. Insure completion of screening/assessment (developmental, medical, dental, and nutritional), not performed by the local education agency, as part of the process for determining if a disability may be present.
4. Collaborate with Big Stone City School District in the multidisciplinary evaluation, IEP development, and the implementation of portions of the IEP identified for the Head Start Pre-Birth to Five Program, the IEP annual review, and the transition process.
5. Maintain procedural safeguards, including confidentiality of records, for all children with disabilities and their parents.
6. Offer support system for families of children with disabilities through training, information follow-up assistance, assistance in transition from one program to the next and social support.
7. Head Start Pre-Birth to Five will inform Big Stone City School District of the number of children receiving special needs services prior to the December 1st reporting date.

AREAS FOR COLLABORATION AND COOPERATION:

1. Developing and implementing a systematic procedure for receiving records regarding such children, transferred with parental consent from a Head Start program or, where applicable, another early childhood education program.
2. Communication: Establish and maintain regular and ongoing communication between Big Stone City School District and Head Start Pre-Birth to Five Program. Establish channels of communication between school staff and their counterparts (including teachers, social workers, and health staff) in such Head Start agencies or other entities carrying out early childhood education programs, as appropriate, to facilitate coordination of programs.
3. Conducting meetings involving parents, kindergarten or elementary school teachers, and Head Start teachers or, if appropriate, teachers from other early childhood education programs, to discuss the developmental and other needs of individual children.
4. Eligibility: Eligibility determination must be made by a multidisciplinary team. The team shall include parents, regular education teacher of the child, at least one special education teacher of the child, a representative of the public agency who is qualified to provide or

supervise the provision of specially designed instruction, and an individual who can interpret evaluation results and, at the discretion of the parent or agency, other individuals who have knowledge or special expertise regarding the child. If currently enrolled in Head Start Pre-Birth to Five or placement in Head Start Pre-Birth to Five is considered, representatives from Head Start Pre-Birth to Five shall be invited.

5. Referral Process: Head Start Pre-Birth to Five Program must refer any child suspected of having a disability to Big Stone City School District for evaluation when concerns about a child's development are identified by parents or by Head Start Pre-Birth to Five staff during screening or ongoing assessment. Head Start Pre-Birth to Five staff must obtain parent permission before referring a child.
6. Screening: Big Stone City School District and Head Start Pre-Birth to Five Program should develop a coordinated and comprehensive screening program utilizing the resources of each agency and local interagency network to locate and identify children with developmental delays and/or disabilities.
7. Individualized Education Plan (IEP): An IEP for children with disabilities, which includes services in Head Start Pre-Birth to Five Program, must be developed following all state and federal regulations, and should include Head Start Pre-Birth to Five staff and/or providers, as appropriate. Big Stone City School District is required to complete the evaluation process within 25 school days from the date parent consent for evaluation is received, unless other timelines are agreed upon by the LEA and parent. The development of an IEP for the child must be conducted within 30 days of a determination that the child needs special education and related services. Services outline in the IEP begin according to the start date documented in the IEP.
8. Program Options: Big Stone City School District and Head Start Pre-Birth to Five Program can explore various options in the placement of children with disabilities. Local service arrangements may include: placement in Head Start with itinerant staff from local education agencies; dual placement in both a Local Education Agency and Head Start; contracts for service; and other cooperative arrangements.
9. Providing Services: Big Stone City School District and Head Start Pre-Birth to Five should provide services in a collaborative delivery model for children with disabilities and children served through ESEA Sec. 1119.
10. Transitions: Transition meetings should begin prior to the child entering Kindergarten. All information shared in this process shall conform to the confidentiality and due process requirements.
11. In-Service: Big Stone City School District and Head Start Pre-Birth to Five Program can include each other's agency's personnel in in-service training activities whenever possible and appropriate.

12. Shared Resources: Head Start Pre-Birth to Five Program and Big Stone City School District will share resources and training and technical assistance services which may include shared personnel, cooperative resource libraries, facilities, equipment, transportation, contracted services, and exchange of in-kind services. The LEA is the agency responsible to ensure that a FAPE is made available to each eligible child.
13. Information Systems: Children enrolled in Head Start Pre-Birth to Five with services provided by Big Stone City School District under an IEP shall be reported by Big Stone City School District for inclusion in the federal child count and by Head Start Pre-Birth to Five in the Head Start Program Information Report (PIR)

DEFINITIONS

- Technical Assistance Network Provides targeted advice, guidance, and information through locally based Technical Assistance Specialist and directly to grantees to support the inclusion of children with disabilities and their families in Head Start and Early Head Start Programs.
- EHS: A Program funded under the Reauthorization Act of 1995 to provide comprehensive services to low income pregnant women, children birth to age 3, and their families. In this agreement Early Head Start (EHS) shall include both Tribal and Regional Early Head Start programs.
- Head Start: A program funded under the Economic Opportunity Act of 1964 as amended and carried out by a local agency or grantee to provide ongoing comprehensive child development services for children ages 3-5 and their families.
- 45 CFR: 45th Book of Code of Federal Regulations (commonly referred to Head Start Performance Standards).

We the undersigned agree to follow this agreement for coordination or cooperation.

Superintendent of School District

Steph Sebada

Head Start Pre-Birth to Five Director

Date

10-10-17

Date

Big Stone City School District #25-1

655 Walnut Street
Big Stone City, SD 57216

LETTER OF ASSIGNMENT
For
Classified Staff Employees

The person referenced herein as the **HEAD BASKETBALL COACH AND ATHLETIC DIRECOTR** (DUTIES TO BE ASSIGNED BY ADMINISTRATION) is an employee at will and serves at the discretion of the Big Stone City School Board.

The purpose of this document is meant to set forth the wages and benefits for the position held.

Employee:	Travis Lester
Rate Per Hour:	/hr
Duty Hours/Assignment:	Per Athletic Director's practice and games schedule; or scheduled by administration
Hours Per Day:	
Days Per Year:	Per Athletic Director's practice and game schedule; in accordance with the 2017-2018 school calendar; or as scheduled by administration
Annual Salary Calculation	\$1,200.00
Pays Per Year: Begin	3
Salary Per Pay Period	\$ 400.00 (minus any applicable taxes and benefits; not to exceed contract total)
Other Duties	Notes: Athletic Director \$300/seasonal year; Head Basketball Coach \$900/seasonal year

Health Insurance – No

Holidays – No

Vacation – No

Personal Leave – hours/yr (prorated)

Sick Leave – hours/yr (prorated)

The dates listed above identify the projected beginning and ending dates of employment. The employee shall remain an "employee at will" however, and may be terminated at any time at the discretion of the Big Stone City School District. The employee is contracted to only work the above specified schedule. Additional time is not permitted without prior approval from administration and must be turned into the payroll office for payment within 30 days of occurrence.

Please sign and date both copies of this letter of assignment; return both original copies to the Business Manager by **November 17, 2017**. After School Board signature and date, a copy will be distributed to you.

Date /s/ _____
Employee

Date /s/ _____
Board President

Date /s/ _____
CEO/Business Manager

Big Stone City School District #25-1

655 Walnut Street
Big Stone City, SD 57216

LETTER OF ASSIGNMENT
For
Classified Staff Employees

The person referenced herein as the **BASKETBALL COACH** (DUTIES TO BE ASSIGNED BY ADMINISTRATION) is an employee at will and serves at the discretion of the Big Stone City School Board.

The purpose of this document is meant to set forth the wages and benefits for the position held.

Employee:	Amy VanLith
Rate Per Hour:	/hr
Duty Hours/Assignment:	Per Athletic Director's practice and games schedule; or scheduled by administration
Hours Per Day:	
Days Per Year:	Per Athletic Director's practice and game schedule; in accordance with the 2017-2018 school calendar; or as scheduled by administration
Annual Salary Calculation	\$500.00
Pays Per Year: Begin	3
Salary Per Pay Period	\$ 166.67 (minus any applicable taxes and benefits; not to exceed contract total)
Other Duties	

Health Insurance – No

Holidays – No

Vacation – No

Personal Leave – hours/yr (prorated)

Sick Leave – hours/yr (prorated)

The dates listed above identify the projected beginning and ending dates of employment. The employee shall remain an "employee at will" however, and may be terminated at any time at the discretion of the Big Stone City School District. The employee is contracted to only work the above specified schedule. Additional time is not permitted without prior approval from administration and must be turned into the payroll office for payment within 30 days of occurrence.

Please sign and date both copies of this letter of assignment; return both original copies to the Business Manager by **November 17, 2017**. After School Board signature and date, a copy will be distributed to you.

Date /s/ _____
Employee

Date /s/ _____
Board President

Date /s/ _____
CEO/Business Manager

PRINCIPAL EVALUATION INSTRUMENT

This evaluation instrument is based off of the South Dakota Framework for Effective Principals. This instrument focuses on 11 of the 22 domains found in the South Dakota Framework for Effective Principals. Each rubric describes the behaviors and actions present at each level of performance. Rubrics and their descriptors are known in advance and help focus principals on learning, understanding, and demonstrating the skills and knowledge expected in each of the domains. These rubrics are considered a tool to foster constructive feedback and dialogue between principal and evaluator about expectations and how to improve practice. The descriptors are as follows: Unsatisfactory, Basic, Proficient, and Distinguished.

Other evaluation criteria – Please circle the appropriate performance score with 5 being the most skilled and 1 being the least skilled. A score of 1 indicates the performance of this behavior is essentially poor, a 5 indicated exceptional performance. **(If you lack sufficient knowledge to evaluate an area, or if it is not applicable, please select “N” for that competency.)**

How well does this person perform this competency? Please use the following scale for your evaluation.

5	An Outstanding Skill -	This Principal consistently exceeds behavior and skills expectations in this area.
4	A Strength -	The Principal meets most and exceeds some of the behavior and skills expectations in this area.
3	Average, Meets Expectations -	The Principal meets a majority of the behavior and skills expectations in this area.
2	Not a Strength -	The Principal meets some behavior and skills expectations in this area but sometimes falls short.
1	Least Skilled -	The Principal consistently fails to reach behavior and skills expectations in this area.
(N)	“Not Applicable” or “Not Observed)	

PRINCIPAL CHARACTERISTICS

1.1 – Shared Vision for School and Student Success

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal establishes specific and measureable goals and objectives related to student achievement. <input type="checkbox"/> The principal leads and implements a process for developing a shared vision and strategic goals and objectives for student achievement that reflect high expectations for students and staff. <input type="checkbox"/> The principal maintains a focus on the vision and strategic goals throughout the school year.	<input type="checkbox"/> The school's goals, objectives, and strategies reflect a clear relationship between the actions of teachers and leaders aligned to the school improvement plan and the impact on student achievement. <input type="checkbox"/> The decisions of the principal are consistent with the vision of the school as reflected in improvement planning documents. <input type="checkbox"/> With stakeholders, the principal creates a vision for the school that inspires action. <input type="checkbox"/> The strategies contained in the plan are based on a general understanding of research on school and instructional effectiveness. <input type="checkbox"/> The vision reflects high expectations for learning and teaching and promotes continuous improvement for administrators, teachers, staff and students in the school.	<input type="checkbox"/> The principal involves stakeholders in a comprehensive diagnosis of the school's strengths and weaknesses using appropriate data and leads a collaborative process to develop a focused, results-oriented strategic plan with annual goals. <input type="checkbox"/> The vision of the leader and the organization are visible, ingrained in the culture of the organization, and routinely used as a reference point for decisions. <input type="checkbox"/> The strategies contained in the plan cite specific research that shows high effect sizes and influence on student achievement. <input type="checkbox"/> The use of strategic guidelines for decision-making filters makes many decisions self-evident and avoids time wasted on unproductive arguments. <input type="checkbox"/> The principal ensures that the school's identity (vision, mission, goals, objectives, and strategies) actually drives decisions and informs the culture of the school.
Comments: Click here to enter text.			
1. Displays a sense of mission and vision Promotes the school district's stated mission, beliefs/philosophy, and vision.			N 1 2 3 4 5

1.2 – Reviewing and Monitoring for School Improvement

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal collects and analyzes data for determining the organization's effectiveness in accomplishing the vision of learning and each of the goals in the school improvement plan. <input type="checkbox"/> The principal systematically considers new and better ways of leading for improved student achievement and engages stakeholders in the change process.	<input type="checkbox"/> The principal implements collaborative processes for the collection and analysis of data about the school's progress for the periodic review and revision of the school's improvement plan. <input type="checkbox"/> The principal collects and analyzes data at least quarterly with school's leadership team to assess the organization's effectiveness in accomplishing the vision of learning. <input type="checkbox"/> The principal utilizes data to modify organizational practices and procedures for any goal in which sufficient progress has not been made.	<input type="checkbox"/> The principal, using data, initiates changes to strategies to improve performance, school culture, and other conditions related to school success. <input type="checkbox"/> The principal collects and analyzes data monthly with school's leadership team to assess the organization's effectiveness in accomplishing the vision of learning and school goals <input type="checkbox"/> The principal collects data to examine fidelity to strategies in the school improvement plan. <input type="checkbox"/> The principal communicates school-wide goals and actions frequently with all appropriate stakeholders.
Comments: Click here to enter text.			

6.3 – South Dakota Code of Ethics

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal is aware of and consistently follows all of the provisions of the South Dakota Code of Ethics for Professional Administrators and Teachers.	<input type="checkbox"/> The principal holds all teachers accountable for following the provisions of the South Dakota Code of Ethics for Teachers.	<input type="checkbox"/> The principal collects feedback on the extent to which he/she is viewed as aligning practices with the provisions of the South Dakota Code of Ethics for Professional Administrators and The South Dakota Code of Ethics for Teachers and makes corrections as needed.
Comments: Click here to enter text.			
2. Adheres to board policy, law, and code of ethics Adheres to policies of the Board of Education as well as state and federal law, and code of ethics.			N 1 2 3 4 5

6.2 – Modeling Values, Beliefs, and Attitudes

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal serves as a role model who exemplifies high expectations for performance and other values articulated in the school mission and vision. <input type="checkbox"/> The principal is supportive, kind, and open. <input type="checkbox"/> The principal verbalizes a belief in students and tries to inspire students to work hard and learn.	<input type="checkbox"/> The principal serves as a role model who exemplifies high expectations for performance, lifelong learning, and other values and beliefs that the school articulates within its mission, vision, culture, values, and expectations. <input type="checkbox"/> The principal is supportive, kind, and open and shows optimism for the future. <input type="checkbox"/> The principal is a passionate advocate for the school. <input type="checkbox"/> The principal symbolizes a belief in students through statements and actions, and inspires students to work hard and learn.	<input type="checkbox"/> The principal is widely viewed as an effective role model and inspiration to students. <input type="checkbox"/> The principal is a passionate advocate for learning and continuous improvement and for education as the pathway to success. <input type="checkbox"/> The principal inspires teachers and students to achieve their personal best.
Comments: Click here to enter text.			
3. Promotes high standards			N 1 2 3 4 5
Empowers others to reach high levels of performance. Establishes and communicates goals and high standards for self and others.			

4. **Recognizes and credits others for their professional efforts** N 1 2 3 4 5
Publicly acknowledges contributions of others; speaks of staff in positive terms; seeks and shares the expertise of others.

5. **Works collaboratively** N 1 2 3 4 5
Fosters a participatory management process. Develops and maintains smooth and effective working relationships by promoting good morale and loyalty with members of the school.

6. **Plans, organizes and follows through effectively** N 1 2 3 4 5
Prioritizes tasks, foresees problem areas and seeks strategies to address the problems.

7. **Applies problem solving process** N 1 2 3 4 5
Seeks appropriate input from all involved and takes into account all relevant information as part of the problem solving process.

2.1 – Effective Use of Data to Support Instruction

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal identifies the essential data that will form the foundation for the school's data-driven school improvement plan. <input type="checkbox"/> The principal develops processes and protocols to collect, interpret, and use data to inform instructional decisions. <input type="checkbox"/> The principal ensures time is provided for teachers to analyze and interpret data to inform instructional decisions. <input type="checkbox"/> The principal articulates a clear vision for the use of school-wide data to improve instructional quality.	<input type="checkbox"/> The principal actively engages a school leadership team in the refinement and implementation of a data-driven school improvement plan. <input type="checkbox"/> The principal connects instructional improvement data to professional growth plans of teachers and the professional development plan for the school. <input type="checkbox"/> The principal provides a systematic approach and the necessary supports that foster a data-driven culture within the school. <input type="checkbox"/> The principal provides targeted and specific professional development based on individual teacher and school-wide data.	<input type="checkbox"/> The principal actively engages a school leadership team in determining the outcome of the established school improvement goals and formulates strategies designed to meet or extend the goals in the future. <input type="checkbox"/> The principal identifies (for future use) emerging innovative instructional practices and student interventions based on the analysis of instructional improvement data. <input type="checkbox"/> The principal encourages teachers to conduct in-depth analyses of data to identify student misconceptions, reteach concepts associated with misconceptions, and revise instructional approaches as needed.

Comments: [Click here](#) to enter text.

8. Curriculum development, implementation and assessment **N 1 2 3 4 5**
 Encourages varied and appropriate methods for designing curriculum. Develops a strategic plan to put the curriculum and assessment plans into practice. Monitors student achievement. Develops and implements content standards.

9. Supports training **N 1 2 3 4 5**
 Supports training programs and materials to improve curricular and assessment needs. Establishes the proper use of learning and information technologies.

10. Community Relations **N 1 2 3 4 5**
 Builds positive and effective relationships with parents and community.

11. **Fosters team-building** **N 1 2 3 4 5**
Stretches the abilities of team members, encourages educated risk taking and supports team objectives.

12. **Is creative and innovative** **N 1 2 3 4 5**
Consistently looks for better ways of doing things – is willing to take risks and encourage positive change.

PRINCIPAL DUTIES AND RESPONSIBILITIES

Demonstrates:

13. An understanding of instructional problems and assists teachers in their solution.
N 1 2 3 4 5

14. The knowledge of trends in elementary school education and ability to convey and interpret them to staff.
N 1 2 3 4 5

15. The knowledge of curriculum, instruction, organizational patterns, school operations, and pupil services.
N 1 2 3 4 5

3.3 – High Quality Teachers

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal (to inform staff placement) has general selection criteria to perform a detailed assessment of potential staff knowledge, skills, and dispositions. <input type="checkbox"/> The principal analyzes teacher evaluations to determine which teachers will be given retention offers and occasionally retains teachers based on factors other than performance. <input type="checkbox"/> The principal fairly and consistently evaluates school personnel.	<input type="checkbox"/> The principal hires teachers who have a philosophy of teaching and learning similar to other teachers in the school. <input type="checkbox"/> The principal has clear and articulated selection criteria in place and assesses staff skills and staff fit with school culture/staff collegiality to place teachers in specific grade level and content areas. <input type="checkbox"/> The principal implements a formal retention strategy that recognizes effective staff through performance evaluation and gives retention offers based on effectiveness. <input type="checkbox"/> The principal fairly and consistently evaluates school personnel in accordance with state and district guidelines and provides them with timely and constructive feedback focused on improved student learning.	<input type="checkbox"/> The principal implements clear selection criteria and strategically assesses and places teachers in grade level and content areas to create a balanced collegial team with a variety of strengths. <input type="checkbox"/> The principal routinely provides teachers and staff with individualized timely, constructive formative and summative feedback resulting in improved school personnel performance and higher student growth. <input type="checkbox"/> The principal provides effective coaching for all teachers, providing individual support as needed to improve growth and effectiveness. <input type="checkbox"/> The principal provides professional learning opportunities that are research-based and have been shown to have strong positive impacts on populations of students similar to the students in the principal's school.
Comments: Click here to enter text.			
16. Competence in staff selection, training, supervision and evaluation (Charlotte Danielson Framework/Model) N 1 2 3 4 5			
24. Successful experience in shared decision making, program development, staff supervision and evaluation. N 1 2 3 4 5			

17. Problem-solving skills and the ability to act effectively under stress.

N 1 2 3 4 5

5.2 – Two-Way Communication with Internal and External Audiences

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<ul style="list-style-type: none"> <input type="checkbox"/> The principal communicates frequently with parents and staff using multiple accessible methods of communication (verbal, written, e-mail/electronic, and posted on the school website). <input type="checkbox"/> The principal provides parents and community members with information on multiple methods (in-person, telephone, electronic via e-mails or websites) to communicate with the school. <input type="checkbox"/> The principal's communications are clear and easily understood. <input type="checkbox"/> The principal utilizes some of the information provided by parents and the community in making decisions. 	<ul style="list-style-type: none"> <input type="checkbox"/> The principal builds effective two-way communication systems between home, community and school using multiple accessible methods including verbal, written, and electronic communications. <input type="checkbox"/> The principal provides opportunities for parents to have access to electronic communications. <input type="checkbox"/> The principal skillfully and clearly communicates information tailored to specific audiences, provides language translation as needed, and ensures that communications are easily understood. <input type="checkbox"/> The principal considers all of the information provided by parents and community members in making decisions. 	<ul style="list-style-type: none"> <input type="checkbox"/> The principal moves beyond typical communication practices to proactively develop relationships with parents/guardians and community through home visits, innovative technology, and visiting community groups. <input type="checkbox"/> The principal creates and promotes opportunities for students and families to explain and share their experiences with school and establishes a feedback loop that is invitational, transparent, effective, and trusted by members of the community. Examples include open forums, focus groups, surveys, etc. <input type="checkbox"/> The principal tracks the impact of interactions with stakeholders by revising the approach and expanding the scope of communications when appropriate. <input type="checkbox"/> The principal monitors the success of different approaches to communicating to identify the most appropriate channel of communicating in specific situations. <input type="checkbox"/> The principal conveys information about how input from staff, parents, and/or community members was used in making decisions.
<p>Comments: Click here to enter text.</p>			

5.3 – Culture of Dignity, Fairness, and Respect

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal occasionally models professionalism. <input type="checkbox"/> The principal occasionally holds students and colleagues to professional, ethical, and respectful behavior expectations. <input type="checkbox"/> The principal actively seeks opportunities to engage in courteous conversations about diversity and culture.	<input type="checkbox"/> The principal models professional, ethical, and respectful behavior at all times. <input type="checkbox"/> The principal expects students and colleagues to display professional, ethical, and respectful behavior at all times. <input type="checkbox"/> The principal builds the schools' and communities' collective capacity by initiating direct conversations about culture and diversity and how they impact learning.	<input type="checkbox"/> The principal articulates and communicates appropriate behavior to all stakeholders, including parents and the community. <input type="checkbox"/> The principal creates mechanisms, systems, and/or incentives to motivate students and colleagues to display professional, ethical, and respectful behavior at all times. <input type="checkbox"/> The principal develops structures, outreach and training to ensure that staff develop the skill set to treat all people equitably and with respect. <input type="checkbox"/> The principal develops staff capacity to engage in courageous conversations about diversity and culture – and how they impact student learning.
Comments: Click here to enter text.			
18. The ability to communicate and build positive relationships with students. N 1 2 3 4 5			
19. The ability to motivate, encourage, and work with staff to ensure outstanding performance as well as good morale. N 1 2 3 4 5			

20. The ability to fulfill all assigned responsibility without neglecting others. **N 1 2 3 4 5**

21. The ability to use financial resources wisely. **N 1 2 3 4 5**

4.1 – Safe Environment

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<ul style="list-style-type: none"> <input type="checkbox"/> The principal establishes routines and policies that promote safety and intermittently supervises implementation. <input type="checkbox"/> The principal fosters emotionally safe environments by ensuring mutual respect among and between staff and students. <input type="checkbox"/> The principal fosters emotionally safe environments by ensuring there is respect for cultural diversity. <input type="checkbox"/> The principal addresses actual safety issues openly, immediately, and constructively. 	<ul style="list-style-type: none"> <input type="checkbox"/> The principal establishes routines and policies that promote safety and routinely supervises implementation. <input type="checkbox"/> The principal fosters emotionally safe environments by ensuring there is respect for cultural diversity and divergent opinions. <input type="checkbox"/> The principal supports the development, implementation, and monitoring of plans, systems, curricula, and programs that provide resources to support social, emotional, and intellectual safety. <input type="checkbox"/> The principal addresses actual and potential safety issues openly, immediately, and constructively. 	<ul style="list-style-type: none"> <input type="checkbox"/> The principal involves teachers, staff, and other stakeholders in the continuous monitoring and periodic review of the effectiveness of safety policies and procedures. <input type="checkbox"/> The principal helps students acquire positive protective strategies that reduce risk for all students and staff. <input type="checkbox"/> The principal makes emotional and intellectual safety a top priority for staff and students and ensures a school culture in which students and staff are respected, take responsibility for their own behavior, and help others. <input type="checkbox"/> The effective principal ensures that school community members are trained and empowered to improve and sustain a culture of physical, emotional, and cognitive safety and seeks input to engage in continuous improvement.
<p>Comments: Click here to enter text.</p>			

4.2 – Clear and Consistent Expectations

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<ul style="list-style-type: none"> <input type="checkbox"/> The principal distributes written communications about behavioral expectations and code of conduct to all school staff, students, and parents/guardians. <input type="checkbox"/> The principal enforces the codes of conduct. <input type="checkbox"/> The principal addresses violations of the code swiftly and fairly. 	<ul style="list-style-type: none"> <input type="checkbox"/> The principal clearly communicates behavioral expectations and student and adult codes of conduct in written, verbal, and electronic forms to all school staff, students, and parents/guardians and informs them that they are individually accountable for their behavior. <input type="checkbox"/> The principal ensures that the adult and student codes of conduct and behavioral expectations are consistently enforced and holds adults accountable for consistent enforcement of student expectations. 	<ul style="list-style-type: none"> <input type="checkbox"/> The principal links clear and consistent messaging about behavioral expectations to the mission and vision for the school. <input type="checkbox"/> The principal examines trends in violations of code of conduct and refines and communicates expectations and/or develops initiatives that lead to a reduction in the numbers of violations. <input type="checkbox"/> The principal involves staff and students in developing additional expectations as new issues emerge (such as cell phone and other electronic device use during class and cyber-bullying).
<p>Comments: Click here to enter text.</p>			

4.3 – Student Behavior Management

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal expects teachers and staff to establish rules for student behavior in classrooms, hallways, cafeteria, playgrounds and other common areas, but allows each teacher to have his/her own rules, protocols, and standards. <input type="checkbox"/> The principal occasionally monitors to ensure that the common expectations are consistently enforced and effective. <input type="checkbox"/> The principal provides positive reinforcement to students for meeting behavioral expectations.	<input type="checkbox"/> The principal establishes and implements common expectations for behaviors and routines for common areas or events such as hallways, cafeteria, playgrounds, and assemblies. <input type="checkbox"/> The principal works with teachers to establish some common classroom expectations and protocols for student behavior. <input type="checkbox"/> The principal routinely monitors to ensure that common expectations are consistently enforced and effective.	<input type="checkbox"/> The principal work with teachers to create a "single school culture" or model for behavior, where all teachers enforce common protocols for classroom behaviors, transitions in the hallways, cafeteria behavior, playground behavior, and other student behaviors related to having an orderly environment. <input type="checkbox"/> The principal routinely monitors to ensure that common expectations in the classroom are consistently enforced and effective. <input type="checkbox"/> The principal collects feedback from students and parents on the effectiveness of the "single school culture" and adjusts, as needed using the input of all stakeholders.
Comments: Click here to enter text.			
22. The ability to manage buildings and grounds and uses other material in a responsible manner. N 1 2 3 4 5			
23. Excellent oral and written communication skills, as well as, excellent interpersonal skills. N 1 2 3 4 5			
25. The knowledge of innovations in education; alternative instructional strategies, and alternative assessment methods. N 1 2 3 4 5			

26. Continuous self-improvement practices (continuing education)

N 1 2 3 4 5

Recommended

Not Recommended

Superintendent/CEO

Date

Principal

Date

It is the policy of the Board of Education that no otherwise qualified person will be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any district program or activity on the basis of race, religion, gender, gender identity, sexual orientation, age, national origin, or disability.

1st Reading- 2/16/2016
2nd Reading- 3/15/2016
Date Adopted- 3/15/2016
Last Revised

WELLNESS

The Child Nutrition and WIC Reauthorization Act of 2004, PL 105-268, the U.S. Congress established a new requirement for all local agencies (including public and nonpublic, as well as, Residential Child Care Institutions) with federally-funded National School Lunch Program (NSLP). The local agencies are required to develop and implement wellness policies that address nutrition and physical activity by the start of the 2006-2007 school year. Four (4) criteria are required in meeting the objective; nutrition education, physical activity, nutrition standards and other school based activities. New rules for public input, transparency and implementation were added with the Healthy, Hunger-Free Act of 2010, PL 111-296.

The Big Stone City School District promotes healthy schools by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. The District supports a healthy environment where students learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, schools contribute to the basic health status of students.

The school will convene a committee to develop its wellness policy. The most effective wellness policy is one that has input from stakeholders in the community. The committee must include the following:

- Food service representative
- Administrators
- Classroom teacher (for example health and physical education, nutrition, and general subject matter)
- Student
- School board member/Community member/Parent

General Guidelines

- Procedures will be in place for providing information to families, upon request, about the ingredients and nutritional values of the foods served.
- Food and beverages sold or served on school grounds or at school sponsored events during the normal school day will meet the Dietary Guidelines for Americans and the Standards for Food and Beverages set forth in this document. These guidelines are to be administered 30 minutes before the school bell and 30 minutes after the school bell(c3).
- The school utilizes Offer vs. Serve procedures. Students are given a choice of three items, with one item being a fruit or vegetable. This process eliminates the waste of food.

Nutrition Standards Component(c2)

- Students' life-long eating habits are greatly influenced by the types of foods and beverages available to them. Foods of good nutritional content including fruits, vegetables, low-fat dairy foods, and low-fat grain products will be available wherever and whenever food is sold or otherwise offered at school during the normal school day. Examples may include a la carte, snacks, and school sponsored events.

Daily Physical Education Classes K-8 (Goals)(c1)

- Between the hours of 8:00AM – 8:30AM all K-8 students receive recess.
- Elementary students receive 30 minutes of recess during lunch time and 15 minutes in the AM.
- Middle school students receive 15 minutes of recess during lunch time.
- Elementary students will receive 30 minutes of physical education classes per day.
- Middle school students will receive a minimum of 40 minutes of physical education classes for 3 days per week.
- Health instruction, provided by physical education, science, and school counseling classes, will be given to all K-8 students for a minimum of 1,080 minutes/school year.

Other school wellness and nutrition activities(c1)

- Every day at the lunch line the school's head cook encourages and teaches the students about nutrition. New fruits and vegetables that are offered are mentioned to the students as they pass through the line. Done daily.
- Nutrition sheets are given to each school teacher by the head cook if there are any new food items that have not been used before. The school teachers will then teach the students about the new food item and its nutritional importance. This is done throughout the school year.
- Safe Routes to School Grant was completed roughly two years ago that enhanced the ability for students to walk and ride bike to school by constructing more sidewalks to and from school grounds. This is an ongoing push for our students and also benefits the public for wellness.
- School wide Back to School Pool Party done in August before school starts for one day. Fresh Fruits and Vegetables are served for those new and returning students.
- School wide Bonanza Retreat Center on Big Stone City Lake. Grades K-8th grade participate. Field trips are scheduled twice/year, Fall and Spring, one day events.
- The school participates in Winter Olympics. Random activities to promote fun and exercise are done in the gymnasium. This is done for one day during the winter.
- K-8 hiking at refuge in Ortonville MN. This is done during the fall for one day.
- Hiking at Hartford Beach (K and 5th grade). This is done in the fall or spring determined by the teacher for one day.
- Jump Rope for Heart is done through the physical education class. This is done during the month of March for approximately two weeks.
- 4th Grade Black Hills Trip, which promotes walking and hiking. This trip is in the spring of the year and is one week in duration.
- Our school participates in Fuel Up to Play 60 throughout the school year.
- ROAR Rewards (MTSS Program); at the initial staff in-service of the school year, discussions and a decision is made to select the ultimate ROAR reward at the end of the year. Students work throughout the year for this goal by earning ROAR cards and for the 2017-2018 school year the reward will be a day of activities, such as basketball, racquetball, swimming, etc., at the Unity Square in Milbank.

Eating Environment

- Students and staff will have adequate space to eat meals in clean, safe, pleasant surroundings and will have adequate time scheduled as near the middle of the school day as possible to eat, relax, and socialize.
- Safe drinking water and convenient access to facilities for hand washing and oral hygiene will be available during all meal periods.

- Consideration will be given for passing time, bathroom break, hand washing, and socializing so as to allow ten minutes for breakfast and twenty minutes for lunch once the student is seated.

Snacks

- Healthy snacks will include fresh, dried, or canned fruits (in 100% juice only); vegetables; 1%, skim milk, flavored skim milk; and/or grains meeting the Standards for Food and Beverages set forth in this document.

Parties and Celebrations

- Schools should limit celebrations that involve food during the school day.
- Each party should include no more than one food or beverage that does not meet the Standards for Food and Beverages.
- The school would like to recommend pre-packaged foods be brought for these event.

An annual committee meeting will be held sometime in the fall of the current school year to discuss the following, but not limited to: purpose of the committee, improvements, recommendations, and review any new rules and regulations that need to be adopted by the school board policy. School students, parents, staff, and the general public will be invited to attend if they wish by means of school letters, Facebook page, and website(c5, d1). Minutes will be taken at this meeting, including a member's present list and the topics discussed. The Wellness Policy and minutes will be filed online via the school's website(d2, d3).

The wellness policy will be reviewed and approved every year in the fall after the committee meeting by the school board of education.

The plan for measuring implementation and assessment of the policy will be done annually at the wellness policy meeting that is held in the fall(c6, d3). The school official responsible for the implementation and oversight of the local school wellness policy, plan and annual meeting will be the CEO/Superintendent of the school district, with the help of the Head Cook and school PE Teacher(c4, e1). This assessment report will include a description of the school's progress in meeting the wellness policy goals, a summary of our school wellness events, and activities, and information on how individuals can get involved. (information on how individuals can be involved will more than likely be by school flyer, newsletter, Facebook page, and website). The school's assessment tool will be the annual meeting minutes.(e2, e3, f1, f2, f3)

Standards for Food and Beverages

1. Beverages:

- a. Provide 100% fruit and vegetable juices and limit portion sizes to 4-12 ounces.
- b. Provide water - non-carbonated and unflavored without added sugar, artificial sweeteners, or caffeine.
- c. Provide milk-skim or 1% in portion sizes of 8-16 ounces.
 1. Flavored milk (chocolate or strawberry), low fat, or skim may be offered in up to 12 ounce serving sizes with no more than 36 grams of sugar in a 12 ounce portion.
- d. Eliminate the sale of soft drinks, sports drinks, punch, fruit drinks, iced tea, coffee and coffee-like beverages, and other items not included in allowable beverages listed above.
- e. Allow only water as a beverage in the classroom.

2. Grains:

- a. Serve whole grains which contain at least 2 grams of fiber per 1 ounce serving. One half of all grains served should be whole grain.
- b. Limit portion sizes to 1.25 ounces - 2 ounces with most being 1.25 ounces.
- c. Limit total calories from fat to no more than 30%.
- d. Limit total calories from saturated fat to no more than 10%.
- e. Limit sugar content to no more than 35% of calories by weight, or less than 6 grams from sugar per serving.
- f. Limit the amount of trans fats.

3. Fruits and Vegetables:

- a. Offer fruits and vegetables prepared/packaged without added fat, sugar, or sodium. Low-fat dips and sauces on the side may be served in small portions to make foods more appealing.
- b. Offer ½ cup serving sizes of fruits and vegetables. Offer additional fruits and vegetables to help students reach the recommended 5 - 9 servings per day.
- c. Offer a variety of fruits and vegetables, especially colorful ones.

4. A la carte entrees and side dishes:

- a. Offer meat/meat substitutes in portions no greater than 3 ounces with 5 grams of fat per ounce or less (except nut butters).
- b. Offer nuts and seeds in portion sizes no greater than 1.25 ounces.
- c. Offer nut butters in portion sizes of 2 - 4 Tbsp.
- d. Offer non-fat and low-fat yogurt in portion sizes of 8 ounces or less. Sugar should not be the first ingredient on the label.
- e. Limit ice cream and frozen desserts to portion sizes of 4 ounces or less with 5 grams or less of fat. Sugar should not be the first ingredient.
- f. Offer cheese in portion sizes of 1- 2 ounces.

5. Condiments and miscellaneous:

- a. Offer salad dressing containing no more than 6 - 12 grams of fat per ounce.
- b. Remove salt shakers from tables.

Legal References:

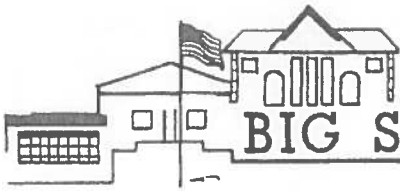
SEC. 204 of Public Law 111-296 Local School Wellness Policy Implementation
7 Code of Federal Regulation (CFR) 210.31 and 220.7

1st Reading-10/20/2015

2nd Reading-11/17/2015

Date Adopted-11/17/2015

Last Revised-1/17/17



BIG STONE CITY SCHOOL DISTRICT 25-1

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor
Stacy Wollschlager, Administrative Assistant

Big Stone City School District #25-1 Committees 2018FY

Leadership Team

1. Lori Brandt
2. Marilyn Chindvall
3. Nichole Cooper
4. Marla Strei
5. Shelley Haggerty
6. Christopher Folk

Technology Committee

1. Dorla Jacobson
2. Ashley Stoel
3. Shelley Haggerty
4. Christopher Folk
5. John Witte, Rural Solutions

School Improvement Committee

1. Elementary Teacher
2. Middle School Teacher
3. Sylvia Musch
4. Marla Strei
5. Shelley Haggerty
6. Christopher Folk
7. Sue Westermeyer, School Board Member

Capital Outlay Committee

1. Elem Teacher – Marla Strei
2. MS Teacher – Ashley Kendall
3. Support Staff – Jen Cronen
4. Head Custodian – Dan Lester
5. Shelley Haggerty
6. Christopher Folk

Title I Committee

1. Marla Strei
2. Lori Brandt
3. Ashley Stoel
4. Shelley Haggerty
5. Christopher Folk
6. Amber Huebner, School Board Member

Budget Committee

1. Christopher Folk
2. Shelley Haggerty
3. Jen Wiik, School Board President

Curriculum Review Committee

1. Based upon the need at the time
2. Minimum of 2 classroom teachers
3. Shelley Haggerty
4. Christopher Folk

Advisory Committee

1. Christopher Folk
2. Marilyn Chindvall
3. Lori Brandt
4. Diane Stewart
5. Kristin Roe

Hiring Committee

7. Elementary Teacher
8. Middle School Teacher
9. Shelley Haggerty
10. Christopher Folk

SCHOOL BOARD MEMBERS WHERE APPLICABLE