

BOARD OF EDUCATION PROCEEDINGS

BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on November 19, 2018 @ 6:00 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor
Kristina Rabine, Teacher
Kristin Roe, Teacher

Meeting called to order by Vice President Sue Westermeyer at 6:02 PM

Roll call was taken with Andria Rabe, Erin Schablin, Amy VanLith, and Sue Westermeyer, present. Jennifer Wiik was absent. Quorum established.

The Pledge of Allegiance was recited.

Motion by Rabe, seconded by VanLith, to approve the amended agenda. Consent agenda item #7a5 removal for board action to be taken separately. 4 votes yes. Motion Carried.

Community Input Session – no community input

Communication Items

- Board Communication – appointment of a board member to the ASBSD's Legislative Action Network Member.

Motion by Rabe, seconded by VanLith, to approve the appointment of Erin Schablin to the ASBSD's Legislative Action Network. 4 votes yes. Motion Carried.

- Principal Report
 - Conferences – 94% attendance rate and those parents who were unable to make it to conference night have scheduled alternative times to come and in discuss their children's progress in school.
 - Science Curriculum – a brief tutorial of our new science curriculum was presented by Kristin Roe.
 - The school's report card from the state for last year's assessments will be available at the December 2018 school board meeting.
- CEO/Business Manager Report; the following reports were presented.
 - Revenue/Expenditure Summary Report
 - BSCS Board Report – Detail, Bills and BMO PCard
 - Payroll Register – Unitemized Report
 - Balance Sheet
 - Check Reconciliation Report
 - Manual Journal Entry Board Report
 - Other topics discussed: DOE notice letter to the school for successfully submitting and verifying the FY2018 annual financial reporting requirements that included reporting of the district's financial report, monthly cash balance, and teacher compensation; 2016-2017 South Dakota's Notification of Determination, the school met its special education indicator reporting requirements.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST) FUND
October 1, 2018	BEGINNING BALANCE	\$100,842.39	\$75,827.61	\$50,361.66	\$44,022.39	\$9,545.46	(\$30,136.85)
	TOTAL RECEIPTS	\$29,621.79	\$1,049.86	\$795.23	\$0.00	\$9,317.73	\$16,064.10
	TOTAL DISBURSEMENTS	(\$92,774.38)	(\$749.94)	(\$10,571.10)	(\$475.00)	(\$11,312.85)	(\$18,264.46)
October 31, 2018	ENDING BALANCE	\$37,689.80	\$76,121.53	\$40,585.79	\$43,547.39	\$7,550.34	(\$32,337.21)

Certificate of Deposit – \$293,242.35

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$6,953.13

Student Council (Fund 72) – \$537.72

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),7.92 BMO MASTERCARD,(PCARD),3,440.09 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),707.58 CITY OF BIG STONE CITY, (UTILITIES),1,344.65 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),816.61 CRONEN, JENNIFER ,(REIMBURSEMENT),237.60 DAKOTA ASSEMBLIES,(LYCEUM),425.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),49.95 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),66.30 GRANT COUNTY REVIEW,(ADVERTISING),87.22 MUSCH, SYLVIA ,(REIMBURSEMENT),96.30 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),284.09 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),471.79 ORTONVILLE PUBLIC SCHOOLS,(TUITION),51,729.68 PRAIRIE FIVE RIDES,(TRANSPORTATION),137.25 SCHOLASTIC CHALLENGE,(REGISTRATION),140.00 STEWART, AL ,(SUBSTITUTE),80.00

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),148.59

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),199.97 BMO MASTERCARD,(PCARD),170.80 ORTONVILLE PUBLIC SCHOOLS,(TUITION),6,653.06 SIOUX FALLS SCHOOL DISTRICT,(TUITION),2,866.08

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),955.37 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,380.71 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),351.37

PRESCHOOL/LEARNING CENTER/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),143.25 BMO MASTERCARD,(PCARD),952.09 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),525.15 CLAY HOUSE,(SCHOOL SUPPLIES),217.00 LESTER, ANNE ,(REIMBURSEMENT),104.58 MILBANK GLASS & MORE,(BUILDING MAINTENANCE),315.00 MURSU, NOAH ,,100.00 ST. CHARLES CHURCH,(RENT PAYMENT),150.00

Action Items

Motion by Schablin, seconded by Rabe, to approve the **Consent Agenda** as presented. 4 votes yes.

Motion Carried.

- Approval of minutes from previous meeting(s); October 15 2018 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of Travis Lester as Head Basketball Coach and Athletic Director
- Approval of Jody Kriz as Basketball Coach
- Approval of the Agreement Between Big Stone City School District and Inter-Lakes Community Action Partnership Head Start Pre-Birth to Five Program
- Approval of the following South Dakota Open Enrollment Applications; #047 and #048
- Ortonville School Special Education Student Acknowledgement and Tuition Agreement

#7a5 – Motion by Amy VanLith, seconded by Andria Rabe, to approve Cheryl Boogaard as Assistant Cook. One recusal due to possible conflict of interest. 3 votes yes. Motion Carried.

Discussion

There were discussions on the following items:

- Grant County Combined Appeal Staff Incentive – Personal Day
- First reading of Policy AEA – Tobacco-Free District
- Policy DB – Annual Budget was approved at the August 20 2018 school board meeting that encompasses the following board policies. The policies below will no longer exist due to combining.
 - DBD: Budget Planning
 - DBH: Budget Adoption
 - DBC: Budget Deadlines and Schedules
 - DBJ: Budget Implementation
 - DBK: Budget Transfer Authority
- Next School Board Meeting: 12/27/18 @ 6:00 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

Motion by Schablin, seconded by VanLith, to adjourn the meeting at 6:45 PM. 4 votes yes. Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication