

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on November 18, 2019 @ 6:30 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Shelley Haggerty, Principal/Counselor

Kristy Rabine, Teacher

Erin Julius, Teacher

Meeting called to order by President Jennifer Wiik at 6:30 PM

Roll call was taken with, Hillary Henrich, Andria Rabe, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Rabe, to approve the proposed agenda. 5 votes yes. Motion Carried.

**Community Input Session:** none

### **Communication Items**

- Board Communication – The appointment of a board member to the ASBSD's Legislative Action Network (LAN) and set the first negotiation meeting for the February 2020 school board meeting.

Motion by Henrich, seconded by VanLith, to approve the appointment of Sue Westermeyer to the ASBSD's Legislative Action Network (LAN). 5 votes yes. Motion Carried.

- Principal Report – Ms. Haggerty informed the school board of the attendance rate for parent/teacher conferences held on October 28 and 29. There was 95% attendance rate and the few students that weren't able to attend will be rescheduling with teachers. Also, the alternative learning options that were presented last month were discussed by Ms. Haggerty. Ms. Haggerty presented a formal plan and the school board supported this idea. This will be a pilot program that will be monitored by feedback from surveys throughout the year as it is used.
- CEO/Business Manager Report; the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, Manual Journal Entry Board Report. Other topics discussed: Learning Center Monthly Overview, NPIP Dividend Check, and two-year audit fieldwork finalized two weeks ago. Everything went as expected and the school will be receiving information on when the school can expect to receive the finalized audit report.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLLC FUND
October 1, 2019	BEGINNING BALANCE	\$33,505.16	\$75,153.13	\$30,249.62	\$17,057.45	(\$3,750.66)	(\$14,217.42)
	TOTAL RECEIPTS	\$112,325.54	\$14,057.43	\$12,361.50	\$0.00	\$7,437.60	\$15,174.59
	TOTAL DISBURSEMENTS	(\$78,121.10)	(\$2,848.90)	(\$9,635.38)	(\$475.00)	(\$9,345.76)	(\$23,342.79)
October 31, 2019	ENDING BALANCE	\$67,709.60	\$86,361.66	\$32,975.74	\$16,582.45	(\$5,658.82)	(\$22,385.62)

Certificate of Deposit – \$298,838.29

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,256.40

Student Council (Fund 72) – \$1,201.06

The following bills were approved:

**GENERAL FUND:** BMO MASTERCARD,(PCARD),6,410.99 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),521.40 CITY OF BIG STONE CITY, (UTILITIES),1,160.62 DURICK FIRE EXTINGUISHERS,(FIRE EXTINGUISHERS),208.00 EIDE BAILLY,(FINANCIAL AUDIT),12,750.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),99.36 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),343.07 GRANT COUNTY REVIEW,(ADVERTISING),67.09 JACOBSON, DORLA ,(REIMBURSEMENT),25.00 LESTER, ANNE ,(REIMBURSEMENT),25.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),286.29 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),52,612.61 RADEMACHER, KENDRA ,(REIMBURSEMENT),268.99 SCHOLASTIC CHALLENGE,(REGISTRATION),140.00 STEWART, DIANE ,(REIMBURSEMENT),111.72 SYKORA PLUMBING INC,(BUILDING MAINTENANCE),84.00 WORKERS COMP FUND,(WORKERS COMP RENEWAL),569.00

**CAPITAL OUTLAY FUND:** NONE

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),262.90 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),6,562.92 TOSTENSON, KRISTIN ,(EARLY CHILDHOOD SPED SERVICES),75.00 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),730.00

**FOOD SERVICE FUND:** ANDERSON, SHELLY ,(REIMBURSEMENT),174.17 BMO MASTERCARD,(PCARD),1,099.78 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,662.21 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),489.88

**PRESCHOOL/LEARNING CENTER/OST FUND:** ARONO, YAMI ,(SUBSTITUTE),302.50 ATHEY, ELMER ,(BUILDING MAINTENANCE),194.82 BMO MASTERCARD,(PCARD),1,437.05 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),236.36 CITY OF BIG STONE CITY, (UTILITIES),278.09 GLOEGE, JACEY ,(SUBSTITUTE),90.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),29.37 ST. CHARLES CHURCH,(RENT PAYMENT),200.00

### Action Items

Motion by Westermeyer, seconded by Rabe, to approve the **Consent Agenda** as presented. 5 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); October 21 2019 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of Travis Lester as Head Basketball Coach and Athletic Director for the 2019-2020 basketball season.
- Approval of Rob Swint as Assistant Basketball Coach for the 2019-2020 basketball season.
- Approval of the following South Dakota Open Enrollment Applications; #057 #058 and #059
- Second and final reading of the Policy KJ Posting of National Motto

### Discussion

There were discussions on the following items:

- Participation of BSCS middle school students in Milbank football
- Next School Board Meeting(s): proposed December 16, 2019 @ 6:30 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

Training for school board members was held; approximately 30 minutes in length.

Motion by Rabe, seconded by VanLith, to adjourn the meeting at 7:49 PM. 5 votes yes. Motion Carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Business Manager

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Approximate Cost of Publication