

# BOARD OF EDUCATION PROCEEDINGS

## BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on November 16, 2020 @ 6:00 PM in the school gymnasium with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Shelley Haggerty, Principal

Anne Lester, Learning Center/OST Director/Teacher

Ashley Stoel, Teacher

Erin Julius, Teacher

Kristin Roe, Teacher

Jennifer Cronen, Teacher

Nichole Cooper, Teacher

Kristina Rabine, Teacher

Meeting called to order by Vice President Sue Westermeyer at 6:00 PM

Roll call was taken with Sue Christensen, Hillary Henrich, Amy VanLith, and Sue Westermeyer present. Quorum established. Jennifer Wiik was absent.

The Pledge of Allegiance was recited.

Motion by Henrich, seconded by Christensen, to approve the proposed agenda. 4 votes yes. Motion Carried.

**Community Input Session:** none presented

### Communication Items

- School Board Communication: Set the first negotiations meeting for the February 2021 school board meeting
- Principal Report: Parent/Teacher Conferences, great turnout and everything went very well with our safety protocols put in place. Another topic discussed was COVID-19 updates. The analysis from the school administration resulted in it is becoming overwhelmingly difficult with student and staff absences. Due to these concerns, to take a proactive approach, a plan was proposed for a distance learning model. Due to this discussion:

A motion was made by Christensen to move to the distance learning plan discussed, 3 week planned distance learning with 4 teacher days for preparation. Starting November 23 through December 22, 2020 with a return date of January 4. Seconded by Henrich. 4 votes yes. Motion Carried.

- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed were NPIP dividend check. Last year the school received a dividend check for its share of the self-funded health insurance pool it participates in. It was approved last year to extend this dividend back to the staff participating in the plan with one premium free month. With this information discussed:

A motion was made by VanLith to approve one premium free month to the participating staff of the school's health care insurance. Seconded by Henrich. 4 votes yes. Motion Carried.

There was a presentation by the Learning Center Committee representatives and discussion on the Learning Center update

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
October 1, 2020	BEGINNING BALANCE	\$29,588.40	\$126,270.06	\$71,313.13	(\$5,521.44)	(\$20,091.55)
	TOTAL RECEIPTS	\$96,175.88	\$13,656.54	\$13,299.47	\$7,838.05	\$50,462.02
	TOTAL DISBURSEMENTS	(\$78,785.31)	(\$2,819.27)	(\$12,857.22)	(\$10,331.79)	(\$23,660.94)
October 31, 2020	ENDING BALANCE	\$46,978.97	\$137,107.33	\$71,755.38	(\$8,015.18)	\$6,709.53

Certificate of Deposit – \$304,572.58

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$11,135.13

Student Council (Fund 72) – \$2,368.71

The following bills were approved:

**GENERAL FUND:** BMO MASTERCARD,(PCARD),6,487.27 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),182.93 CITY OF BIG STONE CITY, (UTILITIES),1,116.44 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),171.99 GRANT COUNTY REVIEW,(ADVERTISING),93.44 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),199.06 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),32,783.69 US FOODS,(FOOD PURCHASES),371.98

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),7,009.86

**SPECIAL EDUCATION FUND:** BMO MASTERCARD,(PCARD),110.00 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),2,270.46 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),750.00

**FOOD SERVICE FUND:** BMO MASTERCARD,(PCARD),478.29 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),395.61 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),131.49 US FOODS,(FOOD PURCHASES),1,568.81

**PRESCHOOL/LEARNING CENTER/OST FUND:** BMO MASTERCARD,(PCARD),1,539.01 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),158.75 CITY OF BIG STONE CITY, (UTILITIES),253.29 FREVERT, SARAH ,(REIMBURSEMENT),20.00 LESTER, ANNE ,(REIMBURSEMENT),96.87 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),28.98 RONGLIEN EXCAVATING INC,(MAINTENANCE),120.00 ST. CHARLES CHURCH,(RENT PAYMENT),500.00 SWEZEY, BECKY ,(REIMBURSEMENT),20.00 US FOODS,(FOOD PURCHASES),81.59

### **Action Items**

Motion by Westermeyer, seconded by Christensen, to approve the **Consent Agenda** as presented. 4 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); October 19, 2020 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; none presented
- Approval of the resignation of Katie Schellberg as Learning Center Early Education Assistant
- Approval of the Letter of Assignment for Elly Anderson as Learning Center Early Education Assistant
- Approval of the updated Continuous School Improvement Plan
- Approval of the Agreement between the Big Stone City School District and Inter-Lakes Community Action Partnership Head Start Pre-Birth to Five Program
- Approval to request school property/liability insurance bids for the July 1 2021 through June 30 2022 coverage year.

### **Separate Action Items**

Motion by VanLith, seconded by Henrich, to approve the St. Charles Catholic Church Lease Termination Letter. 4 votes yes. Motion Carried.

Motion by Henrich, seconded by VanLith, to approve the amendment #2 for the current 2021FY school budget. This amendment reflects the CARES Act funding received and coincides with the amendment approved last month. 4 votes yes. Motion Carried.

Account #	Budget Amendment Amt	Final Budget Amount
10 1111 301 210	\$ 0.40	\$ 1,350.40
10 1111 301 220	\$ 0.40	\$ 1,050.40
10 2219 302 210	\$ 414.94	\$ 2,189.94
10 2219 302 220	\$ 414.94	\$ 1,807.94

**Discussion**

There were discussions on the following items:

- Review Policy ABBA – Title I Parent Involvement (first reading)
- School basketball plan for the 2020-2021 season
- Next school board meeting: December 30, 2020 (regular meeting) at 6:00pm in the gymnasium due to COVID-19 social distancing procedures

Motion by VanLith, seconded by Christensen, to adjourn the meeting at 7:57 PM. 4 votes yes. Motion Carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Business Manager

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Approximate Cost of Publication