

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on October 19, 2020 @ 6:00 PM in the school gymnasium with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager  
Shelley Haggerty, Principal  
Anne Lester, Learning Center/OST Director/Teacher  
Ashley Stoel, Teacher  
Erin Julius, Teacher  
Kristin Roe, Teacher  
Jennifer Cronen, Teacher  
Nichole Cooper, Teacher  
Rachel Berdan, Teacher

Meeting called to order by President Jennifer Wiik at 6:00 PM

Roll call was taken with Sue Christensen, Hillary Henrich, Sue Westermeyer and Jennifer Wiik present. Quorum established. Amy VanLith was absent.

The Pledge of Allegiance was recited.

Motion by Christensen, seconded by Henrich, to approve the proposed agenda. 4 votes yes. Motion Carried.

**Community Input Session:** none presented

### **Communication Items**

- School Board Communication: an overview was given to the school board from the CEO about school board member professional development opportunities through ASBSD School Board U.
- Principal Report: overview of the past month of school
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed were, Thank you to Minnwest Bank for their donation to the LionPack Program (backpack program), verification of annual financial report ending June 30, 2020 and DOE approval of the Big Stone City School District #25-1 accountability for teacher compensation and compliance with the allowable general fund cash balance percentage for 2020FY.

There was discussion on the Learning Center update

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
September 1, 2020	BEGINNING BALANCE	\$89,315.32	\$134,662.44	\$81,592.90	(\$3,921.84)	(\$18,084.65)
	TOTAL RECEIPTS	\$46,468.26	\$1,130.83	\$1,118.54	\$6,970.30	\$21,482.08
	TOTAL DISBURSEMENTS	(\$106,195.18)	(\$9,523.21)	(\$11,398.31)	(\$8,569.90)	(\$23,488.98)
September 30, 2020	ENDING BALANCE	\$29,588.40	\$126,270.06	\$71,313.13	(\$5,521.44)	(\$20,091.55)

Certificate of Deposit – \$304,572.58

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$10,676.19

Student Council (Fund 72) – \$2,395.68

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),272.00 ANDERSON, ARLO ,(SCHOOL HELP),20.00 ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA,(MEMBERSHIP DUES),50.00 BMO MASTERCARD,(PCARD), 7,439.32 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),296.34 CITY OF BIG STONE CITY, (UTILITIES),958.05 ELABO,(MEMBERSHIP DUES),60.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),99.99 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),224.77 GRANT COUNTY REVIEW,(ADVERTISING),80.44 JULIUS, ERIN ,(REIMBURSEMENT),107.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),46.22 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),216.12 SDASBO,(DUES),50.00 STOEL, ASHLEY ,(REIMBURSEMENT),59.99 SYKORA PLUMBING INC,(BUILDING MAINTENANCE),138.15 TRAPP PLUMBING COMPANY INC,(PLUMBING SERVICE),143.82 US FOODS,(FOOD PURCHASES),823.54 WORKERS COMP FUND,(WORKERS COMP RENEWAL),817.00

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),300.00 RC AREA SCHOOLS/WETERN DAK TECH INST,(SCHOOL SUPPLIES),700.00 SYKORA PLUMBING INC,(BUILDING MAINTENANCE),1,819.27

**SPECIAL EDUCATION FUND:** TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),375.00

**FOOD SERVICE FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),43.25 ANDERSON, SHELLY ,(REIMBURSEMENT),25.36 BMO MASTERCARD,(PCARD),1,043.04 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,568.34 CHRISTENSEN, SUE ,(SUBSTITUTE),20.00 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),164.68 US FOODS,(FOOD PURCHASES),3,645.75

**PRESCHOOL/LEARNING CENTER/OST FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),45.00 BMO MASTERCARD,(PCARD),1,314.28 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),300.83 CITY OF BIG STONE CITY, (UTILITIES),307.65 DiNATALE, CHRISTINA ,(REIMBURSEMENT),20.00 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),42.00 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),10.87 ST. CHARLES CHURCH,(RENT PAYMENT),500.00 US FOODS,(FOOD PURCHASES),807.95

### Action Items

Motion by Westermeyer, seconded by Christensen, to approve the **Consent Agenda** as presented. 4 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); September 21, 2020 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; none presented
- Approval of the Memorandum of Agreement for Student Teacher Accountability Reporting between South Dakota Department of Education and School District
- Approval of the Letter of Assignment for Katie Schellberg as Learning Center Early Education Assistant
- Approval of the Letter of Assignment for Sarah Frevert as Learning Center Early Education Assistant
- Approval of the Ortonville School Special Education Student Acknowledgements
- Approval of the following South Dakota Open Enrollment Applications, #070

**Separate Action Items**

Motion by Henrich, seconded by Westermeyer, to approve the CARES Act Supplemental Payment to Big Stone City School Employees. 4 votes yes. Motion Carried.

Motion by Henrich, seconded by Christensen, to approve the amendment to the current 2021FY school budget. This amendment reflects the CARES Act funding received. 4 votes yes. Motion Carried.

**Discussion**

There were discussions on the following items:

- Plan for next month items to review: Continuous School Improvement Plan and ASBSD policy alerts
- Next school board meeting: Based on reorg meeting, third Monday of the month: November 16, 2020 (regular meeting) at 6:00pm in the gymnasium due to COVID-19 social distancing procedures

Motion by Westermeyer, seconded by Henrich, to adjourn the meeting at 6:38 PM. 4 votes yes. Motion Carried.

/S/ \_\_\_\_\_  
President

/S/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication