

# PROCEEDINGS OF THE BIG STONE CITY SCHOOL DISTRICT BOARD OF EDUCATION

The Big Stone City School District's Board of Education met in a regular session on October 17<sup>th</sup>, 2017 @ 6:00 PM in the CEO/Business Manager's Office/Board Room with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager  
Marilyn Chindvall, Teacher  
Nichole Cooper, Teacher

Meeting called to order by President Jen Wiik at 6:00 PM

Roll call was taken with Amy VanLith, Sue Westermeyer, and Jen Wiik present. Quorum established. Amber Huebner was absent. Andria Rabe arrived later.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Westermeyer, to approve the agenda as proposed. 3 votes yes. Motion Carried.

There was an MTSS Fall Data Presentation presented by Marilyn Chindvall and Nichole Cooper

**Community Input Session** – no community input

## **Communication Items**

1. Board Communication
  - a. Appointment of a board member to the ASBSD's Delegate Assembly.

Motion by Rabe, seconded by Westermeyer, to approve Amy VanLith to become the 2017-2018 Delegate for the ASBSD Delegate Assembly. 3 votes yes. Motion Carried.

2. CEO/Business Manager Report; the following reports were presented.
  - a. Revenue/Expenditure Summary Report
  - b. Bills and BMO PCard
  - c. Payroll Register – Unitemized Report
  - d. Balance Sheet
  - e. Check Reconciliation Report
  - f. Manual Journal Entry Board Report
  - g. Other topics mentioned and discussed were the 2-year school financial audit, student counts, and teacher accountability requirements met.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL FUND
September 1, 2017	BEGINNING BALANCE	\$179,650.07	\$49,799.92	\$90,999.83	\$84,685.48	\$11,445.66	(\$9,962.70)
	TOTAL RECEIPTS	\$24,442.75	\$575.90	\$553.80	\$0.00	\$9,771.35	\$2,268.63
	TOTAL DISBURSEMENTS	(\$88,619.83)	(\$5,193.69)	(\$9,542.05)	\$0.00	(\$8,970.11)	(\$8,970.11)
September 30, 2017	ENDING BALANCE	\$115,472.99	\$45,182.13	\$82,011.58	\$84,685.48	\$12,246.90	(\$16,664.18)

Certificate of Deposit – \$286,364.88

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$2,101.95

Student Council (Fund 72) – \$886.17

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),246.83 ATHEY, CHARLOTTE ,(REIMBURSEMENT),9.73 ATHEY, ELMER ,(BUILDING MAINTENANCE),589.44 BARRS/CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),91.61 BMO MASTERCARD,(PCARD),26,053.32 BONANZA EDUCATION CENTER,(FIELD TRIPS),567.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),275.72 CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP, (DUES & SERVICES),135.00 CITY OF BIG STONE CITY, (UTILITIES),1,256.63 DURICK FIRE EXTINGUISHERS,(FIRE EXTINGUISHERS),616.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),67.32 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),151.20 MINNESOTA RIVER VALLEY EDUCATION DISTRICT,(INDEPENDENT STUDY CREDITS),180.00 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),257.95 PAYSTUBZ.COM,(TIME CLOCK SERVICE),44.10 SPIRIT OF THE CATS FOUNDATION,(SERVICES),15.00 STEWART, DIANE ,(REIMBURSEMENT),6.04 TRI STATE PEST CONTROL,(PEST CONTROL),70.00 VARIETY FOODS LLC,(FOOD PURCHASES),60.11 WORKERS COMP FUND,(WORKERS COMP RENEWAL),489.00

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),1,315.63

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),308.75 BMO MASTERCARD,(PCARD),5.76 MUSCH, SYLVIA ,(REIMBURSEMENT),270.50

**FOOD SERVICE FUND:** ANDERSON, SHELLY ,(REIMBURSEMENT),35.20 BMO MASTERCARD,(PCARD),434.46 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),2,782.00 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),116.74 VARIETY FOODS LLC,(FOOD PURCHASES),980.20

**PRESCHOOL/OST FUND:** BMO MASTERCARD,(PCARD),58.93 LESTER, ANNE ,(REIMBURSEMENT),19.99

### Action Items

Motion by VanLith, seconded by Rabe, to approve the **Consent Agenda** as presented. 4 votes yes.

Motion Carried.

1. Approval of minutes from previous meeting(s); September 26 2017 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the 2017-2018 Bonanza Service Agreement
6. Approval of the second and final reading of Policy KMB Title I Parent Involvement and ABAA Parent Involvement in Title I
7. Approval of the Ortonville Special Education Student Acknowledgement and Tuition Agreement

### Discussion

There were discussions on the following items:

1. Next School Board Meeting: 11/21/17 @ 6:00 PM (Regular Meeting) in the CEO/Business Manager Office/Board Room.

Motion by VanLith, seconded by Westermeyer, to adjourn the meeting at 6:29 PM. 4 votes yes. Motion Carried.

/S/ \_\_\_\_\_  
President

/S/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication