

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on October 15, 2018 @ 5:30 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor
Erin Julius, Teacher
Nikki Twedt, Samantha Zahn, Melissa Mueller, Hillary Henrich, District community members

Meeting called to order by President Jennifer Wiik at 5:32 PM

Roll call was taken with Erin Schablin, Amy VanLith, Sue Westermeyer, and Jennifer Wiik present. Andria Rabe was absent. Quorum established.

The Pledge of Allegiance was recited.

Motion by Westermeyer, seconded by Schablin, to approve the proposed agenda. 4 votes yes. Motion Carried.

Community Input Session – no community input

Communication Items

1. Board Communication – appointment of a board member to the ASBSD's Delegate Assembly.

Motion by Westermeyer, seconded by Schablin, to approve the appointment of Amy VanLith to the ASBSD's Delegate Assembly. 4 votes yes. Motion Carried.

2. Principal Report
 - a. Good news items from the classroom
3. CEO/Business Manager Report; the following reports were presented.
 - a. Revenue/Expenditure Summary Report
 - b. BSCS Board Report – Detail, Bills and BMO PCard
 - c. Payroll Register – Unitemized Report
 - d. Balance Sheet
 - e. Check Reconciliation Report
 - f. Manual Journal Entry Board Report
 - g. Other topics discussed: School fire inspection performed by state completed and 2018FY Annual Report Signoff.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST) FUND
September 1, 2018	BEGINNING BALANCE	\$148,187.29	\$96,446.83	\$58,227.16	\$44,497.39	\$11,970.05	(\$23,376.19)
	TOTAL RECEIPTS	\$33,386.52	\$962.80	\$892.49	\$0.00	\$4,428.80	\$14,885.80
	TOTAL DISBURSEMENTS	(\$80,731.42)	(\$21,582.02)	(\$8,757.99)	(\$475.00)	(\$6,853.39)	(\$21,646.46)
September 30, 2018	ENDING BALANCE	\$100,842.39	\$75,827.61	\$50,361.66	\$44,022.39	\$9,545.46	(\$30,136.85)

Certificate of Deposit – \$293,242.35

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$6456.73

Student Council (Fund 72) – \$881.61

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),923.43 BMO MASTERCARD,(PCARD),18,600.20 BONANZA EDUCATION CENTER,(FIELD TRIPS),684.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),597.35 CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP, (DUES & SERVICES),135.00 CITY OF BIG STONE CITY, (UTILITIES),1,258.60 DAKOTA ASSEMBLIES,(LYCEUM),400.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),48.51 GRANT COUNTY REVIEW,(ADVERTISING),81.08 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),38.05 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),202.63 PAYSTUBZ.COM,(TIME CLOCK SERVICE),46.31 TRI STATE PEST CONTROL,(PEST CONTROL),70.00 WOLLSCHLAGER, STACY ,(REIMBURSEMENT),50.04

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),749.94

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),198.24 BMO MASTERCARD,(PCARD),150.41 SIOUX FALLS SCHOOL DISTRICT,(TUITION),207.38

FOOD SERVICE FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),81.25 BMO MASTERCARD,(PCARD),1,069.64 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),3,953.32 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),149.19 VARIETY FOODS LLC,(FOOD PURCHASES),1,973.32

PRESCHOOL/Learning Center/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),313.50 BMO MASTERCARD,(PCARD),754.34 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),34.55 OAKES, DANI ,(HELPER),211.50 PETERSON, RYLEE ,(SUBSTITUTE),126.00 ST. CHARLES CHURCH,(RENT PAYMENT),650.00 TESKE, ZAKARIA ,(SUBSTITUTE),177.50

Action Items

Motion by VanLith, seconded by Westermeyer, to approve the **Consent Agenda** as presented. 4 votes yes. Motion Carried.

1. Approval of minutes from previous meeting(s); September 6 and 17 2018 meeting
2. Approval of the financial reports
3. Approval of the bills, including BMO Mastercard purchases
4. Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
5. Approval of the amendments to the 2018-2019 Support Staff Handbook
6. Approval of the following South Dakota Open Enrollment Applications; #045 and #046
7. Approval of the Milbank School District Tuition Agreement #3
8. Approval of the Child and Adult Food Program Participation (CACFP) for the Little Lions Learning Center
9. Approval of the Bonanza Service Agreement for the 2018-2019 school year
10. Approval of D'Laine Thomas as preschool paraprofessional and learning center early education assistant per the FTE conditions set forth by the school board approval motion at the special board meeting held on September 6, 2018
11. Approval of Mike Schake as bus driver
12. Approval of the surplus of one music bell set and various old music curriculum

Discussion

There were discussions on the following items:

1. Next board policies to review in the upcoming months. See below. Most of these will have very minor amendments to the policies. Per ASBSD.
 - a. DBD: Budget Planning
 - b. DBH: Budget Adoption
 - c. DBC: Budget Deadlines and Schedules
 - d. DBJ: Budget Implementation
 - e. DBK: Budget Transfer Authority
2. Next School Board Meeting: 11/19/18 @ 6:00 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

The board members were involved in approximately 30 minutes of board training.

Motion by VanLith, seconded by Schablin, to adjourn the meeting at 6:22 PM. 4 votes yes. Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication