



655 Walnut Street • Big Stone City, SD 57216 • 605-862-8108

BIG STONE CITY SCHOOL DISTRICT 25-1

“Educating all students for a lifetime of success!”

SCHOOL BOARD AGENDA with Amplification - Regular Meeting

Tuesday, January 23rd, 2017 at 6:00 PM

School Board Members: Jennifer Wiik (President), Amber Huebner (Vice President), Amy VanLith, Andria Rabe, and Sue Westermeyer

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor

Others in attendance (list): _____

1. **Call to order in Board Room and Establish Quorum.** Time: _____
2. **Roll Call** ____Wiik ____Huebner ____VanLith ____Rabe ____Westermeyer
3. **Pledge of Allegiance**
4. **Approval of the Agenda as Proposed/Amended** Motion: _____ MC: _____
5. **Community Input Session (5-minute maximum)**
6. **Communication Items**
 - a. Principal Report
 1. Winter Benchmark Data
 - b. CEO/Business Manager’s Report
 1. Revenue/Expenditure Summary Reports, pg. 1-3
 - a. No comments. Please let me know if there are any questions.
 2. Bills and BMO Pcard, pg. 4-7
 - a. Bills to highlight: ASB Protective Trust property and liability insurance \$5,989 for ½ year; repairs and maintenance on a kitchen cooler \$256.80 and elementary furnace \$531.26; annual NFPA alarm monitoring \$360; summer school services (summer 2017) for 3 students \$1469.52 (BSCS share); School Specialty lockers capital outlay \$2,412
 3. Payroll Register – Unitemized Report (current month), pg. 8-11
 - a. No comments. Please let me know if there are any questions.
 4. Balance Sheet, pg. 12-25
 - a. No comments. Please let me know if there are any questions.
 5. Check Reconciliation Report, pg. 26
 - a. You will see an adjustment for MN Dept of Revenue for payroll taxes. These taxes happened to hit the bank statement at the end of October instead of hitting the November bank statement like they should. This is just a timing/processing item. No concern. Please let me know if there are any questions.
 6. Manual Journal Entry Board Report, pg. 27

- a. This is a new report that was recommended by the auditors to show the board. It will show the previous month's manual journal entries made. Please let me know if you have any questions.
- 7. December 2017 Budget to Actual – for your viewing; the budget seems to be on track with the exception of comments on certain accounting lines; more in-depth reviews of the budget will be done in future months, pg. 28-34
- 8. Good News Item – MinnWest Bank donation to the LionPack Program
- 9. Governor's State of the State Address – workforce, dual credit, state property to sell back tax payers for use, and nothing much said about education
 - a. Note from last meeting, the Governor's Budget Address in December, recommended a 0% increase to many budget areas, including K-12 education due largely to the sales tax revenue shortfall that still plagues our state. The law states that the government is to fund education by 3% or the CPIw, whichever is less. The current year CPIw is set at 1.7%. The plan by most in education is to try and encourage the legislature to follow the law and work towards funding the 1.7%.

7. Action Items

Motion: _____ **MC:** _____

- a. Consent Agenda- The consent agenda includes items approved with one motion. That motion will approve the recommended action for each item on the consent agenda. Any Board Member may remove an item from the consent agenda by asking that it be and have it considered as a separate item. Any item so removed from the consent agenda shall be considered after other items on the consent business portion of the agenda have been heard.
 - 1. Approval and/or corrections of the minutes from previous meeting(s); December 19 2017 board minutes, pg. 35-37
 - 2. Approval and/or corrections of the school district's financial report(s)
 - 3. Approval of the bills, including BMO Mastercard purchases
 - 4. Approval of the Disclosure of Conflict of Interest, per Policy AH
 - 5. Approval of the retirement of Mrs. Lorelei Brandt, Middle School Language Arts Teacher, with appreciation and thanks.
 - a. Please see letter provided at meeting
 - 6. Approval of the retirement of Mrs. Marilyn Chindvall, Elementary 1st Grade Teacher, with appreciation and thanks.
 - a. Please see letter provided at meeting
 - 7. Approval of the Associated School Boards Protective Trust Property and Liability Fund Participation Agreement
 - a. This agreement is to be approved for our participation in the ASBPT property and liability insurance. Agreement available at board meeting. The administration recommends approval as presented.
 - 8. Approval of the Associated School Boards Protective Trust Property and Liability Adoption and Renewal Motion
 - a. The administration recommends approval as presented.

8. Discussion

- a. Big Stone City School OST/Daycare

- b. Looking ahead: 2018-2019 school calendar and finalization of the 2-year audit for February board meeting; complete financial reports planned to be presented.
- c. Next School Board Meeting: 2/20/2018 @ 6:00 PM (Regular Meeting) in the Board Room.

9. Executive Session

- a. Discussion of personnel in accordance to SDCL 1-25-2(1), CEO/Business Manager's Evaluation, Principal Evaluation, CEO/Business Manager's Letter of Intent, and Principal/Counselor Letter of Intent.

10. Adjournment: Motion: _____ **MC:** _____ **Time:** _____