

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on January 20, 2020 @ 6:30 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor
Rachel Berdan, Teacher
Nichole Cooper, Teacher
Anne Lester, Learning Center Director/Teacher

Meeting called to order by President Jennifer Wiik at 6:31 PM

Roll call was taken with, Hillary Henrich, Andria Rabe, Sue Westermeyer and Jennifer Wiik present. Quorum established. Amy VanLith arrived later.

The Pledge of Allegiance was recited.

Motion by Rabe, seconded by Henrich, to approve the proposed agenda. 4 votes yes. Motion Carried.

Community Input Session: none at this time

Communication Items

- School Board Communication – none at this time
- Principal Report – a presentation on MTSS Benchmark Testing Data was given by Rachel Berdan and Nichole Cooper.
- CEO/Business Manager Report; the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, Manual Journal Entry Board Report. Other topics discussed: Learning Center Monthly Financial Overview, CANS Equipment Grant awarded to the Big Stone City School to replace kitchen oven, and two-year audit conclusion, teleconference presentation by Tara Engquist, CPA with Eide Bailly. Next step will be the Department of Legislative Audit letter of approval which will be presented to school board in February.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLLC FUND
December 1, 2019	BEGINNING BALANCE	\$103,167.99	\$120,259.19	\$48,877.85	\$16,107.45	(\$3,349.71)	(\$25,192.46)
	TOTAL RECEIPTS	\$70,170.42	\$10,963.38	\$10,468.15	\$0.00	\$6,975.23	\$11,517.08
	TOTAL DISBURSEMENTS	(\$79,003.43)	\$0.00	(\$9,547.59)	(\$475.00)	(\$7,541.04)	(\$26,643.21)
December 31, 2019	ENDING BALANCE	\$94,334.98	\$131,222.57	\$49,798.41	\$15,632.45	(\$3,915.52)	(\$40,318.59)

Certificate of Deposit – \$300,253.88

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$7,719.90

Student Council (Fund 72) – \$876.75

The following bills were approved:

GENERAL FUND: ADELMAN, AMY ,(REIMBURSEMENT),83.07 ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),253.60 BMO MASTERCARD,(PCARD),4,495.33 BOLSTA, PATRICIA ,(SUBSTITUTE),49.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),415.68 CITY OF BIG STONE CITY, (UTILITIES),1,739.02 GRANT COUNTY REVIEW,(ADVERTISING),68.26 JAYMAR BUSINESS FORMS,(BUSINESS SUPPLIES),36.75 MISENER, STEVE ,(MUSIC SERVICES),90.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,260.69 PRAIRIE FIVE RIDES,(TRANSPORTATION),228.00 ROE, KRISTIN ,(REIMBURSEMENT),25.00 RONLIEN EXCAVATING INC,(MAINTENANCE),275.30 SD DEPARTMENT OF HEALTH,(HEALTH SERVICES),449.50 STEWART, DIANE ,(REIMBURSEMENT),172.20

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),555.63

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),165.40 BMO MASTERCARD,(PCARD),64.09 BOLSTA, PATRICIA ,(SUBSTITUTE),21.00

FOOD SERVICE FUND: ANDERSON, SHELLY ,(REIMBURSEMENT),29.61 BMO MASTERCARD,(PCARD),336.52 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),2,261.96 US FOODS,(FOOD PURCHASES),387.40

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),709.68 BOLSTA, PATRICIA ,(SUBSTITUTE),70.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),812.20 CITY OF BIG STONE CITY, (UTILITIES),281.30 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),138.59 RONLIEN EXCAVATING INC,(MAINTENANCE),265.30 ST. CHARLES CHURCH,(RENT PAYMENT),200.00 WOLLSCHLAGER, DAKOTA ,(SUBSTITUTE),150.00

Action Items

Motion by Westermeyer, seconded by VanLith, to approve the **Consent Agenda** as presented. 5 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); December 16 2019 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of the Letter of Assignment for Dlane Thomas for Transportation Driver, Assistant Custodian, and LLLC Early Education Assistant
- Approval of the Letter of Assignment for Becky Swezey, LLLC Early Education Assistant
- Approval of the Letter of Assignment for Faith Colvin, LLLC Early Education Assistant
- Approval of the Letter of Assignment for Stacy Wollschlager, Yearbook Advisor
- Approval of the school board annual election date, April 14, 2020.

Discussion

There were discussions on the following items:

- School board member terms
- First reading of the Wellness Policy AE
- 2020-2021 School Calendar Timeline
- Looking ahead: CEO/Business Manager evaluation
- Next School Board Meeting(s): proposed February 17, 2020 @ 6:30 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

7:03 PM, motion by Rabe, seconded by VanLith, to enter into executive session pursuant to SDCL 1-25-2(1) for Principal Evaluation. 5 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 7:34 PM with the following action being taken:

Motion by VanLith, seconded by Rabe, to approve the letter of intent for the Principal. 5 votes yes. Motion Carried.

Motion by Westermeyer, seconded by Henrich, to adjourn the meeting at 7:34 PM. 5 votes yes. Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication