

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on May 21, 2019 @ 6:15 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager; Shelley Haggerty, Principal/Counselor; Anne Lester, Director/Teacher; Nichole Cooper, Teacher, Hillary Henrich, School District Community Member

Meeting called to order by President Jennifer Wiik at 6:15 PM

Roll call was taken with Andria Rabe, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Quorum established.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Rabe, to approve the amended agenda. Adding St. Charles Church Parish Gathering Hall lease agreement below the consent agenda, as a standalone action item. 4 votes yes. Motion Carried.

### **Community Input Session – none**

6:17 PM, motion by Rabe, seconded by Westermeyer, to enter into executive session pursuant to SDCL 1-25-2(1) for personnel matters to view applications for the appointment of a new board member to replace Erin Schablin per SDCL 13-8-23(4). Application(s) were gathered and reviewed by the board members and an application will be selected to fill the vacant position for one year. 4 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 6:24 PM with the following action being taken.

Only one application was submitted for the board position by Hillary Henrich. Motion by Westermeyer, seconded by VanLith, to approve the appointment of Hillary Henrich to replace Erin Schablin per SDCL 13-8-23(4). 4 votes yes. Motion Carried.

Oath of Office was recited and accepted by Hillary Henrich.

### **Communication Items**

- Board Communication – discussion was held about the school band concert that was to take place at the school on Wednesday in the afternoon.
- Principal Report
  - Teacher Evaluation Process and SBAC Testing Data
- CEO/Business Manager Report; the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, Manual Journal Entry Board Report, Other topics discussed: 2019-2020 Preliminary Proposed Budget per SDCL 13-11-2 and presentation, Five Year Capital Outlay Plan, and the 2019FY Budget to Actual report will be presented and reviewed at next month's board meeting.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLLC FUND
April 1, 2019	BEGINNING BALANCE	\$50,153.73	\$141,801.46	\$27,181.35	\$41,172.39	(\$4,935.60)	(\$52,858.01)
	TOTAL RECEIPTS	\$44,012.84	\$5,654.87	\$4,982.44	\$0.00	\$8,514.60	\$19,882.81
	TOTAL DISBURSEMENTS	(\$132,809.49)	\$0.00	(\$18,362.81)	(\$1,765.51)	(\$9,583.70)	(\$23,056.27)
April 30, 2019	ENDING BALANCE	(\$38,642.92)	\$147,456.33	\$13,800.98	\$39,406.88	(\$6,004.70)	(\$56,031.47)

Certificate of Deposit – \$296,011.76

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$7,730.31

Student Council (Fund 72) – \$1,208.04

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),37.67 BMO MASTERCARD,(PCARD),3,389.27 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,144.28 CITY OF BIG STONE CITY, (UTILITIES),1,720.75 CRONEN, JENNIFER ,(REIMBURSEMENT),46.80 FOLK, CHRISTOPHER ,(REIMBURSEMENT),147.87 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),334.44 GRANT COUNTY REVIEW,(ADVERTISING),135.94 MILBANK SCHOOL DISTRICT,(TUITION BILLING),72,325.76 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),545.02 ORTONVILLE PUBLIC SCHOOLS,(CONTRACTED BUS SERVICE),219.95 PRAIRIE FIVE RIDES,(TRANSPORTATION),301.50 RAUSCH GRANITE,(RETIREMENT GIFT),75.00 ROE, KRISTIN ,(REIMBURSEMENT),45.00 RONGLIEN EXCAVATING INC,(MAINTENANCE),112.20 SCHNECK, PAM ,(PROFESSIONAL SERVICES - ART),230.00 WILMOT SCHOOL DISTRICT #54-7,(TUITION),5,563.52 WOLLSCHLAGER, STACY ,(REIMBURSEMENT),44.60

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),713.74

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),264.06 FOLK, CHRISTOPHER ,(REIMBURSEMENT),8.91 MILBANK SCHOOL DISTRICT,(TUITION BILLING),32,623.85 SIOUX FALLS SCHOOL DISTRICT,(TUITION),2,593.12 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),365.00

**FOOD SERVICE FUND:** ANDERSON, SHELLY ,(REIMBURSEMENT),12.88 BMO MASTERCARD,(PCARD),193.45 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),1,792.05 SNA,(FOOD SERVICE CERTIFICATION),13.00 US FOODS,(FOOD PURCHASES),858.32

**PRESCHOOL/LEARNING CENTER/OST FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),75.00 BMO MASTERCARD,(PCARD),1,629.33 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),396.19 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),41.00 RONGLIEN EXCAVATING INC,(MAINTENANCE),112.20 ST. CHARLES CHURCH,(RENT PAYMENT),563.37

### Action Items

Motion by VanLith, seconded by Rabe, to approve the **Consent Agenda** as presented with the exception of tabling the approval of surplus property, 2004 Chevrolet Midbus till next board meeting. 5 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); April 15 2019 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of the Certified Staff Negotiated Agreement
- Approval of the Classified Staff Negotiated Agreement
- Approval of the Certified Staff contracts for the 2019-2020 school year
- Approval of the Classified Staff letter of assignments for the 2019 summer programs and 2019-2020 school year
- Approval of Hether Voeltz as Kindergarten Teacher for the 2019-2020 school year
- Approval of Mike Schake as transportation driver for the 2018-2019 school year

Motion by VanLith, seconded by Rabe, to approve the St. Charles Church Parish Gathering Hall lease agreement with permission for the CEO/Business Manager to negotiate the final lease agreement on behalf of the school board. 5 votes yes. Motion Carried.

### Discussion

There were discussions on the following items:

- Gymnasium Roof Project; Request for Proposal(s)
- New School Bus; Advertisement for Bid(s)

Motion by Rabe, seconded by VanLith, to approve the bid from Foreman Sales and Service for a 14 passenger Chevrolet Midbus. 5 votes yes. Motion Carried.

- Northern Plains Insurance Pool Dividend
- ASBSD Property and Liability Insurance
- Next School Board Meeting(s): June 17, 2019 @ 6:15 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

7:49 PM, motion by Rabe, seconded by VanLith, to enter into executive session pursuant to SDCL 1-25-2(1) for personnel matters. 5 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 8:36 PM with no motion.

8:36 PM, motion by Rabe, seconded by VanLith, to enter into executive session pursuant to SDCL 1-25-2(4) for Principal/Counselor negotiations. 5 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 8:53 PM with the following action being taken:

Motion by VanLith, seconded by Westermeyer, to approve the Principal/Counselor negotiations for the 2019-2020 school year. 5 votes yes. Motion Carried.

8:53 PM, motion by Rabe, seconded by VanLith, to enter into executive session pursuant to SDCL 1-25-2(4) for CEO/Business Manager negotiations. 5 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 9:00 PM with the following action being taken:

Motion by Westermeyer, seconded by Rabe, to approve the CEO/Business Manager negotiations for the 2019-2020 school year. 5 votes yes. Motion Carried.

Motion by Rabe, seconded by VanLith, to adjourn the meeting at 9:01 PM. 5 votes yes. Motion Carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Business Manager

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Approximate Cost of Publication