

# BOARD OF EDUCATION PROCEEDINGS

## BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on January 21, 2019 @ 6:00 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager  
Shelley Haggerty, Principal/Counselor

Meeting called to order by President Jennifer Wiik at 6:06 PM

Roll call was taken with Andria Rabe, Amy VanLith, Sue Westermeyer and Jennifer Wiik present. Erin Schablin was absent. Quorum established.

The Pledge of Allegiance was recited.

Motion by Rabe, seconded by VanLith, to approve the amended agenda. The amended agenda consists of the addition of Wayne Meyer for community input to talk about the participation of Big Stone City School students in the Milbank Area Clay Target League. A separate action item addition after the consent agenda to approve the participation of Big Stone City School students in the Milbank Area Clay Target League. 4 votes yes. Motion Carried.

**Community Input Session** – Wayne Meyer provided information to the school board about the Milbank Area Clay Target League

### Communication Items

- Board Communication
  - A letter was given to the Big Stone City School Board of Education from the Big Stone City Education Association that serves to inform the school board that the certified and classified staff intend to negotiate for the 2019-2020 school year.
- Principal Report
  - 2017-2018 State Report Card; once again the schools and district, as a whole, have done a great job with well above state avg. scores in the majority of the areas tested. The district's attendance rate is at 91%. The state report cards can be found on the school district's website @ [www.bigstonecity.k12.sd.us](http://www.bigstonecity.k12.sd.us)
- CEO/Business Manager Report; the following reports were presented.
  - Revenue/Expenditure Summary Report
  - BSCS Board Report – Detail, Bills and BMO PCard
  - Payroll Register – Unitemized Report
  - Balance Sheet
  - Check Reconciliation Report
  - Manual Journal Entry Board Report

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	24 PENSION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT- SIDE SCHOOL TIME (OST)/LLLC FUND
December 1, 2018	BEGINNING BALANCE	\$136,503.67	\$110,154.88	\$49,493.04	\$43,072.39	\$10,725.49	(\$40,146.73)
	TOTAL RECEIPTS	\$106,776.22	\$22,649.77	\$16,765.36	\$0.00	\$6,252.38	\$12,787.05
	TOTAL DISBURSEMENTS	(\$75,986.32)	(\$538.35)	(\$11,730.43)	(\$475.00)	(\$11,796.90)	(\$20,341.80)
December 31, 2018	ENDING BALANCE	\$167,293.57	\$132,266.30	\$54,527.97	\$42,597.39	\$5,180.97	(\$47,701.48)

Certificate of Deposit – \$294,631.43

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$7,378.83

Student Council (Fund 72) – \$663.33

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),60.80 ATHEY, ELMER ,(BUILDING MAINTENANCE),10.60 BMO MASTERCARD,(PCARD),5,584.78 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),141.84 CITY OF BIG STONE CITY, (UTILITIES),1,647.69 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),556.01 JAYMAR BUSINESS FORMS,(BUSINESS SUPPLIES),35.30 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,096.11 ORTONVILLE PUBLIC SCHOOLS,(TUITION),52,240.38 PRAIRIE FIVE RIDES,(TRANSPORTATION),99.00 SD DEPARTMENT OF HEALTH,(HEALTH SERVICES),330.00 STEWART, AL ,(SUBSTITUTE),80.00 SYKORA PLUMBING INC,(BUILDING MAINTENANCE),149.02

**CAPITAL OUTLAY FUND:** NONE

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),159.35 BMO MASTERCARD,(PCARD),44.57 ORTONVILLE PUBLIC SCHOOLS,(TUITION),7,997.97

**FOOD SERVICE FUND:** BMO MASTERCARD,(PCARD),645.09 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),754.99 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),324.55

**PRESCHOOL/LEARNING CENTER/OST FUND:** BMO MASTERCARD,(PCARD),1,025.95 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),(48.46) GOERGEN, AMANDA ,(SUBSTITUTE),130.00 HECK, DESA ,(SUBSTITUTE),120.00 ST. CHARLES CHURCH,(RENT PAYMENT),627.67

### Action Items

Motion by Westermeyer, seconded by Rabe, to approve the **Consent Agenda** as presented. 4 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); December 27 2018 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of the surplus property; student council freezer: Kenmore model 183, 5 cu foot freezer
- Approval of Stacy Wollschlager as Yearbook Advisor for the 2018-2019 school year
- Approval of the school board election date, April 9, 2019

Separate action was taken on the following: motion by VanLith, seconded by Westermeyer, to approve the participation of Big Stone City School students in the Milbank Area Clay Target League. 4 votes yes. Motion Carried.

### Discussion

There were discussions on the following items:

- First reading of the Wellness Policy AE; updates and recommendation were made by committee
- The administration, along with the teachers, are currently working on the 2019-2020 school calendar. Approval of the calendar is set for the March 2019 school board meeting.
- Next School Board Meeting: February 18, 2019 @ 6:00 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

7:02 PM, Motion by Rabe, seconded by Westermeyer, to enter into executive session pursuant to SDCL 1-25-2(1) for personnel matters, CEO/Business Manager’s Evaluation, Principal’s Evaluation, CEO/Business Manager’s Letter of Intent, Principal/Counselor’s Letter of Intent, and LLLC/OST Director’s Evaluation. 4 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 7:35 PM with the following action taken:

Motion by Rabe, seconded by VanLith, to approve the CEO/Business Manager and Principal/Counselor’s Letter of Intent with salary and benefits to be determined at a later date for the 2019-2020 school year.

Motion by VanLith, seconded by Westermeyer, to adjourn the meeting at 7:37 PM. 4 votes yes. Motion Carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication